

MINUTES OF THE PLAYFIELD, CEMETERY AND ALLOTMENT MEETING HELD IN THE WVCA HALL ON WEDNESDAY 13th JANUARY 2021

Due to the resignation of the previous Chairman, it was resolved that Paul O'Leary will be the Chair of this committee.

Present: Cllrs P O'Leary (Chairman), C Lewis, P Orchard, & S Dyer (Clerk)

CEM/21/01 PUBLIC PARTICIPATION

No members of the public in attendance.

CEM/21/02 APOLOGIES FOR ABSENCE

The Clerk gave apologies from V Perry, who is unwell, this apology was accepted.

CEM/21/03 TO RECEIVE ANY DECLARTIONS OF INTERESTS

None received.

CEM/21/04 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS

None.

CEM/21/05 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 27th NOVEMBER 2019

The minutes of the meeting held on 27th November 2019, previously circulated, were agreed and signed.

CEM/21/06 TO RECEIVE AN UPDATE ON THE PLAYPARK REFURBISHMENT AND AGREE ANY ACTIONS REQUIRED

The Clerk gave an update, the table tennis table is still to be installed, the paths and MUGA are being tarmacked this week, the landscaping needs to be completed. It was agreed that we should not rush to reopen the playpark and wait until everything is finished and a post installation inspection report has been carried out. It was also agreed that the risk assessment and weekly inspection reports will need to be updated to include all the new equipment.

CEM/21/07 TO DISCUSS THE NEW CREMATION AREA AND AGREE ANY ACTIONS

The Clerk advised that we are now running out of cremation plots and need to establish a new area. A quote was received from Lee Gillam in January 2020, for each section of 12 slabs a cost of £320.00 plus the cost of the slabs but due to the pandemic nothing further has been done. Lee has drawn up a plan with six 18 x18 slabs per side, with a weed ground cover with chippings on top, similar to a section they have at South Bristol cemetery. Desk Vase Tablet Memorials would then be placed by the client on the slab.

It was resolved to go ahead with constructing the new area.

CEM/21/08 TO DISCUSS THE QUOTE FOR THE REMOVAL OF TREE'S AT THE CEMETERY AND AGREE ACTIONS

Further to the Tree Inspection carried out in September 2020 it was advised that four Ash trees at the cemetery need removing, the Clerk has been trying to get quotes for

this but has not had much success in obtaining replies from Tree Surgeons. One quote has been received for £2,430.00 + VAT, as it is over £2,000 Financial Regulations state that we should strive to obtain other quotes. Pat Orchard will contact someone she knows to obtain details of another Tree Surgeon the Clerk can contact.

CEM/21/09

**TO DISCUSS AND RECOMMEND A BUDGET FOR 2021/2022 FOR:-
CEMETERY/PLAYFIELD/ALLOTMENTS/GENERAL MAINTENANCE**

All areas were discussed in detail and work budgeted for, it was resolved to recommend the following:-

Cemetery - £7,000.00

Playfield - £2,000.00

General Maintenance - £3,000.00

Allotments - £500.00

Total - £12,500.00

Meeting ended at 8.25.p.m.