

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN WVCA HALL ON WEDNESDAY 8th MAY 2019**

Present: Cllrs: T Griffin (Vice-Chair), M Dury, C Lewis, P O'Leary, P Orchard, V Perry, Mrs S Dyer (Clerk) & Mrs M Watts (Clerk Assistant), two members of the public and District Councillor Paul May

It was resolved that Mr T Griffin (Vice-Chair) will Chair the meeting in the absence of the Chairman.

2019/01 PUBLIC PARTICIPATION

A Councillor remarked how great the newly painted finger posts and gate on the cycle path look and that many residents have commented on this. He wishes to thank Lee Gillam, the contractor, for the excellent work he has carried out on this project. A letter will be sent to Lee on behalf of the Village Council expressing this.

2019/02 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs N Kirk, R Chandler, M Donovan & J Pearce, who were unable to attend the meeting due to family and work commitments. These apologies and the reason for non-attendance were accepted by all present at the meeting. It was resolved that they will sign their Declaration of Acceptance of Office as soon as possible in the presence of the Clerk.

**2019/03 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

Cllrs T Griffin & M Dury gave a personal interest in items 12. c) & d).

**2019/04 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2019/05 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 3rd APRIL 2019**

The minutes of the meeting held on 3rd April 2019, previously circulated, were agreed and signed as a true record of the meeting, by T Griffin (Chairman).

**2019/06 TO AGREE A DATE FOR ALL COUNCILLORS TO ATTEND COUNCILLOR
TRAINING**

The Clerk is still waiting for dates for this training, which she will e-mail to all Councillors when received.

**2019/07 TO CONSIDER THE QUOTE TO INSTALL ELECTRICITY IN THE
MILLENNIUM GARDEN AND AGREE THE POSITION OF THE MILLENNIUM CLOCK**

The quote from Western Power to install electricity in the Millennium Garden is £1,648.92 + VAT. It was resolved that although this seems expensive, CiL funds will be used for this infrastructure and there is no other real option for the location of the clock, several Councillors will meet in the garden to make a decision on the exact position. It was also agreed that a quote for an electricity point/box to be installed in this location should be sought.

2019/08 TO AGREE PLANS FOR 'HAVE A FIELD DAY' ON SATURDAY 13th JULY, INCLUDING A CHARITY FOR DONATIONS

This will follow the usual format, Clerk will order the Bouncy Castle and other games, Matt will organise games, five other Councillors agreed to help on the day. Register with Fields in Trust. It was agreed any funds raised will be for Mind, the mental health charity. David Clark has offered the use of side show and prizes which he has from the fete, it was resolved that the side shows would be useful.

2019/09 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

b) To note and agree attendance of the meeting with B&NES regarding the Local Plan

This meeting with Stephen George, Senior Planner, B&NES Council has been arranged for Weds 15th May, still awaiting confirmation of the venue. Cllrs R Chandler, M Dury, C Lewis, V Perry have agreed to attend to represent the Village Council.

c) To receive any updates on the JSP Inspection and agree any actions required.

The dates have been received for the examination of the West of England Joint Spatial Plan, in July & September & October. Paul May explained how he has registered to speak on behalf of the Village Council and the community, the Clerk has sent an e-mail to confirm this.

There are several vital documents which have not been submitted as evidence, including the JTP4 and the Neighbourhood Plan. Paul & the Clerk have brought this to the attention of the programme officer, who has been very helpful.

It was resolved that Paul will meet with Jon Medlin to discuss a further statement, which must be submitted by 28th May for Matters 1-6 & 28th June for Matters 7.1 – 7.2., this will be based on the Inspectors questions. This will be then be drawn up by Jon, circulated to all Councillors to agree and then be submitted by the deadline.

2019/10 CLERKS REPORT

During the last month the following issues have been reported to B&NES:-

The bin full outside the playpark, overgrown vegetation in The Witheys, rubbish in the hedge along Maggs Lane, the damaged sign in Sleep Lane, concerns about the attenuation pond and weeds along A37.

A lady telephoned who is trying to organise a 'Well Fest' for 2020 and is looking for 2 fields with parking in the Whitchurch area. Any suggestions?

A Pensford resident has complained about the signs put up by David James & Partners on the verges in Pensford & Whitchurch Village. The Clerk has spoken to B&NES Highways about the issue, in turn they spoke to the Estate agents and the sign has been removed from the verge outside the Playpark but the other two are still there.

Correspondence

Notifications have been received from B&NES that from 13th May part of Gibbet Lane will be closed for a maximum of 3 weeks for Truespeed to carry out works.

Any time after 13th May surface dressing will take place in Woollard Lane, there will be no access to the cemetery during this time, but they will contact us in advance to organise this.

From 6th June for a maximum of 2 days Stockwood Vale will be closed for Western Power to carry out works.

Meetings

B&NES Area ALCA meeting is being held on Weds 29th May 7-9.30pm in Saltford.

Mr Griffin congratulated Mr May on his re-election and thanked him for all the work he carries out in the village, which is much appreciated.

2019/11 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Paul May stated that he was delighted to be back and whilst campaigning he met many residents from the new Horseworld development who are keen to get involved in village events. As the Liberal Democrats have been voted in to run B&NES Council we await to see what changes will be made.

An issue in Hamilton Way has been brought to Mr Mays attention, he agreed to visit the resident with the Clerk to see if there was any way he can help the situation.

2019/12 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Simone Simmonds Plot No. G339 Deed No.1408

M Dury proposed, P O'Leary seconded and the meeting duly passed the Exclusive Rights of Burial.

Mr May left the meeting at 8.55pm.

b) To receive updates on the Playpark refurbishment

A Design Brief has been drawn up on details discussed at the working party meeting held, this was circulated and it was resolved to use this to obtain initial designs/quotes from Playpark contractors.

Cllrs T Griffin & M Dury left the room and Colette Lewis chaired the next two items.

c) To consider a request for funding to repair the container flooring at the allotment site and emergency water leak

A request has been received from the WVCG committee for £150, to repair the floor of the container where all plot holders have a space to keep their tools etc. At present part of the floor has rotten/broken and there is a risk that someone will have an accident whilst using the container. A plot holder will install the replacement flooring. It was resolved to go ahead with this request up to £150.00.

There has also been issues with the water tanks leaking on the allotment site in the last couple of days, one issue has been sorted but the second one requires a plumber to fix it, a quote of £100 +VAT has been received. It was resolved to go ahead with this, as water needs to be supplied on the site.

d) To consider a quote for new netting at the allotment site

The netting at present along the allotment site put in place to prevent cricket balls from entering the site. It has been up for around four years and now needs replacing. It was resolved to use the same netting as is in place at present, costing around £35 per roll.

Cllrs T Griffin & M Dury returned to the meeting.

2019/13 FINANCE

a) To note and agree the payment of accounts dated 8th May 2019

It was resolved the schedule of payments dated 8th May 2019, as listed in Appendix B be paid.

b) To receive and note the annual internal audit for 2018/2019

A letter has been received, addressed to the Chairman from the internal auditor, one issue was brought up regarding a direct debit not being included on the monthly list, as the actual date of the payment was unknown. This has now been added to the correct monthly payment sheet, as agreed with the auditor. Everything else reviewed was in order. The Chairman thanked the Clerk & Assistant Clerk for all their work with this.

c) To consider, approve & sign Section 1 - Annual Governance Statement 2018/19

Section 1 - Annual Governance Statement for 2018/19 was considered, approved and then signed by the Chairman.

d) To consider, approve & sign Section 2 - Accounting Statements 2018/19

Section 2 - Accounting Statements for 2018/2019 were considered, approved and then signed by the Chairman.

Colette Lewis left the meeting at 9.15p.m.

e) To receive any updates on CiL expenditure and agree any quotes received for lighting on the cycle track and refurbishing the Millennium Garden

The Chairman has met with the contractor and two quotes have been received for refurbishing the Millennium Garden. It was resolved to go ahead with the lower quote of £2,620.00.

2019/14 TO AGREE TO CHANGE THE DATE OF THE JUNE MEETING

An additional item was discussed, that the next meeting in changed from 5th June to 12th June due to a number of members not being able to make the original date. It was resolved to go ahead with this change.

The meeting ended at 9.20 p.m.

The next meeting will be held on Wednesday 12th June 2019

Appendix A

PLANNING APPLICATION LIST – 8th May 2019 APPLICATIONS

| | |
|--|---|
| 23/05/2018 18/01845/FUL | <p>Mr Jan Birenet Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch Erection of 8no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage following demolition of existing buildings.</p> <p>OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development. Policy WV 1.5 Retain employment in the village</p> <p>It is outside the Housing Development boundary. WV 2.1 b)</p> <p>REFUSED</p> <p>APPEAL REF: F0114/W/18/3216550</p> <p>COMMENTS SENT TO PLANNING INSPECTORATE – See document attached to planning application.</p> |
| 31/07/2018 27/02/2019 27/03/2019 | |
| 21/12/18 18/05105/FUL | <p>Mr Jan Birenet Avon Accident Repair Garage, Staunton Lane, BS14 0QL Demolition of existing buildings and erection of 8no. dwellings (including 2no affordable housing units) with associated soft/hard landscape works, access improvements, parking and drainage.</p> <p>OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development site. The NDP Policies WV 1.5 Retain employment in the village and as it is outside the Housing Development boundary. WV 2.1 b) should both be taken into account when considering this application.</p> |
| 22/03/19 19/01177/FUL | <p>Mr Ian Rideout The Firs, Maggs Lane, Whitchurch, Bristol, BS14 0PH Provision of loft conversion. (Resubmission)</p> <p>SUPPORT – The development is of good design and within the existing footprint of the site. It therefore does not create an overdevelopment of the site.</p> <p>The development is an individual property and is therefore in line with the Neighbourhood Plan policy WV 1.2</p> <p>The design is high quality and matches policy WV 1.1</p> <p>The property is not listed so does not contradict policy 1.4</p> <p>It does not represent any reduction in Green Belt between Whitchurch Village and Bristol</p> <p>The property already exists and therefore integrates well within policy WV 3.1</p> <p>The property has been extended for a long time before the green belt 30% increase policy.</p> |

The Village Council request that this application is referred to committee to assess the minimal impact this extension will have.

02/04/19
19/01368/FUL

Mr Dean Edwards
149, Bristol Road, Whitchurch, Bristol, BS14 0PU
Erection of two storey side and rear extension with internal works
SUPPORT - The proposed extension will not harm the local character & distinctiveness and the proposal sufficiently respects the character and appearance of the existing building. Is sympathetic to WV1.1 Village Design and within the HDB.

RESULTS

04/09/18
18/03703/FUL

Persimmon Homes
Land Rear of 7 & 8 Staunton Way, Whitchurch
Erection of four two storey dwellings
COMMENTS - We note that the Bat activity report & Reptile survey were carried out in November 2014, which is four years ago, these should be updated and subject to nothing detrimental being raised, we have no objections to this application.

In view of the existing planning permission, which has lapsed due to development not taking place within the agreed timescale, we would ask that a condition is added that if the site is not developed straight away the land is cleared and fencing erected as soon as possible.

18/04/19

PERMITTED

06/07/18
18/02898/FUL

Bellway Homes Ltd
Horseworld, Staunton Lane, Whitchurch, BS14 0QJ
Erection of 5no. residential units (including affordable housing) together with associated parking, highways and landscaping works.

OBJECT - To this application on the grounds that it was originally designated as an area for 'a new early years facility'.

A new facility has been provided by private provider in the village but it is situated on a busy road and a considerable walk from the development site with no safe walking route provided, also there is no guarantee that it will be sufficient to meet the needs of the 200 homes and residents of the new development sites.

If this area is not used as an early years facility it should be reserved for a community provision or as a social amenity area as identified in the Whitchurch Village Neighbourhood Development Plan.

05/02/19
27/02/19

APPEAL REF: APP/F0114/W/18/3219356
COMMENTS SENT TO PLANNING INSPECTORATE –
See document attached to planning application.

24/04/19

APPEAL ALLOWED, PERMISSION GRANTED FOR 5 RESIDENTIAL UNITS (Including affordable housing) with conditions.

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 8th MAY 2019

| | | | | |
|-----------------------|------------------------|--|------------------|----------------|
| D/D | British Telecom | Phone/broadband | 56.86 | 9.47 |
| D/D | Water business | Water @ Cemetery | 27.84 | |
| D/D | Water business | Water @ Allotment site | 19.06 | |
| Chq | ICCM | Membership | 95.00 | |
| Chq | Various | Salaries, stationery, travel expenses, postage, refreshments | 1,595.09 | |
| Chq | WVCA | Rent & meetings April | 202.50 | |
| Chq | B&NES Council | Pension Fund | 427.61 | |
| Chq | H M Revenue Customs | Paye & NIC April | 305.28 | |
| Chq | Your Solutions | Maintenance | 1,351.50 | |
| Chq | B&NES Council | Garden Waste Recycling Bins at Cemetery | 91.80 | |
| Chq | Bateman Skips Ltd | Skip at cemetery | 288.00 | |
| Chq | Mrs M Manners | Refund allotment fee/key | 35.00 | |
| Chq | Kim Tarrant | Internal audit fee | 185.00 | |
| Chq | Blachere Illum | Christmas light hire | 626.08 | 104.35 |
| Total Payments | | | £5,306.62 | £112.59 |