

MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING HELD IN THE WVCA WEDNESDAY 2nd JUNE 2021

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice Chair) S Bryant, R Chandler, J Fox, C Lewis, P Orchard,
Mrs S Dyer (Clerk), District Councillor Paul May B&NES & two members of the public.

2021/14 PUBLIC PARTICIPATION

Edward Downing, Senior Planner, AGM Ltd spoke in favour of planning application 21/02321/OUT. He stated that the application has been reduced from six to three dwellings, providing bungalows which local residents may wish to purchase. He feels that this development should be allowed, although it is in the Green Belt, as there has been a new housing development very close to the site, which was previously Green Belt land.

2021/15 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs M Dury, P O'Leary, J Pearce & V Perry, who are unable to attend due to family commitments and illness.
These apologies and the reasons for non-attendance were accepted by all present.

2021/16 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)

None received.

2021/17 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)

None received.

2021/18 TO CONFIRM THE MINUTES OF THE ANNUAL MEETING OF THE VILLAGE COUNCIL HELD ON 5th MAY 2021

The minutes of the Annual meeting of the Village Council held on 5th May 2021, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

2021/19 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING HELD ON 5th MAY 2021

The minutes of the meeting held on 5th May 2021, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

2021/20 TO REVIEW THE RETENTION & DISPOSAL POLICY & EMAIL CONTACT PRIVACY NOTICE

It was resolved that no amendments are required to either of the documents at the present time.

2021/21 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

b) To consider and agree a response to planning application:

21/02321/OUT – Mr & Mrs Andrews, Oaklea, Sleep Lane

After a detailed discussion it was resolved to send in the following objection:

Object to this outline application as it is within the Green Belt - Policy CP8 and does not demonstrate any special circumstances to allow for development within the GB. It is outside the Housing Development Boundary. It is in conflict to Policy WV2.1 - Whitchurch Village NDP b)

One member of the public left the meeting

c) To consider the proposal for parking restrictions in Norton Lane outside the Playpark

A proposal has been received from B&NES, Traffic Management, for no waiting at any time lines to be installed on the roads around the Playpark, this had previously been circulated to all councillors. After a discussion on this it was felt that there should be more limited parking areas and less no waiting at any time lines.

The Clerk has arranged an on-site meeting with B&NES to discuss this further, Cllrs C Lewis, P Orchard & District Councillor Paul May all agreed to attend the meeting on Wednesday 16th June.

2021/22 CLERKS REPORT

The Clerk has reported the following issues to B&NES Council during the last month:- The waste bin outside the playpark was overflowing, this was emptied the same day. The verge outside the Playpark is overgrown making it unsafe when pulling out from Norton Lane, a response has been received saying it is scheduled to be cut but not giving an exact date.

The faded double yellow lines this end of Sleep Lane.

The Clerk met with Ann Leach to review the seven planters around the village to see what new plants are needed for the summer. Ann has offered to buy and plant the planters, Cllr Pat Orchard will help with this.

Joseph attended Essential Councillor virtual training on Monday 10th May and found this very informative, he learnt some very interesting and technical legislative aspects of Parish Councils.

A plot holder has decided to give up their allotment, so the next person on the waiting list has now been allocated the vacant plot and there is still a waiting list.

The Clerk would like to thank Cllr Sharon Bryant and her neighbour Sue who help fold and sort the newsletters ready for distribution by the Councillors & Paul May.

The Village Clean Up takes place on Saturday 19th June from 10am – 12 noon.

2021/23 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Paul thanked everyone for their help with the delivery of his leaflet, which is being posted at the same time as the village council newsletter around the village.

The draft Local Plan partial update consultation has been delayed until July. The document includes updates relating to Bath, including more student accommodation and no reference to additional housing in Whitchurch Village.

Paul is in contact with Tim Ball, B&NES Council who has been very helpful.

Paul explained about the housing numbers required by each authority, the number has been determined by the government with no logic behind it.

Whitchurch Village has already delivered 200 housing within the existing Local Plan.

The new Metro Mayor is aware of the area, the strategic development and the previous road proposals.

Paul explained that recycling has been delayed in the village today but they will catch up tomorrow. It was agreed that they do a great job in the village and even if they are delayed they always work extra to catch up.

Paul will be out of action from 1st July for a while as he is having a hip operation.

Tony Griffin thanked Paul for his monthly planning updates which are very specific and help the village council keep up with the frequent changes.

The Chairman thanked Paul for the updates and wished him well with his operation.

2021/24 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Lisa Jayne Myles Plot No. H 205 Deed No. 1444
Ref: (Jonathan James Myles)

Margaret Tullett Plot No. J2 Deed No. 1445
Ref: (John Gazzard)

P Orchard proposed, C Lewis seconded and the meeting duly passed the Exclusive Rights of Burial.

b) To consider the maintenance contractor carrying out weekly inspections on the Playpark & note the issues to date with the equipment

The Clerk explained that she carries out a weekly visual inspection on the Playpark but since the new equipment has been installed there are several maintenance issues which need addressing on a regular basis which she feels our maintenance contractor will be able to sort out at the same time as carrying out an inspection.

Lee Gillam has quoted £20 per visit/check.

After further discussion on this it was agreed to ask Lee to carry out the inspection reports twice each month when he cuts the grass and the Clerk will continue on the other two weeks as a trial period until the end of September when this will then be reviewed.

There has been a couple of issues, the self-closing gate was not closing, this has been reported to Mant Leisure who advised that the gate needs to be sprayed with WD40 every two weeks, as per the manufacturer's instructions.

The bolts/screw on the swings have become loose twice, once Mant Leisure came and rectified the issue and a member of the public tightened them on the second occasion. The Clerk has e-mail Mant asking why this should keep happening and has not yet received a response.

It was resolved that a letter should be sent to Mant Leisure on this issue, stating that it is not acceptable and is a health and safety issue. If an accident did happen it will be their liability.

c) To resolve how to dispose of the pile of plastic which has accumulated on the allotment site

Tony Griffin gave an update on how a big pile of plastic, which has accumulated from the allotment site since it opened 12 years ago. It has been brought to the Playpark and needs to be disposed of. A rough quote of £150 has been obtained,

After a discussion it was agreed that the Village Council will pay half of the cost and the Whitchurch Village Community Garden Committee would be asked to pay the rest.

2021/25 FINANCE

a) To note and agree the payment of accounts dated 2nd June 2021

It was resolved the schedule of payments dated 2nd June 2021, as listed in Appendix B Cllrs S Bryant & J Pearce will authorise the online payments.

All councillors need to be able to authorise the online payments, training can be given if needed.

b) To receive and note the annual internal audit for 2020/2021

The Annual Internal Audit report was received and noted

c) To consider, approve & sign Section 1 - Annual Governance Statement 2020/2021

Section 1 – The Annual Governance Statement for 2020/21 was considered, approved and will be signed by the Chairman.

d) To consider, approve & sign Section 2 - Accounting Statements 2019/2020

Section 2 – The Accounting Statements for 2020/21 were considered, approved and will be signed by the Chairman.

e) To agree the date of the Public Inspection Rights period for the 2020/2021 accounts

It was resolved that the Public Inspection Rights period for the 2020/2021 accounts will commence on Monday 28th June 2021 and end on Friday 5th August 2021.

f) To consider requests for CiL funding from Bristol Telephones FC & Whitchurch Primary Schools PTA.

After considering the requests it was resolved to grant Bristol Telephones £500.00 when/if the project goes ahead and to request a copy of Whitchurch Primary Schools PTA accounts and if these are in order to give a grant £2,000.00, on completion of the project.

The Chairman thanked everyone for attending the meeting which ended at 8.55pm.

The next Village Council meeting will be held on Wednesday 7th July 2021.

Appendix A

PLANNING APPLICATION LIST – 2nd JUNE 2021 APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. OBJECT – copy of objection attached.
17/05/2021 21/02321/OUT	Mr & Mrs Andrews Oaklea, Sleep Lane, Whitchurch, Bristol Outline application for the demolition of existing buildings and redevelopment of the land adjacent to Oaklea to provide 3no single storey dwellings with associated soft/hard landscaping, access improvements, parking and drainage with all matters except for access reserved.

20/10/2020
20/03811/FUL

Mr & Mrs Percival
Tellisford, Norton Lane, Whitchurch, Bristol BS14 0BT
Erection of first floor extension over existing single storey aspect to
Rear and addition of bay window to front with balcony above
OBJECT to this application as the property is within the Green
Belt and the proposed extension would represent a
disproportionate addition over and above the size of the original
dwelling.
Policy HG.15 & GB.1
REFUSED
APPEAL REF: 3269714

20/01/2021
17/05/2021

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 2nd JUNE 2021

D/D	British Telecom	Phone/broadband	46.74	7.79
D/D	SSE	Electric Clock – May	42.38	2.01
BT	Various	Salaries, postage travel expenses	1,707.50	
BT	WVCA	Rent – May	180.00	
BT	Your Solution	Maintenance	923.00	
BT	B&NES Council	Pension Fund	429.17	
BT	H M Revenue & Customs	PAYE & NIC April	272.29	
BT	H Newport-Rose	Deposit allotment refund	10.00	
BT	Zurich	Insurance	1,096.48	
BT	ALCA	Training course	40.00	
BT	Bristol Business Forms	Printing	84.15	
BT	Paulley's Accountancy Ltd	Internal Audit	540.00	90.00
		Total Payments	£5,371.71	£99.80