

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 3<sup>rd</sup> JULY 2019**

Present: Cllrs: T Griffin (Vice-Chair), S Bryant, M Donovan, M Dury, C Lewis,  
P O'Leary, P Orchard, J Pearce  
Mrs S Dyer (Clerk) & Mrs M Watts (Clerk Assistant), one member of the public and  
District Councillor Paul May.

Mr Griffin chaired the meeting, as the Chairman was not in attendance.

**2019/34 PUBLIC PARTICIPATION**

It was noted that a resident has kindly been tidying up the Millennium Garden, although it is being refurbished and this will start on Monday.

A Councillor confirmed that Whitchurch Cricket Club are organising a band on the patio, car boot sale and barn dance over the August Bank Holiday weekend. They will arrange for a leaflet to be distributed around the village.

A resident said how great the flower planters around the village look. Thanks was expressed to the Clerk and Ann Leach who planted additional summer flowers in them recently.

**2019/35 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs N Kirk, R Chandler & V Perry who are unable to attend the meeting due to family commitments or illness. These apologies and the reason for non-attendance were accepted by all present at the meeting.

**2019/36 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2019/37 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2019/38 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 12<sup>th</sup> JUNE 2019**

The minutes of the meeting held on 12<sup>th</sup> June 2019, previously circulated, were agreed and signed as a true record of the meeting, by T Griffin (Chair).

**2019/39 TO REVIEW THE DATA PROTECTION POLICY & DATA MAP**

It was resolved that no changes are required to the Data Protection Policy or Data Map, which had previously been circulated to all Councillors.

**2019/40 TO RECEIVE AN UPDATE ON MOVING THE MILLENNIUM CLOCK AND  
AGREE THE WAY FORWARD WITH THIS**

A reply has been received from the developer commenting on the issues brought up and also saying that if we want to move the clock then he is happy for us to go to site and remove the clock ourselves.

The Clerk and Chairman met with Stefan Chiffers, B&NES and he is happy for the clock to be situated in the middle of the pavement just outside the Millennium Garden. A feeder pillar with duct needs to be installed before the clock can be moved and electricity then installed by Western Power. It was agreed that a cheque can be drawn up, as previously agreed and sent to Western Power before the August meeting if everything

else is sorted out before then The Clerk will speak to Coffin Clocks and a Councillor stated her husband may be able to help with this.

**2019/41 TO NOTE PLANS FOR 'HAVE A FIELD DAY' ON SATURDAY 13<sup>th</sup> JULY AND AGREE ANY FURTHER ACTIONS**

Matt advised that the face painting lady is now able attend. The Clerk will forward the poster to Matt/Paul to be put on our Facebook page, in addition to this it was agreed that £5 can be spent on further Facebook coverage, leaflets to be given to the St Nicolas pre-school. More tables may be required for the games, Matt will bring a white board for the Playpark designs and a football net, Tony to bring footballs. The cricket club bar will be open from 1pm but we must advise people that a cricket match is in progress so they must be aware of this when entering the cricket ground.

**2019/42 PLANNING AND TRAFFIC**

**a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted. Paul May advised that he had spoken at the Planning Committee meeting this afternoon regarding the application for a loft conversion in Maggs Lane and this has now been approved.

**b) To consider and agree a response to the following planning applications:-**

It was resolved to send the following comments.

**19/02663/FUL- Stockwood Valley Riding Centre, Bifield Road, Stockwood**

COMMENTS – Having read the report from the Enforcement Officer, no further action or comment required.

**19/01368/FUL – 149, Bristol Road – Revised information**

COMMENTS – No further comments.

**c) To consider a proposed minor adjustment to the boundary near Bifield Road in Stockwood**

Further to an e-mail received from B&NES regarding this, all agreed to the minor adjustment as proposed to the boundary and felt that it is important that the village council is consulted in such matters.

**d) To receive updates on the JSP Inspection submissions and examination**

The Clerk read out a brief update received from Jon Medlin, regarding the submissions made to date and the EIP (Examination in Public) sessions. Paul May, attended the EIP today along with Jon, to represent the Village Council, he advised the meeting that members from the Wrong Road group and Whitchurch Action Group, also attended and spoke, so there was a good representation from Whitchurch Village and the surrounding area all with the same message.

There were around 200 people in attendance in total, with 30/40 registered to speak. He gave an update on the proceedings, there were many QC's talking between themselves on legal issues, which was a bit overwhelming.

The Whitchurch SDL (strategic development location) is being discussed in detail on Weds 18<sup>th</sup> September.

Paul explained that he has met with Tim Ball, the Liberal Cabinet member to discuss the Whitchurch SDL & also Neil Butters, Chairman at B&NES.

The Chairman thanked Paul for all the work he is carrying out for the village and that it is much appreciated by all the members of the Village Council.

**e) To receive updates on traffic issues and agree the way forward with these**

The Clerk gave updates on several traffic issues:-

An email has been received via Paul May on the feasibility study carried out by B&NES on the A37/Staunton Lane junction to increase capacity of the junction to reduce delays on the A37. It has concluded that the costs of widening the road for a right turn outweigh the potential benefits.

It also stated that a previous study concluded adding a pedestrian signal at this junction would significantly reduce the capacity of the junction and potentially add 500 metres of queuing to the A37 at peak times.

It was resolved to send a reply stating that we believe there is a need for a crossing in this location, due to the growth of houses in the village and safe routes to school/pre-school. Could we have a copy of the evidence/report on this study to see how this decision was concluded.

A request for 'Keep Clear' signs on the road at the entrance to Saltwell Avenue & outside the Utd Reformed Church has been made to B&NES. It was noted the Dene Road entrance has a sign but it needs to be repainted.

The issue of the Vehicle Activated sign, which has not been working correctly since 2016, has again been brought to B&NES attention. They have advised that work will be carried out on reviewing all VAS's in the district and we will then be advised on whether it can be repaired.

A 'Traffic Regulation Order' informal consultation has been received with several sites in the village being included. One in Staunton Lane, which the village council requested after an accident in this location last year, the other on the A37, which have been requested by a resident. All will go out for formal consultation before being implemented.

**2019/43 CLERKS REPORT**

During the last month the following issues have been reported to B&NES:-

Bin full outside the Playpark & potholes in Sleep Lane. The tree has been cut back which was blocking the Witheys footpath, the rest of the hedge now needs trimming.

The new footpaths and roadway repairs have been completed at the cemetery.

Persimmons have sold the land in Staunton Way to a developer who is applying for amendments to the planning permission granted.

Grants notices have been put up with the closing date of 2<sup>nd</sup> August.

Ann Leach helped plant summer bedding in the planters, a huge thanks to her.

Thank you to the Councillors and other volunteers who delivered the leaflets around the village.

**Meetings**

Councillor training on Weds 10<sup>th</sup> July at 7.30.p.m.

Finance meeting on 17<sup>th</sup> July at 7.30pm.

Parishes Liaison meeting on Weds 24<sup>th</sup> July at 6.30pm.

**2019/44 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul May explained that he has been in contact with officers regarding the attenuation pond on the Bellway site, fencing will put around the pond, which should help with the safety aspect.

He advised that he arranging a public meeting on Friday 9<sup>th</sup> August at 1.p.m. at the British Legion, together with the Wrong Road group, which is being attended by Jacob Rees-Mogg.

**2019/45 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

**a) To Grant Exclusive Rights of Burial**

Elaine Hill                      Plot No. F277                      Deed No.1411  
(Ref: Clifford Rowland Hill)

S Bryant proposed, P Orchard seconded and the meeting duly passed the Exclusive Rights of Burial.

**Mr May left the meeting.**

**b) To receive updates on the Playpark refurbishment**

One design has been received from Sutcliffe Play, which everyone thought was excellent. The other company has sent a couple of pictures but will have something in more detail for the 13<sup>th</sup> July. The plans will be put up at Have a Field day with comment sheets available. Lots of ideas were put forward on how consultation with the school and pre-school could proceed. A meeting to progress this further needs to be organised.

**2019/46 FINANCE**

**a) To note and agree the payment of accounts dated 3<sup>rd</sup> July 2019**

It was resolved the schedule of payments dated 3<sup>rd</sup> July 2019, as listed in Appendix B be paid.

**b) To receive any updates/suggestions on CiL expenditure and agree quotes received for new gateway signs**

The Millennium Garden refurbishment is due to start next week, some quotes for Village Gateway signs have been received but more are required. This was deferred to next month's meeting.

The meeting ended at 9.50 p.m.

**The next meeting will be held on Wednesday 7<sup>th</sup> August 2019**

**Appendix A**  
**PLANNING APPLICATION LIST – 3<sup>rd</sup> July 2019**  
**APPLICATIONS**

- 21/12/18  
18/05105/FUL
- Mr Jan Birenet  
Avon Accident Repair Garage, Staunton Lane, BS14 0QL  
Demolition of existing buildings and erection of 8no. dwellings (including 2no affordable housing units) with associated soft/hard landscape works, access improvements, parking and drainage.  
**OBJECT – Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its housing need and there is no evidence to indicate that more housing is required at the expense of employment, especially 4 bed dwellings which will be provided on the adjacent Horseworld development site. The NDP Policies WV 1.5 Retain employment in the village and as it is outside the Housing Development boundary. WV 2.1 b) should both be taken into account when considering this application.**
- 22/03/19  
19/01177/FUL
- Mr Ian Rideout  
The Firs, Maggs Lane, Whitchurch, Bristol, BS14 0PH  
Provision of loft conversion. (Resubmission)  
**SUPPORT – The development is of good design and within the existing footprint of the site. It therefore does not create an overdevelopment of the site.**  
**The development is an individual property and is therefore in line with the Neighbourhood Plan policy WV 1.2**  
**The design is high quality and matches policy WV 1.1**  
**The property is not listed so does not contradict policy 1.4**  
**It does not represent any reduction in Green Belt between Whitchurch Village and Bristol**  
**The property already exists and therefore integrates well within policy WV 3.1**  
**The property has been extended for a long time before the green belt 30% increase policy.**  
**The Village Council request that this application is referred to committee to assess the minimal impact this extension will have.**
- 02/04/19  
19/01368/FUL
- Mr Dean Edwards  
149, Bristol Road, Whitchurch, Bristol, BS14 0PU  
Erection of two storey side and rear extension with internal works  
**SUPPORT - The proposed extension will not harm the local character & distinctiveness and the proposal sufficiently respects the character and appearance of the existing building. Is sympathetic to WV1.1 Village Design and within the HDB.**
- 17/06/2019
- Revised drawings received.
- 14/06/2019  
19/02663/FUL
- Mrs S Archer  
Stockwood Valley Riding Centre, Bifield Road, BS14 8<sup>TH</sup>  
Change of use from agricultural barn to dwelling house (Retrospective)

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 3<sup>rd</sup> July 2019

D/D	British Telecom	Phone/broadband	52.80	8.80
D/D	ICO	Data protection fee	35.00	
Chq	Bristol Fun for Hire	Equipment HAFD	250.00	49.17
Chq	Various	Salaries, stationery, travel expenses, postage, HAFD	1,704.85	
Chq	WVCA	Rent & meetings June	198.00	
Chq	B&NES Council	Pension Fund	405.65	
Chq	H M Revenue Customs	PAYE & NIC June	267.02	
Chq	Your Solutions	Maintenance	660.00	
Chq	Blooming Great	Gift	28.50	
Chq	BBF	Newsletter printing	70.18	11.70
Chq	J Medlin	Professional planning advice – JSP	570.00	
Chq	AED	Annual monitoring service	58.80	9.80
Chq	M Babbage & Son	Pathway & roadway work @ cemetery	17,520.00	2,920.00
Chq	Bateman Skips	Skip @ cemetery	288.00	48.00
Chq	A Leach	Compost for planters	12.00	
Chq	GB Sport & Leisure	Playpark inspection report	48.00	8.00
<b>Total Payments</b>			<b>£22,168.80</b>	<b>£3,055.47</b>