

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 12<sup>th</sup> JUNE 2019**

Present: Cllrs: N Kirk (Chair), T Griffin (Vice-Chair), S Bryant, R Chandler, M Donovan, M Dury, P O'Leary,  
Mrs S Dyer (Clerk) & Mrs M Watts (Clerk Assistant), two members of the public and District Councillor Paul May.

**2019/15 PUBLIC PARTICIPATION**

A representative from the Utd Reformed Church explained that she runs a Knit and Natter Group at the church and would like to make bunting and flowers to be put up on the fencing at the Playpark for 'Have a Field Day' on 13<sup>th</sup> July. She would like more residents to get involved with this and asked if she designed a poster could we advertise this. Everyone thought this was an excellent idea and would be happy for this to go ahead and to advertise the group.

The representative left the meeting at 7.40.p.m.

A Councillor advised that Whitchurch Cricket Club are in the process of organising a Band night, car boot sale and Barn Dance over the August Bank Holiday weekend. More information to follow.

The Chairman of the Cricket Club has written to the new Chairman of B&NES regarding the route of the proposed Ring Road and the reply received was read out.

The following issues were brought up by various Councillors:-

Issues with the right turn from the A37 into Staunton Lane, some of the finger posts not been painted, overgrown pond on the Bellway site, sequence of the traffic lights in Staunton Lane, vehicles turning right out of the Toby Carvery blocking the road.

Mr May advised that the planning application for The Firs in Maggs Lane is going to be considered by B&NES Development Control Committee in July.

**2019/16 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs C Lewis, P Orchard, J Pearce & V Perry who are unable to attend the meeting due to family/work commitments or illness. These apologies and the reason for non-attendance were accepted by all present at the meeting.

**2019/17 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2019/18 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2019/19 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 8<sup>th</sup> MAY 2019**

The minutes of the meeting held on 8<sup>th</sup> May 2019, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

**2019/20 CONFIRM THE MINUTES OF THE ANNUAL MEETING OF THE VILLAGE  
COUNCIL HELD ON 8<sup>th</sup> MAY 2019**

The minutes of the annual meeting held on 8<sup>th</sup> May 2019, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman)

### **2019/21 TO CO-OPT TO FILL THE VACANCY ON THE COUNCIL**

Mrs Sharon Bryant has indicated she would like to be co-opted onto the Village Council, she gave a brief summary of her connections to the village. It was unanimously resolved to co-opt her onto the Council, the Declaration of Acceptance of Office was signed and the Chairman welcomed her.

### **2019/22 TO NOTE THE DATE FOR ALL COUNCILLORS TO ATTEND COUNCILLOR TRAINING**

Being a Good Councillor training has been booked for Wednesday 10<sup>th</sup> July at 7.30pm in the small hall, all Councillors are expected to attend this.

### **2019/23 TO REVIEW THE RETENTION & DISPOSAL POLICY & LIST OF DOCUMENTS**

It was resolved that no changes were needed to this policy, which had previously been circulated to all Councillors.

### **2019/24 REVIEW THE E-MAIL CONTACT PRIVACY NOTICE**

This policy was reviewed and with the exception of two minor corrections it was resolved that no other changes were required.

### **2019/25 TO CONSIDER ITEMS FOR AN NEWSLETTER**

The contents of the newsletter were discussed and suggestions put forward to be included. The Clerk will put something together and circulate it for approval before getting it printed. It was agreed that delivery will be made at the end of June.

### **2019/26 TO DISCUSS THE ISSUES WITH THE POSITION OF THE MILLENNIUM CLOCK AND AGREE THE WAY FORWARD WITH THIS**

A reply received from the developer states that the clock if not going to be moved. The Clerk to e-mail back stating the it has been installed without reference to the Village Council, as agreed, there will be legal issues with it being installed in the garden of a property and to request a meeting with the Chairman & Vice-Chairman to discuss this issue further.

### **2019/27 TO NOTE PLANS FOR 'HAVE A FIELD DAY' ON SATURDAY 13<sup>th</sup> JULY AND AGREE ANY FURTHER ACTIONS**

The Bouncy Castle and other games have been ordered, Matt will organise games, several side shows will be used, six other Councillors agreed to help on the day and a couple of volunteers. It has been registered with Fields in Trust. Any funds raised will be for Mind, the mental health charity. The banner to be put up on the fencing. Matt advised that the usual face painting lady was unable to attend. The Clerk to purchase bottles of water, sweets and medals.

### **2019/28 PLANNING AND TRAFFIC**

#### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

#### **b) To receive a report on the meeting with B&NES regarding the Local Plan**

Cllrs R Chandler and M Dury attend to represent the Village Council, along with representatives from other organisations and Councillor Paul May. No further information was given, it was clarified again that no development will take place without the road being built. It was agreed the Clerk should ask B&NES for notes from the meeting and a copy of the presentation given.

**c) To receive updates on the JSP Inspection submissions and agree any actions required.**

The examination of the West of England Joint Spatial Plan, in July has been moved to the Guildhall. Jon Medlin submitted the statement on behalf of the council by 28<sup>th</sup> May for Matters 1-6. The deadline for Matters 7.1 – 7.2. is 28<sup>th</sup> June, Paul May explained he has sent a draft submission to Jon for him to look at, when Jon has drawn up the final submission this will be circulated to all Councillors to agree before it is submitted. Paul explained he has a meeting with the Community Group on Monday 24<sup>th</sup> June to discuss the submission further, to which all Councillors are welcome.

**2019/29 CLERKS REPORT**

During the last month the following issues have been reported to B&NES:-

The overgrown vegetation/tree in The Witheys has been chased, the damaged sign in Sleep Lane has been replaced and new bollards have been ordered, the verges in Norton Lane were reported but have now been cut.

Covers will be fitted to the new Pelican crossing in Staunton Lane after reporting complaints from a resident.

The Annual Audit notices have been put on the website and noticeboard in the Community Centre. The Audit inspection starts on Monday 17<sup>th</sup> June – Friday 26<sup>th</sup> July. The new footpaths and roadway improvements at the cemetery start on Monday 17<sup>th</sup> June.

**Correspondence**

A letter of thanks has been received from Ginny Edwards for the kindness and patience shown by the Village Council employees in regard to a new plot at the cemetery.

Whitchurch History Society has published a new 56 page book, which is the 3<sup>rd</sup> volume of 'memories of Whitchurch life' and costs £5.00.

Ssafa, the Armed Forces charity has sent a letter to all Town & Parish Councils regarding details to celebrate and commemorate the 75<sup>th</sup> Anniversary of VE Day. VE Day 75, will cover the weekend of 8<sup>th</sup> – 10<sup>th</sup> May 2020.

Another e-mail has been received from Bristol Barbarians Rugby Club regarding CiL funds. This will be discussed again at the next Finance Committee meeting.

Avon & Somerset Police & Crime Commissioner Spring newsletter has been received.

**Meetings**

A Joint Police Forum will take place in Keynsham on Weds 19<sup>th</sup> June between 7 – 9pm, in the Community Space.

Parishes Liaison meeting is being held on Weds 24<sup>th</sup> July at 6.30pm.

**2019/30 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul May stated that he was delighted to be re-elected and he values attending the meetings. He is trying to forge relationships with the Liberal Democrat members and has a meeting with Tim Ball tomorrow, when he will clarify that the no roads, no houses statement made by the previous cabinet. He would like to arrange a bus to the examination at the Guild Hall from the village and was wondering if the Village Council will pay for this.

Tony Griffin has a contact for someone but will need a date to obtain a price. This will need to be considered and agreed at the next meeting. Paul explained that he has been in touch with Jacob Rees-Mogg with regards him attending a public meeting in Whitchurch.

**2019/31 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

**a) To Grant Exclusive Rights of Burial**

|                            |               |              |
|----------------------------|---------------|--------------|
| Joanne Hacker              | Plot No. F276 | Deed No.1409 |
| (Ref: Raymond Bert Hacker) |               |              |

Stan Paskowski                      Plot No. G340  
(Ref: Suzanne Ann Paskowski)

Deed No. 1410

M Dury proposed, R Chandler seconded and the meeting duly passed the Exclusive Rights of Burial.

**Mr May left the meeting.**

**b) To receive updates on the Playpark refurbishment**

The Design Brief has been passed on to two Playpark contractors to date, the Clerk met one at the Playpark today and is meeting another on Friday. We should have received at least two designs to show at 'Have A Field Day'. Matt explained that his neighbour, John Golden, has been involved in Playpark refurbishments and it was agreed to ask him if he would be happy to get involved with this project.

**2019/32 FINANCE**

**a) To note and agree the payment of accounts dated 5<sup>th</sup> June 2019**

It was resolved the schedule of payments dated 5<sup>th</sup> June 2019, as listed in Appendix B be paid.

**b) To receive any updates/suggestions on CiL expenditure and agree any quotes received for lighting on the cycle track and refurbishing the Millennium Garden**

The Millennium Garden refurbishment should start soon, the Clerk brought along a leaflet with some Village Gateway signs, which lots of villages are having installed at the moment. It was agreed to get quotes, for one to be placed on Sleep Lane and also one for the cemetery.

**2019/33 TO RECEIVE A REPORT ON THE B&NES AREA GROUP ALCA MEETING**

The Clerk attended this meeting on Weds 29<sup>th</sup> May in Saltford and gave a brief report on the meeting, which sets the agenda for the Parishes Liaison meeting on Weds 24<sup>th</sup> July.

The meeting ended at 9.25 p.m.

**The next meeting will be held on Wednesday 3<sup>rd</sup> July 2019**

**Appendix A  
PLANNING APPLICATION LIST – 12<sup>th</sup> June 2019  
APPLICATIONS**

21/12/18  
18/05105/FUL

Mr Jan Birenet  
Avon Accident Repair Garage, Staunton Lane, BS14 0QL  
Demolition of existing buildings and erection of 8no. dwellings (including 2no affordable housing units) with associated soft/hard landscape works, access improvements, parking and drainage.  
**OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development site. The NDP Policies WV 1.5 Retain employment in the village and as it is outside the Housing Development boundary. WV 2.1 b) should both be taken into account when considering this application.**

22/03/19  
19/01177/FUL

Mr Ian Rideout  
The Firs, Maggs Lane, Whitchurch, Bristol, BS14 0PH  
Provision of loft conversion. (Resubmission)  
**SUPPORT – The development is of good design and within the existing footprint of the site. It therefore does not create an overdevelopment of the site.**  
**The development is an individual property and is therefore in line with the Neighbourhood Plan policy WV 1.2**  
**The design is high quality and matches policy WV 1.1**  
**The property is not listed so does not contradict policy 1.4**  
**It does not represent any reduction in Green Belt between Whitchurch Village and Bristol**  
**The property already exists and therefore integrates well within policy WV 3.1**  
**The property has been extended for a long time before the green belt 30% increase policy.**  
**The Village Council request that this application is referred to committee to assess the minimal impact this extension will have.**

02/04/19  
19/01368/FUL

Mr Dean Edwards  
149, Bristol Road, Whitchurch, Bristol, BS14 0PU  
Erection of two storey side and rear extension with internal works  
**SUPPORT - The proposed extension will not harm the local character & distinctiveness and the proposal sufficiently respects the character and appearance of the existing building. Is sympathetic to WV1.1 Village Design and within the HDB.**

**RESULTS**

23/05/2018  
18/01845/FUL

Mr Jan Birenet  
Avon Accident Auto Repair Garage, Staunton Lane, Whitchurch  
Erection of 8no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage following demolition of existing buildings.

**OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development. Policy WV 1.5 Retain employment in the village**

**It is outside the Housing Development boundary. WV 2.1 b)**

31/07/2018

27/02/2019

27/03/2019

**10/05/2019**

**REFUSED**

**APPEAL REF: F0114/W/18/3216550**

**COMMENTS SENT TO PLANNING INSPECTORATE –**

**See document attached to planning application.**

**APPEAL DISMISSED**

## **Appendix B**

### **MONTHLY PAYMENT OF ACCOUNTS**

**DATE: 5<sup>th</sup> June 2019**

|                       |                                |  |                  |               |
|-----------------------|--------------------------------|--|------------------|---------------|
| D/D                   | British Telecom                | Phone/broadband  | 37.63            | 6.27          |
| Chq                   | Martin Francis                 | Website hosting/updates  | 96.50            |               |
| Chq                   | Various                        | Salaries, postage,<br>travel expenses, refreshments,<br>Have a Field Day equipment | 1,576.52         |               |
| Chq                   | WVCA                           | Rent & meetings May  | 247.50           |               |
| Chq                   | B&NES Council                  | Pension Fund   | 405.65           |               |
| Chq                   | H M Revenue<br>Customs         | Paye & NIC May   | 267.22           |               |
| Chq                   | Your Solutions                 | Maintenance  | 766.00           |               |
| Chq                   | TAG Mechanical<br>Services Ltd | Plumbing allotment site  | 108.00           | 18.00         |
| Chq                   | ALCA                           | Good Councillor Guides   | 8.52             |               |
| Chq                   | APJ Griffin                    | Container flooring   | 99.75            |               |
| Chq                   | Kn office                      | Stationery   | 314.86           | 52.47         |
| Chq                   | Zurich Municipal               | Insurance  | 1,059.04         |               |
| <b>Total Payments</b> |                                |  | <b>£4,987.19</b> | <b>£76.74</b> |