

**MINUTES OF WHITCHURCH VILLAGE COUNCIL VIRTUAL ORDINARY PARISH MEETING HELD WEDNESDAY 4<sup>th</sup> AUGUST 2020**

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice-Chairman), S Bryant, R Chandler, M Dury, P Orchard, J Pearce, V Perry,  
Mrs S Dyer (Clerk), District Councillor Paul May B&NES

**2020/38 PUBLIC PARTICIPATION**

A Councillor stated what an excellent job B&NES have completed on the resurfacing of Staunton Lane, A37, Bristol Road and the mini roundabout towards Stockwood. There was a slight disruption caused to residents but it was worth it with the end result. A Councillor felt that the reply from the police regarding the nitrous oxide canisters prevalent around the village in recent months was not a very good response. Another Councillor is concerned about the speed of traffic in Maggs Lane, especially with off road motorbikes during the night. This has been reported to the police but they want more information regarding the times etc.

**2020/39 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs M Donovan, C Lewis & P O'Leary, who are unable to attend the meeting due to other work and family commitments. These apologies and reasons for non-attendance were agreed by all in attendance.

**2020/40 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2020/41 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2020/42 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING HELD ON 1<sup>st</sup> JULY 2020**

The minutes of the meeting held on 1<sup>st</sup> July 2020, previously circulated, were agreed and will be signed as a true record of the meeting, by N Kirk (Chairman).

**2020/43 TO CONSIDER BEING PART OF THE GREAT BRITISH SEPTEMBER CLEAN**

Keep Britain Tidy are promoting a Great British September Clean, between 11<sup>th</sup> - 27<sup>th</sup> September. They are asking everyone to do their bit for the environment to collect and safely dispose of litter from the country's streets, parks and beaches.

The Village Council are not permitted to organise a litter pick but there are two ways to get involved either by organising a private group clean-up with up to five family and friends or pledge to do your own individual clean-up.

It was resolved that this is something the council would like to support and encourage, this information will be put on the website and noticeboards.

**2020/44 TO RECEIVE AN UPDATE ON THE VOLUNTEER SCHEME AND CONSIDER THE WAY FORWARD WITH THIS**

The Clerk explained how the scheme has come to a natural end, residents are now able to get out and do their own shopping and collect their medication. The Clerk would like to express her thanks to the Councillors who have helped with the scheme throughout the

pandemic. Many calls have been received from residents thanking the council and volunteers for all their help during this time.  
It was agreed to update the website stating that the Village Council are still happy to help anyone in an emergency.  
It was also agreed that the Music Shop have been an excellent village resource during this time and our thanks to Richard & Sue Dean for the service they have provided to residents.

#### **2020/45 TO REVIEW THE GENERAL PRIVACY NOTICE, DATA BREACH POLICY & SUBJECT ACCESS REQUEST PROCEDURE AND AGREE ANY AMENDMENTS REQUIRED**

The documents had previously been circulated to all Councillors prior to the meeting, it was resolved that no amendments are required, the documents will be reviewed again in August 2021.

#### **2020/46 PLANNING AND TRAFFIC**

##### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

##### **b) To consider and agree a response to planning applications:-**

##### **20/02118/FUL - Wyke Lodge, Norton Lane, Whitchurch, BS14 0BT**

Erection of a two storey front and rear extension with single storey rear aspect and internal alterations, following demolition of single storey rear aspect. Replace windows throughout. Widen drive and parking area removing two trees.

It was resolved to:

**OBJECT** - to this application as the property in question is within the Green Belt and the proposed extension would represent a disproportionate addition over and above the size of the original dwelling. Policy HG.15 & GB.1

##### **20/02682/FUL – 54B Maes Knoll Drive, Whitchurch, BS14 0FF**

Erection of rear single storey flat roof extension with glass lantern

It was resolved to:

**SUPPORT** – this application, which has already received consent from the developer of this site, Bellway Homes.

#### **2020/47 CLERKS REPORT**

The Clerk attended a B&NES Clerks zoom meeting where Christmas lights switch on events were discussed and most councils have either cancelled them or are planning to carry out remote switch on's this year. This will be placed on the September agenda for further discussion.

The British Legion are not arranging a poppy appeal this year either due to the Covid-19 situation.

A letter has been circulated to all Councillors from 'Protect Our Keynsham Environment' group' asking for the councils support, as are concerned about the unauthorised construction of the Anaerobic Digestion facility at Charlton Field Lane, Queen Charlton, and wish to prevent its further development.

It was agreed to support this group, as the increase in traffic from this facility along Woollard Lane into the village is a real concern.

A further CiL payment has been received of £2,218.95 from Bellway, Horseworld development site.

## **2020/48 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul explained how B&NES Council were graded AA+ as a financial organisation before the Covid-19 pandemic, a 5 year recovery plan requested has been turned down by the Lib Dems who run the council, the main funding is received from heritage, car parking & tourism and this has been virtually wiped out since March. B&NES have received 55 million funding from the government and there is more to come.

B&NES Local Plan review is taking place and although the village has already received an allocation of 200 homes on the Horseworld site, developers are pushing for more.

Paul is talking with Tim Ball B&NES, who has promised to keep consulting with us regarding any further plans for housing.

The WECA mayor & Bristol City Council mayor are both in place until May 2021 when there will be an election for these posts.

Bristol City Council have plans to review the A37 to reduce traffic with parking areas along the A37.

The Chairman thanked Paul for the updates.

## **2020/49 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

### **a) To Grant Exclusive Rights of Burial**

Lorna Yvonne Owen                      Plot No. H197                      Deed No. 1428  
Ref: (Malcolm Owen)

P Orchard proposed, V Perry seconded and the meeting duly passed the Exclusive Rights of Burial.

### **b) To consider a request to install a bench at the cemetery**

Another request to place a bench at the rear of the cemetery has been received. It was agreed that this was in order but the usual letter with conditions will be sent to the family and they will need to meet with the Clerk to agree the exact location.

### **c) To receive an update on the Playpark refurbishment tender and agree which company to award the contract to**

All Councillors have now looked at the six tenders received and a unanimous vote has been made for the Mant Leisure design, with several amendments, as suggested by Jane Robson, B&NES when she viewed the tenders. It was noted that the tender can be amended by up to 10% of the value without retendering and that a Management Fee of up to 5% can be included.

The Clerk will now need to complete the application for S106 funding for this project and advise the playpark companies who tendered.

It was suggested and agreed that payment to the winning company may be required in stages and a schedule for stage payments could be drawn up if required.

## **2020/50 FINANCE**

### **a) To note and agree the payment of accounts dated 4<sup>th</sup> August 2020**

It was resolved the schedule of payments dated 4<sup>th</sup> August 2020, as listed in Appendix B be paid and that Cllrs N Kirk & R Chandler will sign the cheques.

### **b) To receive an update on the opening of a new bank account and agree actions regarding this**

The Clerk thanks all Councillors for arranging to call in and sign the bank mandate, this now has to be forwarded to Unity Trust Bank with copies of minutes, standing orders, headed note paper and a cheque to complete the application process.

### **c) To consider grant applications received from St Nicholas Pre-school, Whitchurch Local History Society & 107<sup>th</sup> Bristol (Whitchurch) Scout Group**

The applications received from the three applicants were read out by the Clerk together with details on what the funding will be spent on and the financial details of the organisations in question.

It was resolved to award the following grants:-

St Nicholas Pre-school - £300.00 towards a new wooden climbing frame.

Whitchurch History Society - £300.00 towards printing new history books

107<sup>th</sup> Bristol (Whitchurch) Scout Group - £150.00 towards a new brush cutter.

The three organisations will be advised of these grants and invited to the October meeting to collect the cheques.

**The Chairman thanked everyone for attending and the meeting ended at 8.35pm.**

**The next meeting will be held on Wednesday 2<sup>nd</sup> September 2020**

## **Appendix A**

### **PLANNING APPLICATION LIST – 4<sup>th</sup> AUGUST 2020**

#### **APPLICATIONS**

06/03/2020

20/00897/FUL

Parkstone Estates (Chippenham) Ltd  
89 Bristol Road, Whitchurch, BS14 0PS

Demolition of existing storage building and erection of 2no 2bed flats.

#### **OBJECT – to this application for the following reasons:-**

Within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its development needs and there is no evidence to indicate that further housing is required at the expense of a business property. A developer has been unable to sell recently built dwellings in this location and has taken over a year to rent them, showing there is no evidence to support more development is required.

#### **Policy WV 1.5 – Retain employment in the village**

The above numbered policy in the Whitchurch Village Neighbourhood Development Plan has not been adhered to. This storage building has not been marketed as stated in this policy. A change of use from commercial to residential is detrimental to the sustainability of our village.

#### **Policy WV4.3 - Traffic and Safety**

The above policy should also be taken into consideration, as there will be an increase of traffic movement in and out of a small obscured entrance onto the busy A37 road. Also vehicles driving in and out of the proposed properties will cross a pedestrian footpath which is used by pupils of the local village pre-school and primary school, causing a safety issue and obstructing a safe route to school.

Small satellite businesses are essential to villages in B&NES, as has been shown at the present time, when they have been able to step up with providing food supplies to the vulnerable residents in our villages.

19/06/2020  
20/2118/FUL

Jody & Raychel Thomas  
Wyke Lodge, Norton Lane, Whitchurch, BS14 0BT  
Erection of a two storey front and rear extension with single storey rear aspect and internal alterations, following demolition of single storey rear aspect. Replace windows throughout. Widen drive and parking area removing two trees.

25/06/2020  
20/02175/FUL

Mr & Mrs Dingle  
11, Bridge Close, Whitchurch, BS14 0TS  
Erection of a two storey rear extension  
**SUPPORT – this application which is within the Housing Development Boundary**

30/06/2020  
20/02249/FUL

Mrs Cousins  
82B Bristol Road, Whitchurch, BS14 0QW  
Erection of single storey front extension  
**SUPPORT – this application which is within the Housing Development Boundary**

29/07/2020  
20/02682/FUL

Mr Mitch Bull  
54B Maes Knoll Drive, Whitchurch, BS14 0FF  
Erection of rear single storey flat roof extension with glass lantern

## **RESULTS**

09/09/2019  
19/02919/MINW

Resourceful Earth Ltd, Charlton Field Lane, Queen Charlton  
A revised layout and design to the existing AD Plant (approved under `13/04126/MINW) with removal of all bund walling, ponds and soli & stock piles on site with introduction of hard standing, parking, bund walling, silage clamps CNG gas compressing compound, digestate storage bunker etc.

**WITHDRAWN**

05/05/2020  
20/00428/FUL

Ms Faye Dicker  
127 Bristol Road, Whitchurch, BS14 0PU  
Change of use of barn to be used for occasional use for Airbnb and/or as a meeting space.  
**PERMITTED – Change of use of barn to be used for occasional holiday let use, with 6 conditions.**

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 4<sup>th</sup> August 2020

D/D	Southern Electric	Electricity Clock	37.29	1.77
D/D	British Telecom	Phone/broadband	202.80	8.80
Chq	B&NES Council	Pension Fund (Re-issued as wrong cheque sent in post)	(441.77)	
Chq	NS&I	Investment account	(80,000.00)	
Chq	Southern Electric	Electricity Christmas lights	42.86	2.04
Chq	Various	Salaries, postage, travel expenses, stationery	1,760.23	
Chq	WVCA	Rent & meetings July	180.00	
Chq	B&NES Council	Pension Fund	417.68	
Chq	H M Revenue Customs	PAYE & NIC July	256.67	
Chq	Your Solution	Maintenance	760.00	
Chq	Kn office	Stationery	47.91	7.99
Chq	GB Sport & Leisure	Inspection report	48.00	8.00
Chq	Martin Francis	Website	67.00	
Chq	Bateman skips	Skip at cemetery	288.00	48.00
<b>Total Payments</b>			<b>£4,108.44</b>	<b>£76.60</b>