

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 3<sup>rd</sup> OCTOBER 2018**

Present: Cllrs: A Broad (Chairman), T Griffin (Vice Chair), M Donovan, M Dury,  
M Godwin, N Kirk, P O'Leary, J Pearce, V Perry,  
Mrs S Dyer (Clerk) Mrs M Watts (Assistant Clerk) & four members of the public

**2018/81 PUBLIC PARTICIPATION**

Grant cheques were presented by the Chairman to representatives of St Nicholas Pre-School and Chew Stoke Community First Responder Scheme, who thanked the council and gave a brief explanation on what the funds will be spent on. Alyson Lampard brought a model angel along to the meeting to ask if the Village Council would like to decorate a life-size Christmas Angel to display in St Bernadette's Church in December, where they will be judged before the Churches together Christmas Carol Service on Saturday 15<sup>th</sup> December.

**Four members of the public left the meeting.**

Several Councillors reported the following issues in the village:-

The B&NES sign needs cleaning, the pavements require sweeping, three metal posts in the Centre of the village need painting, the flashing 30mph sign is still not working, are the white lines going to be repainted, could litter signs be put up in Maggs Lane and Stockwood Lane where rubbish is thrown out of cars?

The recent accident involving a van parked in the village was discussed and a request that single yellow lines are put along the length of Staunton Lane, this will be put on next month's agenda.

**2018/82 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs: R Chandler & C Lewis and District Cllr Paul May, who are unable to attend the meeting due to family commitments, these apologies were agreed by all those present.

**2018/83 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

M Dury declared an interest in agenda item 10. b).

**2018/84 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2018/85 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 5<sup>th</sup> September 2018**

The minutes of the meeting held on 5<sup>th</sup> September 2018, previously circulated, were agreed and signed as a true record of the meeting, by Mr A Broad (Chairman)

**2018/86 TO RECEIVE ANY UPDATES ON THE CHRISTMAS LIGHTS AND SWITCH  
ON EVENT AND AGREE ANY FURTHER ACTIONS REQUIRED**

Colette Lewis has confirmed that Whitchurch Primary School will have a choir to sing at the event this year, the Clerk has contacted SAS (Bristol) they do not have any staging we can hire but suggested their flatbed trailer could be used, the safety barriers, cones and road closure signs have been ordered.

John Pearce said he thought the choir could sing from a raised area inside the church grounds, this will be looked into further. The need to improve the sound system was discussed and a couple of Councillors agree to contact people regarding this.

A meeting will be arranged for Weds 14<sup>th</sup> November at 7pm to which all the volunteers involved in this event will be invited to go through the arrangements in more detail.

#### **2018/87 TO REVIEW THE HEALTH & SAFETY POLICY TOGETHER WITH THE EMPLOYEE RISK ASSESSMENT**

These documents were reviewed and it was agreed that no changes are required.

#### **2018/88 TO RECEIVE AN UPDATE ON THE WEBSITE**

The Clerk has arranged a meeting with Martin Francis on Wednesday 10<sup>th</sup> October to look at the website in more detail.

#### **2018/89 TO RECEIVE AN UPDATES REGARDING SECTION 106/ CIL PAYMENTS**

Jon Medlin has contacted B&NES on behalf of the Village Council regarding the S106 funds held by them with the reasons why we feel it should be spent to enhance the existing Playpark and not be spent on a new play provision in the village. The reply was read out to the meeting and the following response will be sent back to B&NES Council:- 'The Village Council has debated this fully over a long period of time and has come to the conclusion that the existing Playpark is the only suitable location for these funds to be spent.

A number of other options have been discussed, fully investigated and no suitable sites found. Therefore the unanimous decision made is that the existing Playpark site should be enhanced using the Section 106 funds available'.

#### **2018/90 PLANNING AND TRAFFIC**

##### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

**Mr M Dury left the meeting whilst the next item was discussed.**

##### **b) To consider and agree a response to planning application**

##### **No.18/03703/FUL, Persimmon Homes, Land rear of 7&8 Staunton Way**

The application was considered and it was agreed to send in the following comments:-

We note that the Bat activity report & Reptile survey were carried out in November 2014, which is four years ago, these should be updated and subject to nothing detrimental being raised, we have no objections to this application.

In view of the existing planning permission, which has lapsed due to development not taking place within the agreed timescale, we would ask that a condition is added that if the site is not developed straight away the land is cleared and fencing erected as soon as possible.

**Mr Dury joined the meeting again.**

**c) To receive an update on the New Communities Group workshop regarding the Strategic Development Location proposed in the village (JSP)**

Cllrs Rachel Chandler & Vi Perry attended this workshop with three other representatives from Whitchurch Village. A report on the meeting, previously circulated, was noted. The exact location of the proposed link road was again not shown in any detail.

There will be another local meeting to agree the next steps on Tuesday 16<sup>th</sup> October at 7pm, John Pearce, Vi Perry & possibly Rachel Chandler will attend this and it will also be extended to Jon Medlin.

**2018/91 CLERKS REPORT**

Overgrown vegetation has been reported to B&NES in the following locations:-

The footpath on the left hand side of the Witheys, the footpath which runs from Bristol Road to St Nicholas Road and the footpath along Staunton/Stockwood Lane.

Lots of comments have been made on Next-door and local residents about markers in the fields owned by Robert Hitchens, I have advised that as far as we are aware the developer is fencing off the public footpaths which he is legally entitled to do. No planning application has been received on this site since 2011, when it went to appeal and was refused.

Following a site visit the Public Rights of Way officer, B&NES have contacted Robert Hitchens and they are going to move the barbed wire and fix it to the other side of the posts. This will then be acceptable for a right of way.

The single yellow lines have now been painted on lengths of Staunton Lane but no sign put up with details on when you can park on the lines, this has been brought to B&NES attention, who will contact the contractor to chase this.

The repainting of the white lines in areas of the village where the roads have been resurfaced has been chased, B&NES are waiting for a programme of works from the contractor and are hoping it will be within the next couple of weeks.

Staunton Lane & Sleep Lane will be closed from 29<sup>th</sup> October for a maximum of 7 days to facilitate resurfacing works which is anticipated with take 4 days.

**Correspondence**

A letter of thanks has been received from The Grand Appeal for Bristol Children's Hospital for the £100.00 donated sent from this years Have a Field Day.

B&NES are asking for nominations for a young star, if anyone has any suggestions for young people to nominate, please let the Clerk know.

**Meetings**

Avon Local Councils' Association is holding it AGM on Saturday 6<sup>th</sup> October from 10.30-12noon, Conygre Hall, Timsbury

A training session on the revised NPPF is being held on the 9<sup>th</sup> October from 10.00am-12noon in Bath, Tony Griffin is attending this.

The next Parish Liaison meeting is on Weds 24<sup>th</sup> Oct 6.30pm in Keynsham, the Clerk will attend this meeting.

**2018/92 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

No report as Paul May was not at the meeting.

**2018/93 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

**a) To Grant Exclusive Rights of Burial**

None.

**b) To receive a report on the Playfield/Cemetery/Allotment Committee meeting held on Monday 24<sup>th</sup> September and agree the recommendations made**

Mr Broad read out the minutes from this meeting, with recommendations for various maintenance jobs to be carried out at the Cemetery and Playpark, it was resolved to go ahead with this work.

**2018/94 FINANCE**

**a) To note and agree the payment of accounts for October 2018**

It was resolved the schedule of payments dated 3<sup>rd</sup> October 2018 as listed in Appendix B be paid.

**2018/95 TO NOTE/RECEIVE REPORTS ON THE B&NES AREA GROUP ALCA MEETING AND THE CHEW VALLEY FORUM**

Both reports, previously circulated, were noted. Mark Dury gave a further update on the Chew Valley Forum which was attended by parents whose son had got involved in drugs and how it has affected all of their lives, it was very brave of them to speak out and very emotional.

**2018/96 TOP RECEIVE ANY UPDATES ON LIGHTING THE BEACON ON 11<sup>th</sup> NOVEMBER AND AGREE ANY ACTION REQUIRED**

The Clerk & Chairman have tried to contact the British Legion in Whitchurch to see what their plans are for this event but have received no response to date. The Village Council have agreed they are happy to arrange to light the beacon at 7pm but would like some sort of service from the British Legion. Nick Kirk said he will chase this.

**2018/97 A STATEMENT FROM THE CHAIRMAN**

Mr Broad read out a statement which included tendering his resignation from the Village Council, with immediate effect.

Mr Griffin thanked Mr Broad for his dedication to Whitchurch Village and his hard work and commitment to the Council over the many years he has been a Councillor and Chairman.

The meeting ended at 9.40 p.m.

**The next meeting will be held on Wednesday 7th November 2018.**

## Appendix A

### PLANNING APPLICATION LIST – 3<sup>rd</sup> October 2018

#### APPLICATIONS

25/06/18

Whitchurch Primary School

18/02445/REG03

22 Bristol Road, Whitchurch, Bristol, BS14 0PT

Erection of new classroom block with associated works, installation of external door into existing school facade and incorporation of unused land into school grounds with change of use to D1.

**COMMENTS – there needs to be a safe route created into the rear of the school grounds from the cycle path to encourage people from the new Horseworld development and Staunton Fields areas of the village to walk to school as planned in the application.**

**Concerns regarding the reduction of green open space and the detrimental effect this will have on pupils of Whitchurch Primary School.**

06/07/18

Bellway Homes Ltd

18/02898/FUL

Horseworld, Staunton Lane, Whitchurch, BS14 0QJ

Erection of 5no. residential units (including affordable housing) works.

**OBJECT - To this application on the grounds that it was originally designated as an area for 'a new early year's facility'.**

**A new facility has been provided by private provider in the village but it is situated on a busy road and a considerable walk from the development site with no safe walking route provided, also there is no guarantee that it will be sufficient to meet the needs of the 200 homes and residents of the new development sites.**

**If this area is not used as an early years facility it should be reserved for a community provision or as a social amenity area as identified in the Whitchurch Village Neighbourhood Development Plan.**

04/09/18

Persimmon Homes

18/03703/FUL

Land Rear of 7 & 8 Staunton Way, Whitchurch

Erection of four two storey dwellings

#### RESULTS

31/05/2018

Mr & Mrs Pullin

18/02347/FUL

11 Churchways, Whitchurch, BS14 0PL

Erection of 3 bed detached adjacent to existing dwelling following removal of existing garage.

**OBJECT - The proposed dwelling will cause an overdevelopment of this site with a cramped appearance and not enough space for the required parking spaces.**

**30/08/2018**

**REFUSED**

19/07/18  
18/03140/FUL

Mr Hunt  
Greenacre, Staunton Lane, Whitchurch, BS14 0QL

Erection of first floor extension

**PERMITTED**

08/08/18  
18/0523/LBA

Whitecroft Developments  
5 Staunton Manor Courtyard, Whitchurch  
External alterations to include demolition of staircase

**CONSENT GIVEN**

## **Appendix B**

### **MONTHLY PAYMENT OF ACCOUNTS**

**DATE: 3<sup>rd</sup> October 2018**

|   |                                     |          |      |
|---|-------------------------------------|----------|------|
| D/D British Telecom   | Phone/broadband                     | 45.67    | 7.61 |
| Chq St Nicholas Pre-School                                    | Grant                               | 150.00   |      |
| Chq South Western Ambulance Service NHS Foundation Trust Fund | Grant                               | 200.00   |      |
| Chq Various   | Salaries, postage, travel expenses. | 1,607.90 |      |
| Chq WVCA  | Rent & meetings September           | 207.00   |      |
| Chq B&NES Council   | Pension Fund                        | 370.94   |      |
| Chq H M Revenue Customs                                       | Paye & NIC September                | 292.28   |      |
| Chq Your Solutions  | Maintenance                         | 668.00   |      |
| Chq GB Sport & Leisure  | Playpark inspection                 | 48.00    | 8.00 |
| Chq Martin Francis  | Website                             | 172.75   |      |

**Total Payments**

**£3,762.54**

**£15.61**