MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING HELD IN WVCA HALL ON WEDNESDAY 4th JANUARY 2017

Present: Cllrs: A Broad (Chairman), T Griffin (Vice-Chair), M Donovan, M Dury, R Jenkins, P O'Leary, V Perry, C Watson, Ward Cllr Paul May, Jill Britten (NP Steering Group), Mrs S Dyer (Clerk) & Mrs M Watts (Clerk Assistant)

2017/122 PUBLIC PARTICIPATION

It was reported that a resident is leaving food out in the field for wild animals to eat but this can be dangerous to dogs, Matt Donovan will speak to the resident concerned. It was reported that there was an altercation in the MaesKnoll on New Year's Eve with Police in attendance.

More timber is being placed over the stream in Church Road by a resident and there are concerns that this could cause problems with flooding.

2017/123 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs R Chandler & M Godwin, Cllr Perry gave an apology for Cllr A Lampard, all are unwell. These apologies and the reason for non-attendance were accepted by all present.

2017/124 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH PARISH COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)

None given

2017/125 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)

None received.

2017/126 TO CONFIRM THE MINUTES OF THE VILLAGE COUNCIL MEETING HELD ON 7th DECEMBER 2016

The minutes of the meeting held on 7th December 2016, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

2017/127 TO NOTE THE CHANGE OF DATE FOR 'HAVE A FIELD DAY'

It was noted that 'Have a Field day' will be held on Saturday 8th July 2017.

The Chairman asked if it was agreeable to cover all aspects on the agenda involving Cllr Paul May first, especially the Neighbourhood Plan, as Jill Britten is part of the steering group and had come along for this item. It was agreed this was in order, therefore agenda items no's 8 & 10 were discussed first.

Standing Orders were suspended to allow Jill Britten to take part in the next agenda item.

2017/128 PLANNING AND TRAFFIC

a) To receive an update on the Neighbourhood Plan and agree any action required Mr May gave an update on the plan to date, he sent through a draft final version yesterday for council members to read. The main points of the plan are to keep Whitchurch Village as a village with a green buffer surrounding it. Some minor alternations were suggested by Councillors, everyone agreed it was an excellent document and that a lot of work has gone into producing it. Thanks was expressed to the Chairs Alyson Lampard & Paul May and all members of the NP steering group for all the

work carried out in producing the NP document for the village. Jill Britten said it was a pleasure to work with the other members of the group and to see what they have been able to achieve by getting other members of the community involved. A public meeting is being held on Tuesday 24th January 2017 in the British Legion to present the plan to residents. Details of the meeting will need to be circulated to all residents, which Councillors agreed to help with. The Clerk has completed the end of grant paperwork and sent this off to Groundwork UK as required.

Standing Orders were adopted.

It was unanimously agreed, that subject to minor amendments being made to the document as suggested, the final version is approved by members of the council.

Jill Britten left the meeting at 8.20pm.

b) To note the current Planning Application list

See appendix A, the contents of which were noted.

c) To agree a response to:-

Revised plans/information for Bellway Homes Ltd application no. 16/04615/FUL, including alterations to the front boundary wall of Staunton Manor Farm.

It was resolved the Clerk will contact Rachel Tadman, the Case Officer, to ask for an explanation on what will be gained by removing part of the boundary wall and requesting plans of the safe crossings and footpaths in Staunton Lane, as they are not clear on the planning website.

The following response should be sent in:-

We are uncomfortable about removing an existing wall but if this is the only option on health and safety grounds to facilitate the development, we have no option but to agree with this.

We would not want to see this as a precedent to removing other existing listed building walls

We are still concerned with pedestrian safety issues along Staunton Lane.

Mr L Carter 16/06033/VAR – Removal of condition 2 of application 15/02148/FUL granted in 2015.

Condition 2 was all external walling and roofing materials to be used shall match those of the existing building, it was resolved to make no comment to this.

d) To note the Placemaking Plan modifications 6 weeks consultation from 5th January – 14th February

This was noted.

2017/129 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Mr May expressed his thanks to all those who helped deliver the invitations to the JSP meeting held in the village and for the support given. 211 objection letters were hand delivered to B&NES Council and residents in Pensford sent in objections too. He is pressing for a statement to be given out by the Chairman of B&NES to state that if no new roads are built there will be no development in Whitchurch Village. He has met with the Divisional Commander of the Police to express his concern that the village is policed by three different policing districts. At present it looks as though there will be a 1.3% increase in Community Charge plus the 2% allowed by the government for adult care.

2017/130 TO DISCUSS ANY CHANGES TO THE CHRISTMAS LIGHTS SWITCH ON AND RECEIVE A REPORT ON THE CHRISTMAS LIGHTS COMPETITION

The winners of the competition were:-

Best House - Mr & Mrs Lomas, St Nicholas Road

Best Business - HairbyKnight, Bristol Road

It was agreed that it was a great evening and the winners were presented with their prize. Letters were sent out to other residents who were commended on their efforts. Matt Donovan suggested that we get two small plaques made for next year, which can be presented to the winners and then collected in after Christmas and perhaps a banner can be made and put up to advertise the competition.

It was resolved to change the date of this year's switch on to Friday 1st December 2017, the Clerk to book St Nicholas Church Hall & request for the church to be open as well, due to the increase in numbers at this event.

2017/131 CLERKS REPORT

During the last month the following items have been reported to B&NES Council:-Fly tipping outside the play park, rubbish along Staunton/Stockwood Lane, which have both been cleared.

A new fluorescent tube has been installed in the Millennium Clock, the dawn to dusk sensor is not working, so a quote to replace this is being sought.

Correspondence

The latest edition of Your Airport & CPRE Field Work have been received.

Meetings

A Field, Cemetery & Allotment committee meeting has been arranged for Weds 18th January at 7.30pm and a Finance Committee meeting for Weds 25th January at 7.30pm, to set the budget figures.

B&NES Area Group meeting is on Weds 18th January at 7.30pm in Saltford Hall.

A workshop on Assets of Community Value will be held on Tuesday 24th January from 6-8pm in the library at Chew Valley School.

Western Power Distribution have sent an invitation to a stakeholder workshop with lunch on Thurs 26th January at Bristol Pavilion – formally Gloucester Cricket Club, starting at 10am.

There is a B&NES & North Somerset broadband workshop being held on Thurs 26th January between 7 – 8.30pm in Chew Valley School.

Zurich are holding a Local Council Advisory Service Seminar on Tuesday 7th February at Poole Court in Yate starting at 10am.

2017/132 FIELD, CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Louise Diffey Plot No. H178 Deed No. 1353

(Ref: Hazel Margaret White)

Mr M Dury proposed, Mr R Jenkins seconded and the meeting duly passed the Exclusive Rights of Burial.

2017/133 FINANCE

a) To note and agree the payments of accounts for January 2017 It was resolved the schedule of payments dated 4th January 2017, as listed in Appendix B be paid.

Cllr Colette Watson left the meeting.

2017/134 TO GIVE CONSIDERATION TO NAMING SIX NEW ROADS ON THE BARRATT HOMES SITE OFF QUEEN CHARLTON LANE

As requested by B&NES Council, consideration was given to naming six new roads on this site. It was resolved to recommend the following names using historical references:-

Road 1 – Maes Knoll Road Road 2 – Dobunni Drive

Road 3 – Wansdyke Way

Road 4 - St Whites

Road 5 – Salmon Mead

Road 6 – Saxon Close

2017/135 TO RECEIVE AN UPDATE ON THE NEW LOGO AND AGREE ANY ACTIONS REQUIRED

It was resolved to request that all the writing on the address is in purple, with compliments is placed at the bottom of the compliment slip and the website and e-mail address is amended on all documents to include Whitchurch Village Council and not Parish Council, as this will be changed shortly. It was agreed to purchase the domain as recommended by Martin Francis, details of obtaining quotes to revamp the website will be discussed at next month's meeting.

The meeting ended at 9.50.p.m.

The next meeting will be held on Wednesday 1st February 2017.

Appendix A

PLANNING APPLICATION LIST – 4th January 2017 APPLICATIONS

07/04/16 Bristol Telephones Football Club 16/01569/FUL Pavillion, Stockwood Lane, Whitchurch

Erection of flood lighting around sports ground.

SUPPORT this application to enable the football club to

progress.

27/4/16 Barratt Homes (Bristol)

16/02055/FUL Land East of the Mead, Queen Charlton Lane, Whitchurch

Erection of 100 no. 1,2,3, & 4 bedroom dwellings including public open space, attenuation and associated works. New

vehicular access from Queen Charlton Lane.

OBJECT – See letter dated 3.6.2016

03/08/16 Whitecroft Developments Ltd

16/03743/FUL Horseworld, Staunton Lane, Whitchurch

Conversion of six heritage farm buildings into new residences. Renovation and alteration to existing farmhouse (two homes)

Demolition of redundant modern structures.

SUPPORT

03/08/16 Whitecroft Developments Ltd

16/03744/LBA Horseworld, Staunton Lane, Whitchurch

Conversion of six heritage farm buildings into new residences. Renovation and alteration to existing farmhouse (two homes)

Demolition of redundant modern structures.

SUPPORT

23/09/16 Bellway Homes Ltd

16/04615/FUL Horseworld, Staunton Lane, Whitchurch

Residential development of 97no dwellings with land reserved

for early years provision.

OBJECT – See letter dated 19th October 2016

15/11/16 Revised plans/information received. - See additional comments

made 12.12.16

22/12/16 Revised plans/information including alterations to the front

boundary wall of Staunton Manor Farm

30/11/16 Mr & Mrs J Hallett

16/05531/FUL 6 St Nicholas Road, Whitchurch, BS14 0PJ

Erection of two storey side extension

SUPPORT this application as along as it is not used as a

separate dwelling. There should not be a separate

exit/entrance to the extension to ensure it is not used as a

separate property.

RESULTS

18/10/16 Mr Ian Greatbanks

16/04984/LBA Grey House, Staunton Lane, Whitchurch, BS14 0QG

Removal of small section of boundary stone wall to form vehicle and pedestrian access from Staunton Lane to proposed building

plot adjacent to Grey House

14/12/16 **CONSENT GRANTED**

03/11/16 Mama Bear's Day Nursery

16/04910/FUL Brethren Meeting Room, 59, Bristol Road, Whitchurch

Addition an external entrance door to the North elevation

14/12/16 **PERMITTED**

09/11/16 Mr Baker

16/05445/FUL Rathkeale, Hursley Hill, Whitchurch, BS14 0QZ

Erection of rear extension

22/12/16 **PERMITTED**

Appendix B

MONTHLY PAYMENT OF ACCOUNTS DATE: 4th January 2017

Chq	Pavee	Item	Amount	VAT
D/D	British Telecom	Phone/broadband	40.48	6.74
Chq	Children's Hospice South West	Xmas Lights switch on collection	120.00	
Chq	Various	Salaries, travel expenses, postage, stationery, prizes	1,430.68	
Chq	WVCA	Rent & meeting Dec	207.00	
Chq	H M Revenue Customs	Paye & NIC Dec	261.50	
Chq	B&NES Council	Pension Fund	308.06	
Chq	L Gillam	Cemetery/Park maintenance	212.00	
Chq	SLCC	Membership fee	157.00	
Chq	Whitchurch URC	Hall hire	30.00	
Chq	Mr P O'Leary	IT security & back up	43.98	
Chq	Blachere Illumination	Xmas lights installation & storage	1,261.20	210.20
Chq	All Tree Services	Tree removal at cemetery	1,320.00	220.00
Chq	Mr K Stout	Hedge cutting	241.00	
Chq	Freeola Ltd	Domain	11.99	
		Total Payments	£5,644.89	£436.94