

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN WVCA HALL ON WEDNESDAY 5<sup>th</sup> FEBRUARY 2020**

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice-Chairman), S Bryant, R Chandler, M Donovan, M Dury, P O'Leary, P Orchard, V Perry, Mrs S Dyer (Clerk), Mrs M Watts (Assistant Clerk) District Councillor Paul May B&NES & two members of the public.

**2020/147 PUBLIC PARTICIPATION**

A representative of Whitchurch Cricket Club attended the meeting to advise the village council that they are happy for a community event to take place on Friday 8<sup>th</sup> May using their ground and facilities. He made it clear that if the weather was too wet then the event would have to be cancelled but he would hope that this would not happen. Extra toilets will need to be hired, parking arrangements made with Bristol Barbarians, and stewards organised to help with the event.

The Chairman thanked the representative for coming along to the meeting to discuss the event and that we will keep in touch with further arrangements.

**The WCC representative then left the meeting.**

A Councillor has received comments about the amount of cardboard left near the road outside the new properties near the bus stop of the A37. The Chairman will phone the letting agency to ask them to contact their tenants.

A Councillor again brought up the state of the road in Staunton Lane and how dangerous it has become. Paul May agreed to chase this with B&NES Council Highways. Paul May advised that Carl Hornsby the Headmaster of Whitchurch Primary School, has sent him his plans for the piece of land at the rear of the school and the costings. This will be put on the agenda of the next meeting on 4<sup>th</sup> March to discuss further.

**2020/148 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs C Lewis & J Pearce who are unable to attend the meeting due to work commitments and illness. The apologies and the reasons for non-attendance were accepted by all present at the meeting.

**2020/149 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER  
WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

No declarations received.

**2020/150 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2020/151 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 8<sup>th</sup> JANUARY 2020**

The minutes of the meeting held on 8<sup>th</sup> January 2020, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

**2020/152 TO RECEIVE AN UPDATE ON THE COMMUNITY LIBRARY BOX AND  
CONSIDER THE PLAN AND QUOTE FOR THIS**

The Chairman explained that he has been in contact with the owner of the land where the telephone box has recently been removed outside Smart move and the resident has

agreed that a community library box can be fixed to the wall in this location. The Clerk has written to thank him for this very kind gesture.

A picture showing the kind of library box proposed was circulated and it was agreed to go ahead with a quote of £140.00 from L Gillam to make and install the box, it will be painted grey and a logo ordered to be placed on it when it has been installed.

#### **2020/153 TO AGREE A DATE FOR A COMMUNITY CLEAN UP IN CONJUNCTION WITH THE GREAT BRITISH SPRING CLEAN**

It was agreed that the date for the first Clean Up of 2020 will be Saturday 28<sup>th</sup> March from 10am-12noon and that we will advise Whitchurch Wombles and the cubs/scouts to see if they would like to join in as well.

#### **2020/154 TO CONSIDER CONTACTING THE OWNERS OF THE TOBY CARVERY REGARDING THE STATE OF THEIR PREMISES**

Everyone was in agreement that the outside of the Toby Carvery needs urgent attention. At present there are lots of bins out at the front of the property, vermin have been seen by the bins and the fencing is falling down in places and needs painting. Overall it is not good focal point in the Centre of the village. It was resolved that two councillors will speak with the Manager and if necessary a letter will be sent to the owners.

#### **2020/155 TO REVIEW THE SOCIAL MEDIA POLICY AND AGREE ANY CHANGES**

It was resolved that the Social Media policy, previously circulated to all Councillors was fine and no amendments need to be made.

#### **2020/156 TO RECEIVE ANY UPDATES ON THE MILLENNIUM CLOCK AND AGREE ANY FURTHER COSTS**

The electricity supply, cabinet and plinth have now been installed for the clock. The next stage is for the clock to be collected and installed, which should happen in the next couple of days. The electricity supply then needs to be connected to the clock and the time will then be adjusted by Coffin Clocks. So after many months we are at the final stages of the clock being up and working. The Chairman thanked the Clerk for all her efforts to arrange this.

#### **2020/157 TO RECEIVE INFORMATION ON THE PLANS PUT IN PLACE FOR THE VE DAY 75 CELEBRATIONS, AGREE A BUDGET FOR THIS AND AGREE ANY FURTHER ACTIONS.**

The Chairman gave an update on the working party meeting held to plan for this event. We are working together with the British Legion and Whitchurch Cricket Club to plan events across the weekend. The following events are planned:-

Friday 8<sup>th</sup> May - at 3pm, a piper will play Battle's O'er, in line with those across the world and a toast will take place.

7pm - St Nicholas Church bell will ring out in a collective celebration of VE Day 75.

8pm - Celebrations will take place at Whitchurch Cricket Club, funded by the Village Council, with live music, food to purchase and bar facilities.

Saturday 9<sup>th</sup> May – British Legion will hold a fun day, bbq etc. from 2-7pm

Sunday 10<sup>th</sup> May – Village Council to organise a tea party in the Community Centre, with entertainment from 3-5pm. The WVCA Committee have agreed we can use the hall at no cost. Sharon will check Food Hygiene and whether a certificate is required, Vi to contact the WI to let them know of this event.

It was agreed that a budget of £3,000 is set for these events. A newsletter will be sent out in February outlining the events and more details will be sent out again nearer the time.

## **2020/158 TO AGREE ITEMS TO BE INCLUDED IN THE NEXT NEWSLETTER**

It was agreed the following items will be included in the next newsletter:-  
VE Day 75 events, Community Library box update, details on Community Clean Up, update on the clock and JSP, HAFD date and details on Keynsham Dial-a-Ride.

## **2020/159 PLANNING AND TRAFFIC**

### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

### **b) To receive an update on the issue of the 30mph signs on the A37**

The Clerk has contacted the police Speed Enforcement Unit to seek confirmation that if the red roundels on the signs are changed to black they will meet the legal requirements for enforcement regulations. At present they are checking this with the consultants they use for legal matters and will get back to us.

### **c) To note B&NES decision to withdraw from the JSP and receive any further updates**

Paul May gave an update, eight local people spoke at the B&NES Council meeting, to put the case forward from the village, that the plans for 2500 dwellings on green belt land included in the JSP were not acceptable. B&NES Council then made a decision to withdraw from the JSP.

He explained that the JTP5 has just been issued with very little change to the previous plan, with the road through Whitchurch still included. The Wrong Road Group will keep up the pressure to get this removed with the support of the Village Council, Paul and others.

Paul has been invited onto the steering group of the Local Development Forum, he advised that the 200 dwellings planned in the Core Strategy have been delivered and at present the green belt is still secure in line with the NPPF policy.

The Chairman thanked Paul and all those who spoke on behalf of the village for their great efforts and excellent result.

## **2020/160 CLERKS REPORT**

The Clerk has reported the following issues to B&NES during the last month:-

A huge pot hole in Staunton Lane, which became really dangerous, this has now been filled in, the road surface on the mini roundabout in Stockwood Lane, work has been scheduled for this, blocked drains outside Whitchurch Cemetery in Woollard Lane, causing the road to flood, work has been scheduled for this and excess rubbish along Staunton/Stockwood Lane, which will be cleared when B&NES are next scheduled to visit this area.

A letter of thanks has been received from Bristol Mind for the donation sent to them from collections at the Christmas Lights 'switch on'.

The SLCC Regional Conference on Weds 25<sup>th</sup> November has been booked for the Clerk & Cllrs T Griffin & M Dury to attend.

The Salvation Army Band & St Nicholas Church hall have both been booked for Friday 4<sup>th</sup> December for the Christmas Lights switch on this year.

The Clerk attended an ALCA B&NES Clerks' networking group on Friday 31<sup>st</sup> January in Keynsham, which was very informative.

### **Meetings**

A meeting has been arranged with Martin Francis to look at the website accessibility on Friday 21<sup>st</sup> February.

An invitation has been received to a Western Power annual workshop on Weds 26<sup>th</sup> February from 10am-3pm including lunch at Bristol Pavilion, Gloucester Cricket Ground.

The next Chew Valley Area Forum is on Monday 24<sup>th</sup> February at 6pm & Keynsham Area Forum on Thurs 27<sup>th</sup> February at 6.30pm.  
CPRE Annual General Meeting is also being held on 27<sup>th</sup> Feb from 6-7pm in Hutton Village Hall.

#### **2020/161 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul explained there has been an issue with speeding traffic and cars overtaking between Norton Lane and the top of Hursley Hill. He has asked B&NES if they can implement traffic calming measures.

He is delivering a survey to all new residents to get their views on roads and houses.

He has again spoken to Kelvin Packer at B&NES with regards to the road junction of Woollard Land/A37 and a safe crossing in this location.

The JLTP4 which came out around a year ago and was not consulted on has again been launched by WECA with very little change made to it.

Details have been received about the Coronavirus, which we may wish to add to our website.

#### **2020/162 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

##### **a) To receive a report on the working party held to discuss the playpark refurbishment and any further developments**

Matt Donovan gave an update on this meeting including the consultation responses from the website and Facebook, which are much in line with those received from previous consultations with the school and pre-school.

The application for funding for youth provision has been signed off by B&NES, we need to get some other ideas on what equipment can be supplied for the 11+ age group and then ask Youth Services to consult on these options with the scouts, guides, cricket club youth section etc.

A tender needs to be drawn up now using the information collected, a meeting has been arranged with Jane Robson from B&NES Parks department to help with this. B&NES also have some funding for planting of trees on public land and wondered if we would like to include this with our plans for adding some interest and shade, so this will be discussed at this meeting also.

##### **b) To consider the plans and quote to extend the cremation section at Whitchurch Cemetery**

L Gillam has drawn up a plan and given a quotation for this after looking at Keynsham Cemetery and South Bristol. It was agreed to go ahead with this at a cost of £300.00 for 12 spaces plus the cost of the slabs.

**Rachel Chandler left the meeting at 9.20pm.**

#### **2020/163 FINANCE**

##### **a) To note and agree the payment of accounts dated 5<sup>th</sup> February 2020**

It was resolved the schedule of payments dated 5<sup>th</sup> February 2020, as listed in Appendix B be paid and that Cllrs M Donovan & C Lewis signed the cheques.

**Paul May left the meeting at 9.22pm.**

##### **b) To receive a report on the Finance Committee meeting, consider and agree recommendations**

Mark Dury gave an update on the meeting held on 29<sup>th</sup> January, recommendations were made including plans for CiL funds, seeking a new internal auditor, the budget was checked to date and plans made for the 2020/2021 budget, funds will be transferred to

the savings account to maximize interest paid. All the recommendations made were agreed by the full council members.

**c) To agree the precept for 2020/2021**

It was resolved that the precept for 2020/2021 will be £37,000.00, at a cost of £56.56 for each Band D property. All residents will receive a reduction on last years payments ranging from £1.04 to £3.12 per annum depending on the band of their property.

**Meeting ended at 9.25 p.m.**

**The next meeting will be held on Wednesday 4<sup>th</sup> March 2020**

**Appendix A**

**PLANNING APPLICATION LIST – 5<sup>th</sup> February 2020**

**APPLICATIONS**

09/09/2019

19/02919/MINW

Resourceful Earth Ltd, Charlton Field Lane, Queen Charlton  
A revised layout and design to the existing AD Plant (approved under `13/04126/MINW) with removal of all bund walling, ponds and soli & stock piles on site with introduction of hard standing, parking, bund walling, silage clamps CNG gas compressing compound, digestate storage bunker etc.

**OBJECT - Whitchurch Village Council support the comments of Compton Dando Parish Council. "Until the matters raised by B&NES Council Landscape Environments Team and Drainage and Flooding Team are addressed, and a full Environment Impact Assessment together with the ecology reports detailing bat roosting and feeding zone information are also addressed, the Village Council feel unable to consider the application fully. Matters relating to highways and traffic safety implications highlighted in the Highway Development Control response, also need addressing in order for the Village Council to fully consider the application."**

**At this stage we would not wish to see increased HGV traffic along local country lanes.**

**Our local councillor Paul May will be meeting with Chris Gomm to further discuss this application to include neighbouring areas.**

18/12/2019

19/05461/FUL

Mr Dean Edwards

149, Bristol Road, Whitchurch, Bristol, BS14 0PU

Erection of two storey side and rear extension with single storey and internal works.

**SUPPORT this application within the HDB**

**RESULTS**

16/10/2018

18/04618/CLPU

Mr Stephen Reed

Moret, Hursley Hill, Whitchurch

**REFUSED**

23/10/2019

23/01/2020

**APPEAL REF: APP/F0114/X/19/3232969**

**APPEAL DISMISSED**

16/12/2019  
19/05416/FUL

Mr Kevin Genge  
12, Saltwell Avenue, Whitchurch, Bristol, BS14 0PE  
Conversion of detached garage into an ancillary annex  
(Retrospective)

27/01/2020

**PERMITTED**

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 5<sup>th</sup> FEBRUARY 2020

D/D	British Telecom	Phone/broadband	52.80	8.80
Chq	Blachere Illum	Christmas Lights removal	825.12	137.52
Chq	WVCG	Allotment key refund (D Owen)	10.00	
Chq	Various	Salaries, stationery, travel expenses & refreshments	1,572.99	
Chq	WVCA	Rent & meetings January	234.00	
Chq	B&NES Council	Pension Fund	405.65	
Chq	H M Revenue Customs	Paye & NIC Jan	270.62	
Chq	Your Solutions	Maintenance	476.50	
Chq	Mr M Dury	Expenses	10.45	
Chq	Mrs A Love	Update chairman board	10.00	
Chq	Martin Francis	Website updates	110.25	
Chq	Lee Stinchcombe	Deposit band VE Day	100.00	

**Total Payments**

**£4,078.38 £146.32**