MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING HELD IN WVCA HALL ON WEDNESDAY 1st NOVEMBER 2017

Present: Cllrs: A Broad (Chairman), T Griffin (Vice Chairman), R Chandler, M Donovan, M Dury, M Godwin, N Kirk, A Lampard, C Lewis, P O'Leary, V Perry, Ward Councillor Paul May, Mrs Sue Dyer (Clerk), Mrs Maureen Watts (Assistant Clerk)

2017/87 PUBLIC PARTICIPATION

Members had a chance to look at the Youth Bus which was parked in the car park for the first time, it will be visiting the village every Wednesday evening from 7-9pm. It was agreed that it was great to see this facility in the village.

2017/88 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None, all present.

2017/89 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)

Mr Broad & Mr Griffin declared an interest in agenda item 9. c) 17/01706/FUL & 17/04898/FUL.

2017/90 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)

None received.

2017/91 CONFIRM THE MINUTES OF THE VILLAGE COUNCIL MEETING HELD ON 4th OCTOBER 2017

The minutes of the meeting held on 4th October 2017 previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

2017/92 TO CONSIDER AND AGREE DATES FOR MEETINGS AND EVENT IN 2018

A list of dates were circulated, it was agreed to change the April meeting from the 4th to 11th, have a Field Day will be on 7th July 2018 & Christmas Lights switch on 30th November 2018. The Clerk will circulate a list of 2018 dates to everyone.

2017/93 TO CONFIRM ARRANGMENTS FOR THE CHRISTMAS LIGHT 'SWITCH ON' AND COMPETITION AND AGREE ANY FURTHER ACTIONS REQUIRED

Two quotes for safety control barriers have been received, it was agreed to go ahead with one of these, all other arrangements were confirmed, a letter has been sent to Tesco asking if they can help in any way with the event, posters will put up and leaflets printed and delivered to all residents. It was agreed that we will put up two slightly smaller Christmas trees in the Millennium Garden this year. All volunteers to meet in Church Road site at 5.45pm on 1st December to set up. Judging for the Christmas Lights competition will take place on Weds 13th December.

2017/94 TO RECEIVE AN UPDATE ON THE INSTALLATION OF A WASTE BIN ON THE CYCLE TRACK

After several months of chasing B&NES, the Clerk & Nick Kirk met with Chris Lampard, Cleansing – Enforcement Supervisor, on site to explain where a bin was needed on 20th October. An e-mail was received from him on 26th October to advise us that a bin had been installed on the cycle path/footpath at no cost. So it was agreed this was a great result.

2017/95 PLANNING AND TRAFFIC

a) To receive an update on the Neighbourhood Plan Referendum

The NP Referendum will take place on Thursday 16th November, the Clerk read out the information received from Maria Lucas, Head of Legal & Democratic Services, B&NES, on campaigning regulations. Everyone was given a copy of a briefing sheet which the NP Steering Group are using and leaflets are in the process of being delivered to all residents encouraging them to vote. An invoice has been received for annual hosting and software maintenance of the NP site but this site will not be required after 16th November, but it was resolved to keep the domain. The Clerk will contact Circle Interactive to advise them of this.

b) To note the current Planning Application list

See appendix A, the contents of which were noted.

Mr Broad & Mr Griffin took no part in the decision made on the first two applications.

c) To consider planning applications:-

17/01706/FUL – Mr Birenat & Clutterbuck, 17 Churchways, Whitchurch

Erection of one two storey house attached to No.17 & associated works. Revised information.

It was resolved to Object to this application - still have concerns over the proposed parking arrangements and Highways safety due to the increased use of the cul-desac/turning head with vehicle movements from the proposed new dwelling and from No.17.

17/04898/FUL - Mr Jan Birenat, Strathmore, Staunton Lane, Whitchurch, Bristol

Erection of detached dormer bungalow with associated access.

It was resolved to Object - this application does not demonstrate any special circumstances to remove land from the Green Belt for development.

17/05063/FUL - Mr Harjit Sandu, 20 Staunton Fields, Whitchurch, Bristol

Erection of first floor side extension, front bay extension, replacement of existing rear conservatory with two-storey extension, provision of loft conversion with rear dormer. It was resolved to Object to this application – Overdevelopment of site, inadequate parking provision for a development of this size.

d) To receive a report on the JSP briefing, agree funding for a village JSP briefing, ratify the response to the draft HELAA and agree any actions

Rachel Chandler, Nick Kirk & Alyson Lampard attended the JSP briefing and gave a report, they felt B&NES would not answer any direct questions, especially on where the proposed road will be built. Ward Councillor Paul May proposed that a village public meeting is held on Thurs 23rd November at 7pm at the British Legion to explain to residents the JSP proposals for this area. It was agreed the village council will fund this and book the venue. Paul, Alyson & Jill will speak at the meeting and an agenda will be drawn up. Consultation on the JSP & B&NES Local Plan are both being held from 22nd November until 10th January 2018. The Village Council response to the draft HELAA, previously circulated, was agreed, this has been sent to B&NES Council.

e) To note comments re speed along Staunton Lane

An e-mail has been received from a resident of Staunton Lane who is concerned about the speed of traffic along this road, the contents of which were noted. Ward Councillor Paul May has spoken to Kelvin Packer, B&NES Council and he has promised to come to the village to discuss Highways speed and other issues. Paul to arrange this with him.

f) To consider supporting the request from Whitchurch & Pensford British Legion for double yellow lines in Staunton Lane

After a discussion, it was resolved to suggest that single yellow lines are put both sides of the road in this location with the following parking restrictions 'no parking between the hours of 9.00am-5.30pm' during week days and that these restrictions are enforced. This will then allow residents to park during the evenings and weekends but stop vehicles blocking the road during the day to allow HGV's into the car park during site development and delivery vehicles into the British Legion.

2017/96 CLERKS REPORT

During the last month the following have been reported to B&NES Council:-

The footpath along Staunton/Stockwood Lane as it is overgrown and getting narrower The mini roundabout sign on Whitchurch Green has become loose.

Erica Davies, from Keynsham Wombles has been in contact asking whether we have managed to set up a group in the village.

Nick Kirk is attending 'Being a Good Councillor' training on 18th November in Pensford. PAT testing has been completed this week on all the electrical equipment in the office. Two quotes have recently been received for bollards to be installed at the playpark entrance. The Clerk to check if they are the type with a lock in the top of bollard, this will be put on the agenda next month for a decision to be made.

Correspondence

B&NES Council welcome the WECA's funding proposals to tackle congestion in Keynsham and to also look at longer-term plans to improve journeys, such as extending the Avon Ring Road to link with the A37 and south Bristol.

A thank you letter has been received from Fields in Trust for joining their organisation.

Meetings

CPRE Avonside are holding their AGM this Saturday 4th November in Bath starting at 10.30am.

The Whitchurch Village Fete presentation evening is being held on Thurs 16thNovember at 7.30pm in the Whitchurch & Pensford Royal British Legion Club.

The annual Parish Online event will be held on Tuesday 28th November at Bath Spa University starting at 6.30pm.

The next Keynsham Area Forum is being held on Thursday 30th November at 6pm. The Chew Valley Area Forum is on Monday 4th December at 6pm.

2017/97 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Mr May advised that the budget for 2018/2019 will be very tight, as savings need to be made. Funding for Adult Social Care & Children & Young people takes up 75% of the expenditure. Spending of CiL funds is being discussed at the next B&NES Full Council meeting.

2017/98 FIELD, CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

James Alan Bowden Plot No. F266 Deed No. 1376 (Ref: Ronald Edgar & Norah Iris Jean Bowden)

Mr Dury proposed, Mr Godwin seconded and the meeting duly passed the Exclusive Rights of Burial.

2017/99 FINANCE

a) To note and agree the payment of accounts dated 1st November 2017
It was resolved the schedule of payments dated 1st November 2017, as listed in Appendix B be paid.

b) To consider spending the S106 Green Space contribution and agree the way forward with this

An e-mail has been received from Andrew Pearce from B&NES asking if the Village Council are committed to spending the S106 Green Space contributions within the village for a new Village Park of £136,080 from the Sleep Lane development, as it needs to be spent by 07/07/2022. It was agreed that the Village Council will commit to spending these funds on a new woodland park when a suitable location is sought.

2017/100 TO NOTE THE REPORTS ON THE PARISHES LIAISON MEETING

The Clerk read out the report on this meeting held on 26th October in Keynsham. This included updates by Tim Warren on tough choices to be made when setting the budget for 2018/2019. Paul Myers gave an update on the Parish Charter and reminded those who have not applied that applications for the Community Empowerment Fund need to be in by 31st January 2018. We have £680.00, which must be match funded. An update was given on the JSP and the Clerk asked for confirmation again that no houses will be built in Whitchurch Village until the proposed roads are completed. Again Tim Warren and Bob Goodman confirmed that B&NES and the three other member authorities agreed with this. The Parish Sweeper scheme was discussed, which is totally unfair for those Town and Parish councils who did not join the scheme. The Clerk will ask to be included in any further discussions on this.

The meeting ended at 9.45pm

The next meeting will be held on Wednesday 6th December 2017.

Appendix A PLANNING APPLICATION LIST – 1st NOVEMBER 2017 APPLICATIONS

11/04/2017 Mr Jan Birenat

17/01706/FUL 17 Churchways, Whitchurch, Bristol, BS14 0PL

Erection of two storey side extension to form a self-contained three bedroom house alongside No18 and a detached two storey self-contained 3 bedroom house alongside No.17.

OBJECT - Overdevelopment of site, concerns regarding parking 8 traffic arrangements in this small cull do

parking & traffic arrangements in this small cul de

sac/turning area.

18/10/17 Revised drawings received for comment.

06/09/2017 Mr & Mrs Hallett

17/037/15/OUT 6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ

Outline application for the erection of 1 no. detached two

bedroomed dwelling with all matters reserved.

SUPPORT – subject to B&NES Highways approving the

access and parking proposals.

19/09/2017 Mrs Louise Farrell

17/04497/FUL 1 Rosemont, Staunton Lane, Whitchurch, Bristol, BS14 0QQ

Erection of new annex

SUPPORT

29/09/2017 Creswicke Developments 17/04659/OUT Oaklea, Sleep Lane, Whit

Oaklea, Sleep Lane, Whitchurch, Bristol, BS14 0QN

Outline application for demolition of existing buildings (excluding Oaklea) and redevelopment to provide up to 6no. dwellings with associated hard/soft landscape works, access improvements, parking and drainage, with all matters excluding access

reserved.

OBJECT – This application does not demonstrate special circumstances to remove land from the Green Belt. It is outside the Housing Development Boundary. In addition we feel that it would generate inappropriate additional traffic /

onto an already overused local lane.

18/10/2017 Mr Jan Birenat 17/04898/FUL Strathmore. Sta

Strathmore, Staunton Lane, Whitchurch, Bristol, BS14 0QL Erection of detached dormer bungalow with associated access.

20/10/2017 Mr Harjit Sandu

17/05063/FUL 20 Staunton Fields, Whitchurch, Bristol, BS14 0QD

Erection of first floor side extension, front bay extension, replacement of existing rear conservatory with two-storey extension, provision of loft conversion with rear dormer.

RESULTS

11/08/2017 Jan Birenet

17/03725/OUT Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch,

BS14 0QL

Outline application for the erection of 8no dwellings with

associated landscape works, access improvements, parking and

drainage following demolition of existing buildings.

COMMENTS – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing needs and there is no evidence to indicate that more housing is

required at the expense of local employment.

09/10/2017 **WITHDRAWN**

16/08/2017 Tradex Developments Ltd

17/03654/RES Chris Madden Cars, 85 Bristol Road, Whitchurch, BS14 0PS

Approval of reserved matters with regard to outline application 17/01031/OUT for the erection of 4no terraced 3 storey town houses and 6no semi-detached 2.5 storey houses following

demolition of existing car showroom.

NO COMMENT – only concern is regarding position of Millennium Clock which I have mentioned to the planning officer, although this is not a planning matter, Chris Gomm will advise the applicant that permission from the owner of

the clock will be required before it is moved.

20/10/2017 **APPROVED**

Appendix B

MONTHLY PAYMENT OF ACCOUNTS DATE: 1st November 2017

Chq	Payee	Item	Amount	VAT
D/D	British Telecom	Phone/broadband	40.41	6.73
D/D	Water2business	Water @ cemetery	37.34	
Chq	CPRE	Membership	36.00	
Chq	B&NES Council	Cleansing Playpark	961.06	160.18
Chq	Various	Salaries, postage, travel expenses, stationery, office equipment, refreshments	1,460.45	
Chq	WVCA	Rent & meetings October	230.50	
Chq	H M Revenue Customs	Paye & NIC October	251.32	
Chq	B&NES Council	Pension Fund	336.99	
Chq	Your Solutions (L Gillam)	Grass cutting/maintenance	593.00	
Chq	Bateman Skips	Skip @ cemetery	288.00	48.00
Chq	Blachere	Christmas Light Hire	881.38	146.90
Total Payments			£5,116.45	£361.81