

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 6th MARCH 2019**

Present: Cllrs: N Kirk (Chairman) T Griffin (Vice Chair), R Chandler, M Dury, P O'Leary, J Pearce, V Perry,
Mrs S Dyer (Clerk) Mrs M Watts (Assistant Clerk)

2019/159 PUBLIC PARTICIPATION

Councillors reported the following issues:-

Traffic lights in Staunton Lane, BT are working there for 20 days using traffic lights from 9.30 – 3.30, we have not been notified of these works.

The weight limit on Maggs Lane is breached on a regular basis by lorries, this has been reported by several residents. It was agreed to ask the Police to monitor and enforce the weight limit, as well as the speed of traffic along Maggs Lane and Staunton Lane.

A Councillor would like us to minute a vote of thanks to Lee Gillam, who he helped move the Christmas Trees from the centre of the village.

2019/160 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs M Donovan, M Godwin and C Lewis, who are unable to attend due to family matters, these apologies were agreed by all present and for District Councillor Paul May.

**2019/161 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER
WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT**

(ADOPTED ON 7th NOVEMBER 2012)

None received.

**2019/162 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2019/163 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 6th FEBRUARY 2019**

The minutes of the meeting held on 6th February 2019, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman)

**2019/164 TO RECEIVE AN UPDATE ON THE CHRISTMAS LIGHT INSTALLATION
AND THE PROPOSED OFFER FROM BLACHERE**

The Clerk has spoken to the Senior Project Manager for Blachere regarding the substandard service received last year with the installation of the Christmas Lights. An apology has now been received with an offer of £212.75 against this year's scheme and confirmation that the contractor will be changed for this year's installation.

It was resolved to accept this offer and say how disappointed we were with the service offered on this occasion.

**2019/165 TO REVIEW THE RISK ASSESSMENT & MANAGEMENT POLICY AND
AGREE ANY CHANGES REQUIRED**

This policy had been previously circulated to all Councillors, it was resolved to add risks on flooding & contaminated soil at the cemetery and request a copy of the grave diggers Public Liability Insurance and Risk Assessment documents.

2019/166 TO ADOPT THE NALC MODEL STANDING ORDERS

It was resolved to adopt the NALC Model Standing Orders, previously circulated to all Councilors, and they will be reviewed annually.

2019/167 TO RECEIVE UPDATES ON THE COMMUNITY CLEAN UP ON 30th MARCH

In line with the Keep Britain Tidy Great British Spring Clean campaign, the village Community Clean Up this year will be held on Saturday 30th March from 10.00 – 12.00. The Clerk has contacted the 107th (Bristol) Whitchurch Scout Group and they have agreed to come along and help. Four of the Councillors present are able to help. Posters will be put up and details put on the website and Facebook to advertise this event.

2019/168 TO AGREE THE CONTENTS OF THE NEWSLETTER

The contents of a newsletter to be distributed to all residents was discussed and agreed, it will need to be delivered by 18th March.

2019/169 TO RECEIVE A REPORT ON THE WEBSITE TRAINING RECEIVED

Mr Griffin gave an update on this, four councilors and the Clerk attended the training to learn how to update the website. It was resolved that there are some things that the Clerk and several Councillors can update but the majority of updates will still be carried out by Martin Francis.

2019/170 TO NOTE THE ELECTION INFORMATION AND ACTIONS REQUIRED

Details of the Election Information has been circulated to all councillors, the Clerk has also printed off nomination packs and these were given out. The deadline to submit nominations is 4pm on Wednesday 3rd April 2019.

2019/171 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

It was also noted that the Avon Accident Repair Garage application no. 18/01845/FUL, which was refused, has now gone to Appeal and it was agreed that Jon Medlin will be asked to draw up a further response.

b) To ratify the response to Appeal Ref: APP/F0114/W/18/3219356

This response to the Bellway application, previously circulated, was agreed.

c) To receive a report on the JTP public meeting held and agree a response to the JTP consultation

An update on the recent meeting held was given, although there were not so many people in attendance it was a very informative meeting, with good speakers and questions raised. New information was received from residents involved in the previous proposals for a ring road in South Bristol.

The Chairman thanked those councilors who attended and helped at the meeting.

A draft copy of a response to the JTP, drawn up by Jon Medlin, has been circulated to all councilors. It was resolved that although it was an excellent response, more emphasis needs to be put on the loss of the Playpark/allotment site, due to a proposal to put a roundabout right in the middle of it. The Clerk will add more detail and circulate it for all councillors to read and agree before it is submitted.

2019/172 CLERKS REPORT

During the last month the following issues have been reported to B&NES:-
The potholes and state of Staunton Lane, a pothole in Bristol Road near Stephen Maggs, fly typing outside the Playpark. The pavements along the A37 previously reported have recently been swept by the small mechanical sweeper.

The Clerk attended the SLCC branch meeting on Friday 1st March in Banwell, Local Elections in May was the main topic on the agenda.

Meetings

Keynsham Town Council are holding a public meeting tomorrow about the JLTP consultation.

2019/173 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Christine Harrison Plot No. E171 Deed No.1404
(Ref: Margaret Ethel Dunsford)

Tracey Lyn Watling Plot No. G321 Deed No.1405
(Ref: Gary Watling)

M Dury proposed, J Pearce seconded and the meeting duly passed the Exclusive Rights of Burial.

b) To consider quotes for the pathways/roadway at the cemetery

The Clerk has previously circulated a document comparing the three quotes received for the path/roadway at the cemetery. It was resolved that the quote from M Baggage & Son was most favourable, one of the Councillors will speak with this contractor to find out his best price for this work to see if any savings can be made.

c) To receive updates on the Playpark refurbishment

The Clerk has met with one of the key residents of the Pensford playpark refurbishment and picked up some useful information. It was agreed that a working party meeting to progress this needs to be arranged and that this will be on Weds 27th March at 7.30pm.

2019/174 FINANCE

a) To note and agree the payment of accounts for March 2019

It was resolved the schedule of payments dated 6th March 2019, as listed in Appendix B be paid.

b) To agree new signatories for the NS&I Investment Account

It was resolved that Cllrs N Kirk, T Griffin & M Dury will be signatories on the NS&I account, with any two to sign. The relevant paperwork was signed and will be sent off to NS&I.

c) To note the recommended NJC pay increase for staff from 1st April 2019

The National Joint Council for Local Government Services (NJC) has agreed new pay scales for 2019-2020 to be implemented from 1st April 2019. This will mean a 34p per hour increase for the Clerk & a .25p per hour increase for the Assistant Clerk. It was resolved to accept and implement the new pay scales.

d) To receive and agree any proposals for CiL expenditure including: painting the rusting gate, lighting on the cycle track, painting finger posts, refurbishing the Millennium Garden.

The Clerk explained the conversations she has had with B&NES regarding lights on the cycle path. It was resolved that the Health & Safety Executive should be contacted on this issue as cyclists have fallen off their bikes in the dark after hitting cracks on the cycle path. Also contact Sustran to see if they can help.

It was resolved to ask Lee Gillam for a quote to paint the finger posts and rusty gate. Quotes to upgrade the Millennium Garden will be obtained also.

2019/175 TO RECEIVE A REPORT ON THE CHEW VALLEY AREA FORUM

Mark Dury gave an update on this meeting he attended. He felt it was a very informative meeting as usual, although the number of people in attendance had dropped. The Council's Active Lifestyles Team spoke about how they are encouraging people to be more active using KiActiv wristbands. Alex Easton from Community First Responders, who the Village Council gave a grant to, attended the meeting to report that as a result of his presentation to the Forum in May, all the Parish Councils in the Chew Valley Forum came forward to provide funding for new equipment. He offered his sincere thanks to all concerned.

The meeting ended at 9.40 p.m.

The next meeting will be held on Wednesday 3rd April 2019

Appendix A

PLANNING APPLICATION LIST – 6th March 2019

APPLICATIONS

04/09/18	Persimmon Homes
18/03703/FUL	Land Rear of 7 & 8 Staunton Way, Whitchurch Erection of four two storey dwellings

COMMENTS - We note that the Bat activity report & Reptile survey were carried out in November 2014, which is four years ago, these should be updated and subject to nothing detrimental being raised, we have no objections to this application.

In view of the existing planning permission, which has lapsed due to development not taking place within the agreed timescale, we would ask that a condition is added

that if the site is not developed straight away the land is cleared and fencing erected as soon as possible.

21/12/18 Mr Jan Birenat
18/05105/FUL Avon Accident Repair Garage, Staunton Lane, BS14 0QL
 Demolition of existing buildings and erection of 8no. dwellings (including 2no affordable housing units) with associated soft/hard landscape works, access improvements, parking and drainage.

OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development site.

The NDP Policies WV 1.5 Retain employment in the village and as it is outside the Housing Development boundary. WV 2.1 b) should both be taken into account when considering this application.

06/07/18 Bellway Homes Ltd
18/02898/FUL Horseworld, Staunton Lane, Whitchurch, BS14 0QJ
 Erection of 5no. residential units (including affordable housing) together with associated parking, highways and landscaping works.

OBJECT - To this application on the grounds that it was originally designated as an area for 'a new early years facility'.

A new facility has been provided by private provider in the village but it is situated on a busy road and a considerable walk from the development site with no safe walking route provided, also there is no guarantee that it will be sufficient to meet the needs of the 200 homes and residents of the new development sites.

If this area is not used as an early years facility it should be reserved for a community provision or as a social amenity area as identified in the Whitchurch Village Neighbourhood Development Plan.

05/02/19 APPEAL REF: APP/F0114/W/18/3219356
27/02/19 COMMENTS SENT TO PLANNING INSPECTORATE –
See document attached to planning application.

RESULTS

12/02/2018 Mr Jan Birenat
18/00521/FUL 18 Churchways, Whitchurch, BS14 0PL
 Erection of 1no. attached dwelling to no.18
OBJECT – The increased use of the cul-de-sac turning head together with the generation of additional conflicting traffic movements, resulting from the proposed development, would be prejudicial to road safety.
Reason: Contrary to Policy T.24 of the BANES Local Plan

APPEAL REF: APP/F0114/W/18/3213565
APPEAL ALLOWED AND PLANNING PERMISSION GRANTED

02/01/2019 Mr Ian Rideout
18/05720/FUL The Firs, Maggs Lane, Whitchurch, BS14 0PH
Provision of loft conversion
REFUSED

Appendix B

MONTHLY PAYMENT OF ACCOUNTS **DATE: 6th MARCH 2019**

D/D	British Telecom	Phone/broadband	67.69	11.28
Chq	Bristol Barbarians RFC	Grant	200.00	
Chq	Various	Salaries, postage, travel expenses	1,530.94	
Chq	WVCA	Rent & meetings February	220.50	
Chq	B&NES Council	Pension Fund	370.94	
Chq	H M Revenue Customs	Paye & NIC February	278.08	
Chq	Your Solutions	Maintenance	157.00	
Chq	GB Sport & Leisure	Playpark inspection	48.00	8.00
Chq	Kn office supplies	Stationery	159.50	26.58
Chq	Open Spaces Society	Subscription	45.00	
Chq	Martin Francis	Website updates/	227.37	

renew domain names

Chq	Mr M Monelle	Refund deposit allotment keys	10.00
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Total Payments	£3,315.02	£45.86
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