

**MINUTES OF WHITCHURCH VILLAGE COUNCIL VIRTUAL ORDINARY PARISH MEETING HELD WEDNESDAY 4<sup>th</sup> NOVEMBER 2020**

Present: Cllrs: N Kirk (Chairman), S Bryant, M Dury, P O'Leary, P Orchard, J Pearce, V Perry, Mrs S Dyer (Clerk) & District Councillor Paul May B&NES

**2020/78 PUBLIC PARTICIPATION**

Several Councillors stated that they will be happy to help again during the next lockdown with shopping, collecting medication etc. if residents need this service.

A complaint has been received from a resident regarding the houses opposite the entrance to The Witheys and the state of the recycling/waste outside these properties. It seems as though the residents do not know how and when to recycle or put waste out. The Clerk will see if B&NES Council have a leaflet which could be posted in these properties and/or contact the rental company who is responsible for these dwellings. A resident has again brought up the issue of a safe crossing on the A37 to the Playpark, especially as it is being rebuilt. Paul May will take this issue up with B&NES Council again, with the Village Council's support.

**2020/79 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs R Chandler, M Donovan, T Griffin, & C Lewis who are unable to attend the meeting due to work and family commitments. These apologies and reasons for non-attendance were agreed by all in attendance.

**2020/80 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2020/81 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2020/82 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING HELD ON 7<sup>th</sup> OCTOBER 2020**

The minutes of the meeting held on 7<sup>th</sup> October 2020, previously circulated, were agreed and will be signed as a true record of the meeting, by N Kirk (Chairman).

**2020/83 TO DISCUSS CHRISTMAS LIGHTS AND SWITCH ON EVENT AND AGREE ANY ACTIONS REQUIRED**

The Clerk has ordered two Christmas trees from Whitehall Garden Centre and these will be collected by our maintenance contractor, who will install them and put the lights on.

The tree lights have been checked and are all working.

The Christmas Lights competition, which is usually held in December, was discussed and this will be put on the December agenda, when we will know more about lockdown restrictions and what we are able to do.

We will also have to make a decision on whether the vehicle is able to drive around the village with Father Christmas on board at the December meeting.

**2020/84 TO CONSIDER SENDING OUT A NEWSLETTER, AGREE THE CONTENT AND WHO WILL DELIVER THEM**

Further to the latest lockdown restrictions it was agreed that we are not able to deliver newsletters to all residents. It was resolved the Clerk will draw up a quick update to be

put on Facebook, the Village Council website and perhaps print a few to put in the Music Shop, if they agree to this.

In the newsletter we will encourage all residents and businesses to put their Christmas Lights up to brighten the Village and to cheer everyone up at this difficult time.

### **2020/85 HOW CAN THE VILLAGE RESPOND TO THE RECENT BILL REGARDING FREE SCHOOL MEALS?**

Cllr Mark Dury had already brought this to the attention of Cllr Paul May who sits on the Children & Adults Well Being Committee, he took the issue up with the Cabinet Member and B&NES Council have now pledged to provide free school meal vouchers to eligible children during the Christmas holidays, of which there are around 4,000. Mark thanked Paul for his prompt response in helping sort out this issue.

### **2020/86 PLANNING AND TRAFFIC**

#### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

#### **b) To consider and agree a response to planning applications:-**

**20/03731/FUL** - Jody & Raychel Thomas, Wyke Lodge, Norton Lane, Whitchurch, Bristol, BS14 0BT

Erection of single storey flat roof rear extension following demolition of existing single storey rear aspect and build conversion of attic and rear dormer window (Resubmission)

The planning officer confirmed earlier today that the increase in size from the original building to the volume of the proposed dormer and extension is 33.29%

It was therefore agreed to support this application as it is now within the regulations of extensions within the Green Belt.

**20/03811/FUL** – Mr & Mrs Percival, Tellisford, Norton Lane, Whitchurch, Bristol BS14 0BT

Erection of first floor extension over existing single storey aspect

The planning officer extended the deadline for comments on this application as she needs to locate some historic files to work out the percentage increase on this application.

#### **c) To note the response to B&NES Local Plan Partial update consultation feedback survey**

The Clerk completed this survey along the lines of the Village Council felt it was an inappropriate time to consult on such an important document and not inclusive as there are many people without on-line facilities to read and be able to comment on the documents.

When the Village Council and residents do respond B&NES take very little or no notice of their comments/suggestions.

### **2020/87 CLERKS REPORT**

A reply has been received from Daniel Parr, Senior Drainage Engineer, B&NES Council, regarding the flooded footpath which runs from Sleep Lane to the A37, stating that the whole system will be deep cleaned and surveyed by specialist contractors. This will then allow informed decisions to be taken regarding the need for remedial works.

The BT manhole cover outside 141 Bristol Road has been reported directly to BT, as no action had been taken and residents were complaining of being kept awake by the noise of vehicles going over the loose cover in the road.

They promised to take action within 48hrs, which apparently they did but the tarmac installed has again become loose. A resident has reported this to BT again. Ann Leach & the Clerk planted up the remaining three planters around the village with winter plants, a huge thanks to Ann for her help with this. Overgrown vegetation has been reported to B&NES from the footbridge towards the playpark on the A37, B&NES have agreed work will be carried out on this. Ivy growing over the viaduct wall onto the footpath, B&NES replied they will monitor this, so the maintenance contractor has cut back the ivy around the planter to make it visible and has collected poppies from the British Legion and put them up on the lampposts around the village and has planted the Millennium Garden with winter plants. The West of England Combined Authority are asking for your thoughts on the future of the region, the on-line survey runs until Monday 14<sup>th</sup> December, the link has been forwarded to all Councillors and they are encouraged to complete this important survey.

#### **2020/88 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul explained that he has received an invitation to attend a zoom meeting from Tim Kent to discuss land being surveyed by Taylor Wimpey within Whitchurch Village and beyond, which he will attend and keep us updated on. B&NES Council have recently lost five top officers and are therefore running in a very vulnerable position, with pressure mounting on how they are going to replace them. Many staff are still working from home, which is not good for their well-being. Bristol are using the old Somerfield Offices for homing homeless people. The Chairman thanked Paul for the updates.

#### **2020/89 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

##### **a) To Grant Exclusive Rights of Burial**

Albert Raynor Merrell                      Plot No. H198                      Deed No. 1430  
Ref: (Gwendoline Maureen Merrell)

David Williams                              Plot No. F130                      Deed No. 1431  
Ref: (Jacqueline Rose Sylvia Williams & Bryan David Williams)

P Orchard proposed, S Bryant seconded and the meeting duly passed the Exclusive Rights of Burial.

##### **b) To receive updates on the Playpark refurbishment & agree any actions required**

The Chairman & Clerk explained that the contractors have come across a groundwork issue with clay soil underneath the layer of bark and soil and in order to avoid any issues in the future with regards to water damage to the roundabout and safety surfacing they are suggesting they supply and install a 200mm base of crushed stone which will give the ground some integrity.

After meeting with the contractors on site and a long telephone discussion the proposal is for the Village Council to pay £4,250.00 towards their quote of £7,653.00 to rectify this problem.

It was resolved to pay this amount to Mant Leisure on receipt of a signed letter from them stating that no further funds will be paid over the original tender quote.

The Clerk thanked the Chairman for his support on this issue.

#### **2020/90 FINANCE**

##### **a) To note and agree the payment of accounts dated 4<sup>th</sup> November 2020**

It was resolved the schedule of payments dated 4<sup>th</sup> November 2020, as listed in Appendix B be paid and that Cllrs C Lewis & V Perry will sign the cheques & Cllrs S Bryant & C Lewis authorise the Bank Transfers.

**b) To receive an update on the opening of a new bank account**

The Clerk thanked those Councillors who have signed up to the new bank account to be able to authorise online payments, which we will be trying this month. There are still three Councillors who have not signed up, please can those Councillors let the Clerk know if there are any issues and she will try to get them resolved.

The £200.00 compensation has been received from NatWest Bank.

**2020/91 TO RECEIVE A REPORT ON THE PARISH LIAISON MEETING**

The Clerk attended this zoom meeting on Thursday 22<sup>nd</sup> October and gave a brief update on the contents of the meeting.

**The Chairman thanked everyone for attending and the meeting ended at 8.25.pm.**

**The next meeting will be held on Wednesday 2<sup>nd</sup> December 2020.**

**Appendix A**

**PLANNING APPLICATION LIST – 4<sup>th</sup> NOVEMBER 2020**

**APPLICATIONS**

26/08/2020

20/03066/FUL

Mr Thompson

The Nest, Hursley Hill, Whitchurch, BS14 0QZ

Erection of a single and second storey rear extension and conversion of loft space to form bedroom with en-suite.

**OBJECT** to this application as the property is within the Green Belt and the proposed extension would represent a disproportionate addition over and above the size of the original dwelling.

Policy HG.15 & GB.1

14/10/2020

20/03731/FUL

Jody & Raychel Thomas

Wyke Lodge, Norton Lane, Whitchurch, Bristol, BS14 0BT

Erection of single storey flat roof rear extension following demolition of existing single storey rear aspect and build conversion of attic and rear dormer window (Resubmission)

20/10/2020

20/03811/FUL

Mr & Mrs Percival

Tellisford, Norton Lane, Whitchurch, Bristol BS14 0BT

Erection of first floor extension over existing single storey aspect to Rear and addition of bay window to front with balcony above

**RESULTS**

06/03/2020

20/00897/FUL

Parkstone Estates (Chippenham) Ltd

89 Bristol Road, Whitchurch, BS14 0PS

Demolition of existing storage building and erection of 2no 2bed flats.

**APPLICATION WITHDRAWN**

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 4<sup>th</sup> November 2020

D/D	British Telecom	Phone/broadband	52.80	8.80
D/D	Water2business	Water @ allotments	170.19	
D/D	CPRE	Membership	36.00	
BT	Various	Salaries, postage, & travel expenses	1,755.82	
Chq	Mant Leisure Ltd	Play park – week 1	10,000.00	1,666.66
Chq	WVCA	Rent - October	180.00	
Chq	B&NES Council	Pension Fund	429.17	
Chq	H M Revenue Customs	PAYE & NIC Oct	280.78	
Chq	Your Solution	Maintenance	734.00	
Chq	S Redman	Refund deposit allotment key	10.00	
Chq	Whitehall Garden	Christmas Tree's x 2	189.60	
Chq	B A Leach	Flowers/Plants/Compost for 7 planters	166.02	
Chq	Kn office supplies	Stationery	211.08	35.18
Chq	Mant Leisure Ltd	Play park – week 2	24,000.00	4,000.00
<b>Total Payments</b>			<b>£38,215.46</b>	<b>£5,710.64</b>