

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 6th FEBRUARY 2019**

Present: Cllrs: N Kirk (Chairman) T Griffin (Vice Chair), R Chandler, M Donovan, M Dury,
M Godwin, C Lewis, J Pearce, V Perry,
Mrs S Dyer (Clerk) Mrs M Watts (Assistant Clerk)

2019/145 PUBLIC PARTICIPATION

The following issues were brought up by Councillors:-

A telegraph pole has just been erected in Church Road leaving damage to the road surface, the state of the pavements around the village, pot holes along Staunton Lane, from the mini roundabout to the A37, the newly installed high kerb in Staunton Lane, which was reported last month to B&NES, is still causing problems.
The Clerk will look into and report these issues.

2019/146 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllr P O'Leary who was unable to attend due to illness, this apology was agreed by all present and for District Councillor Paul May who is unwell.

**2019/147 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER
WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None received.

**2019/148 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2019/149 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 2nd JANUARY 2019**

The minutes of the meeting held on 2nd January 2019, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman)

**2019/150 TO RECEIVE A COUNCILLORS RESIGNATION AND AN UPDATE ON THE
VACANCY**

A letter of resignation was read out from M Godwin, he will not stand for re-election in May, and this was reluctantly accepted by the Chairman. The Chairman thanked Mr Godwin for his excellent contributions since he took up his position. No applications have been received for the present vacancy. It was discussed how the village council can advertise the vacancies and it was decided another newsletter would be a good idea. Everyone to send ideas into the Clerk and Rachel Chandler will help put a newsletter together.

2019/151 TO CLARIFY THE WORK OF A VILLAGE COUNCILLOR

A long and detailed discussion was held on the purpose of a village councillor and what a council is able to do. It was highlighted that because councillors have different backgrounds, enthusiasm and interests, this should be celebrated, a range of skills are needed for the council to work as a team, in line with the rules which they are bound by.

The village council should pro-actively support the local community and various groups where appropriate but at the same time make sure due process is followed.

2019/152 TO REVIEW THE SOCIAL MEDIA POLICY AND AGREE ANY CHANGES REQUIRED

This policy had been previously circulated to all Councillors, P O'Leary who could not attend the meeting has read through the document advising that no amendments are required, this was agreed by all present.

2019/153 TO AGREE A DATE FOR THE COMMUNITY CLEAR UP

In line with the Keep Britain Tidy Great British Spring Clean campaign, which runs from 22nd March – 23rd April 2019, it was agreed that the village Community Clear Up this year will be held on Saturday 30th March from 10.00 – 12.00.

2019/154 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

It was also noted that the Bellway Homes application for 5 more dwellings which was refused has now gone to Appeal and that Jon Medlin will be asked to draw up a further response to be agreed at next month's meeting.

b) To note the response form B&NES Highways regarding the traffic issues in the village

It was resolved that the responses received are unacceptable and to invite Kelvin Packer to a meeting to discuss the responses/issues and how they can be dealt with. It may be that some of the CiL funds received can be put towards alleviating some of the issues.

c) To note the JTP consultation and discuss the way forward including funding a public meeting

The consultation on the draft Joint Local Transport Plan runs from today until 20th March 2019. The Clerk has spoken to Paul May, he has arranged a joint public meeting in the British Legion on Tuesday 26th February and arranged for a letter to advertise the event which will need distributing, councillors offered their help with this. It was agreed that the village council will pay for the hire of the hall and printing costs for the event, a cheque was written for £160. It was agreed that John Pearce will speak at the end of the meeting to express thanks to everyone for attending etc.

It was also agreed to ask Jon Medlin to look at the consultation documents and form a response which can then be discussed and agreed at the March meeting.

2019/155 CLERKS REPORT

The blocked drains around the village and the high kerbs on the new pavement outside the Bellway development, brought up at the last meeting, have both been reported to B&NES.

Thanks to all the volunteers who helped take down and cut up the Christmas trees on a very cold day in January.

The Clerk has previously circulated a document comparing the three quotes received for this contract. It was resolved the contract be awarded to Lee Gillam (Your Solutions) and that it is extended an extra year to a three year contract, subject to a rate of inflation increase each year.

d) To discuss and agree the way forward with the S106 funds to be spent on enhancing the Playpark

The Clerk has been in contact with two other Parish Councils who have installed new/upgraded Playparks in the last year and received some very helpful information. It was resolved to set up a working party to carry out the initial investigations into what equipment we think we would like, get four designs and then consult with the village on what equipment is actually required. Cllrs M Donovan, T Griffin, J Pearce, C Watson & the Clerk will each visit two Playparks, hold a meeting to discuss the options and then obtain initial quotes.

2019/158 FINANCE

a) To note and agree the payment of accounts for February 2019

It was resolved the schedule of payments dated 6th February 2019, as listed in Appendix B be paid.

b) To receive a report on the Finance meeting and agree recommendations made on, capital expenditure, CiL payments and the budget set for 2019/2020

N Kirk gave a report on this meeting which included recommendations for earmarked reserves, an extra £10,000 to be put into the NS&I account from the cemetery income, a total of £80,000 will be ring fenced for the up keep of the cemetery when the income is diminished, due to lack of grave space. Holding petty cash was discussed and it was agreed not to go ahead with this. CiL funds – several ideas were suggested and quotes will be sought and brought back for further discussion. Capital expenditure for 2019/2020, £15,000 was set aside for footpaths and repairs to the roadway at the cemetery, a copy of the proposed budget was circulated. It was resolved to accept all the recommendations made.

d) To agree the Precept for 2019/2020

It was resolved that the precept for 2019/2020 is increased to £33,000.00, an increase of £2,000. This will be an increase of no more than 5p on all properties in the village.

The meeting ended at 9.45 p.m.

The next meeting will be held on Wednesday 6th March 2019

Appendix A

PLANNING APPLICATION LIST – 6th February 2019

APPLICATIONS

12/02/2018

Mr Jan Birenat

18/00521/FUL

18 Churchways, Whitchurch, BS14 0PL

Erection of 1no. attached dwelling to no.18

OBJECT – The increased use of the cul-de-sac turning head together with the generation of additional conflicting traffic movements, resulting from the proposed development, would be prejudicial to road safety.

Reason: Contrary to Policy T.24 of the BANES Local Plan

12/11/2018

APPEAL REF: APP/F0114/W/18/3213565

04/09/18

Persimmon Homes

18/03703/FUL

Land Rear of 7 & 8 Staunton Way, Whitchurch

Erection of four two storey dwellings

COMMENTS - We note that the Bat activity report & Reptile survey were carried out in November 2014, which is four years ago, these should be updated and subject to nothing detrimental being raised, we have no objections to this application.

In view of the existing planning permission, which has lapsed due to development not taking place within the agreed timescale, we would ask that a condition is added that if the site is not developed straight away the land is cleared and fencing erected as soon as possible.

21/12/18

Mr Jan Birenat

18/05105/FUL

Avon Accident Repair Garage, Staunton Lane, BS14 0QL

Demolition of existing buildings and erection of 8no. dwellings

(including 2no affordable housing units) with associated soft/hard landscape works, access improvements, parking and drainage.

OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development site.

The NDP Policies WV 1.5 Retain employment in the village and as it is outside the Housing Development boundary. WV 2.1 b) should both be taken into account when considering this application.

02/01/2019
18/05720/FUL

Mr Ian Rideout
The Firs, Maggs Lane, Whitchurch, BS14 0PH
Provision of loft conversion
SUPPORT

Appendix B

MONTHLY PAYMENT OF ACCOUNTS DATE: 6th FEBRUARY 2019

D/D	British Telecom	Phone/broadband	57.19	9.53
Chq	Smart Computers	New computer tower	349.00	58.17
Chq	Various	Salaries, stationery, travel expenses, postage, refreshments	1,503.54	
Chq	WVCA	Rent & meetings January	234.00	
Chq	B&NES Council	Pension Fund	370.94	
Chq	H M Revenue Customs	Paye & NIC January	269.48	
Chq	Your Solutions	Maintenance	276.00	
Chq	Blachere	Removal Christmas lights	585.12	97.52
Chq	Bateman Skips	Skip @ cemetery	288.00	48.00
Chq	Smart Computers IT Support	IT Support	168.00	28.00

Chq	Mrs J Britten	Hall/printing charges	160.00
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Total Payments			£4,261.27	£241.22
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