

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 4th AUGUST 2021**

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice Chair) S Bryant, M Dury, J Fox, P O’Leary, P Orchard,
S Dyer (Clerk), District Councillor Paul May B&NES, Deb Williams & Jan Perry from Star Bereavement Support Group & two members of the public.

2021/42 PUBLIC PARTICIPATION

Representatives Jan Perry & Deb William explained how ‘STAR’ (Share, Talk & Remember) bereavement support group was set up in April 2019 and the process which took place before the group could open.

The group provides a safe space for people to receive support, listen and share stories & experiences with others who have experienced loss in their lives too.

Free space has been provided to the group in Stockwood Free Church, meetings are held on the 1st Tuesday from 1-3pm and the 3rd Wednesday from 6-8pm of every month. There is no waiting list to join the group and no charge.

Groups are now being set up in other parts of Bristol and sixty volunteers completed training during the pandemic.

The Chairman thanked Deb & Jan for coming along to share the information with the Village Council. It was agreed that the information they have provided will be shared with the community on our website, Facebook page and included in the next village newsletter.

Jan Perry & Deb Williams left the meeting.

A member of the public explained that a Selco lorry could not get into Staunton Fields due to vehicles being parked on both sides of the road again.

A Councillor again reported the Cycle path to be very overgrown, the Clerk has previously reported this to B&NES Council but no action has been taken.

Paul May offered to chase this up with the relevant department in B&NES Council.

2021/43 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs R Chandler, J Pearce & V Perry, who are unable to attend due to family commitments and illness.

These apologies and the reasons for non-attendance were accepted by all present.

**2021/44 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL’S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None received.

**2021/45 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2021/46 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING
HELD ON 14th JULY 2021**

The minutes of the meeting held on 14th July 2021, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

2021/47 TO REVIEW THE DATA BREACH POLICY, SUBJECT REQUEST PROCEDURE AND GENERAL PRIVACY NOTICE

The above documents had previously been circulated to all Councillors prior to the meeting, it was resolved that no amendments are required, the documents will be reviewed again in August 2022.

2021/48 TO CONSIDER THE PUBLIC DIVERSION ORDER NO. 2 2021 FROM BRISTOL CITY COUNCIL

A Public Path Diversion Order 2 No. 2 2021 has been received from Bristol City Council to alter the public right of way over land situated at Hill Farm, Whitchurch Park part of which is in B&NES. B&NES Council have been consulted and have consented to the making of the order.

It was resolved that no objections are made to this alteration.

2021/49 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

b) To consider and agree a response to planning application:

21/03207/FUL – Mr Smart, Tying House, Hursley Hill, Whitchurch, BS14 0QZ

Erection of detached dwelling and detached garage/home office following demolition of existing HMO property

It was resolved to send in the following comments to this application:-

Whitchurch Village Council support this application if the square footage is no larger than the original dwelling, which is difficult to ascertain from the drawings. If it is no larger then it would meet the following NPPF requirement:

‘ the replacement of a building, provided the new building is in the same use and not materially larger than the one it replaces’.

If the application is approved there should be a condition made that the existing building is demolished before the new dwelling is built.

c) To consider the new proposal for parking restrictions in Norton Lane outside the Playpark

A revised proposal has been received and circulated to all Councillors.

With regards to looking into who owns the verge and possibly altering it to allow vehicles to park, B&NES have said they do not have the resource available to further consider this at present as our approved our capital program for this year is fully committed and underway.

After a vote on the proposals it was resolved to request ‘No waiting at any time’ to be installed on the verge side of Norton Lane too.

d) To note the Local Plan Partial Update consultation which will be held from 27th August to 8th October 2021

Paul May explained that there is no reference to any further housing in Whitchurch Village in the partial update, which is out for consultation from 27th August. It is important that the document is approved by the Inspector.

It was agreed that this will be put on the agenda for the 1st September meeting for comment.

One member of the public joined the meeting at 8.20pm.

e) To note the proposed Communications Installation for Cellnex at Keynes Farm, Horseworld for an upgrade to existing equipment

Information has been received from WHP, who act as agents for Cellnex, that a forthcoming formal planning application will be submitted for an upgrade to existing equipment located at Keynes Farm, Horseworld, Whitchurch.

This information was noted.

2021/50 CLERKS REPORT

The Clerk has asked the maintenance contractor to remove some branches which are overhanging the footpath in Staunton Lane & has reported the Millennium Clock which is not working correctly.

The minutes of the Parishes Liaison meeting held last month have been received, an update was given.

The Clerk has been unable to find a larger library box to purchase, as agreed last month. Dates for the Christmas lights to be installed and switched on this year were noted.

Jane Dury is booked onto the Parish on Line zoom training session on Thursday 9th September.

There is a Planning in Plain English training session via zoom on Thursday 16th September from 6.30 – 8.30pm if any Councillors are interested.

Keynsham & Saltford Community Eco Festival is being held on 17-18th September in the Market Walk & The Space, Keynsham.

There is a Parish Council Climate Emergency network (zoom meeting) on 29th September from 6-8pm.

2021/51 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Paul apologised for not attending last months meeting due to his operation.

He explained that after the JSP failed the responsibility for housing numbers now lies with WECA, which includes three unitary authorities, but not North Somerset. WECA will set out a Spatial Development Strategy later next year but have no obligation to consult with the public before doing this.

Paul has met with the WECA Mayor, Dan Norris, on several occasions, once with members of the Action Group. He knows this area well and does not think any plans for a road will stand up for scrutiny.

Paul has been working with Kerry Morgan (POKE) as the developers for the Anerobic Digester facility plan to resubmit their application.

Simon De Beer is now head of planning in B&NES Council.

The Chairman thanked Paul for the updates.

2021/52 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

None this month.

b) To receive a report from the recent Playfield/Cemetery/Allotment Committee meeting held, consider and agree any recommendations made

A report on this meeting held on Wednesday 28th July was given by the Chairman, Paul O'Leary, with the following recommendations made for maintenance work:-

2021/53 FINANCE

a) To note and agree the payment of accounts dated 4th August 2021

The schedule of payments dated 4th August 2021, including copy of the invoices, as listed in Appendix B were agreed.

A copy of 'Regular Payments Evidence' had also been given to all Councillors, so they are able to check this information also.

It was resolved that Cllrs P O'Leary & T Griffin will authorise the online payments, except the Mant Leisure invoice as we are awaiting delivery of this item.

The Chairman thanked everyone for attending the meeting which ended at 9.10pm.

The next Village Council meeting will be held on Wednesday 1st September 2021.

Appendix A

PLANNING APPLICATION LIST – 4th AUGUST 2021 APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. OBJECT – copy of objection attached.
23/06/2021 21/02876/FUL	Parkstone Estates (Chippenham) Ltd 89, Bristol Road, Whitchurch, Bristol, BS14 0PS Demolition of existing storage building to form 2no 2 bed flats OBJECT – within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its development needs and there is no evidence to indicate that further housing is required at the expense of a business premises. Parking spaces proposed do not meet the C3 Residential Parking Standards of 2 off street parking spaces per two bed flat. Parking is already at a premium in the village.
30/06/2021 21/03071/FUL	Mr Jordan Franklin Vans 365 Wilmin, Staunton Lane, BS14 0QL Erection of new outbuilding to provide additional storage unit space. SUPPORT - as stated in the WV Neighbourhood Development Plan, business providing employment in the village should be retained. Providing additional storage will enable this business to stay at its present location in Whitchurch Village.
14/07/2021 21/03207/FUL	Mr Smart Tying House, Hursley Hill, Whitchurch, BS14 0QZ Erection of detached dwelling and detached garage/home office following demolition of existing HMO property.

RESULTS

20/10/2020
20/03811/FUL

Mr & Mrs Percival
Tellisford, Norton Lane, Whitchurch, Bristol BS14 0BT
Erection of first floor extension over existing single storey aspect to
Rear and addition of bay window to front with balcony above
OBJECT to this application as the property is within the Green Belt
and the proposed extension would represent a disproportionate
addition over and above the size of the original dwelling.
Policy HG.15 & GB.1

20/01/2021
17/05/2021
12/07/2021

REFUSED
APPEAL REF: 3269714
APPEAL DISMISSED

17/05/2021
21/02321/OUT

Mr & Mrs Andrews
Oaklea, Sleep Lane, Whitchurch, Bristol
Outline application for the demolition of existing buildings and
redevelopment of the land adjacent to Oaklea to provide 3no single
storey dwellings with associated soft/hard landscaping, access
improvements, parking and drainage with all matters except for
access reserved.
OBJECT to this outline application as it is within the Green Belt -
Policy CP8 and does not demonstrate any special circumstances to
allow for development within the GB
It is outside the Housing Development Boundary.
It is in conflict to Policy WV2.1 - Whitchurch Village NDP b)

16/07/2021

REFUSED

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 4th AUGUST 2021

D/D	British Telecom	Phone/broadband	46.74	7.79
D/D	SSE	Electric Clock – July	47.90	2.28
BT	Various	Salaries, travel expenses, stationery	1,684.33	
BT	WVCA	Rent & meeting– July	195.75	
BT	Your Solution	Maintenance	672.50	
BT	B&NES Council	Pension Fund	429.17	
BT	H M Revenue & Customs	PAYE & NIC July	272.29	
BT	Blooming Great	Flowers	30.00	
BT	Mant Leisure	Recycled planks	387.60	64.60
BT	Whitchurch School Association	Grant	2,000.00	
BT	Bristol Business	Compliment slips	62.95	10.49
		Total Payments	£5,829.23	£85.16