

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 1st SEPTEMBER 2021**

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice Chair) S Bryant, R Chandler, M Dury, J Fox-Bowen, C Lewis, P O’Leary, P Orchard, J Pearce, V Perry, S Dyer (Clerk), District Councillor Paul May B&NES & one member of the public.

2021/54 PUBLIC PARTICIPATION

A resident asked if the Council could contact Bristol Water to ask them to clear the overgrown vegetation from their land next to 127 Bristol Road, as it is now growing over the footpath.

A Councillor stated there is overgrown vegetation opposite Saltwell Avenue from the bus stop towards the traffic lights.

Another Councillor stated that the footpath is overgrown along the A37 just over the bridge.

Councillors were asked to take photos of the exact locations and either forward them to the Clerk or report them directly on Fix My Street.

A Councillor explained that her son has always been picked up by school transport in the village from Saltwell Avenue and taken to Chew Valley School. She has recently been advised that this pick up will no longer take place and that 4 pupils from the village will need to get to Whitehall Garden Centre to be picked up. As Norton Lane has no pathways and can be very dark in the winter, this is not a safe option for young people to have to get to.

Paul May has already contacted the relevant department in B&NES regarding this but will chase this again tomorrow, together with the Clerk.

Cllr Pat Orchard joined the meeting at 19.40p.m.

2021/55 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None all Councillors were present.

**2021/56 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL’S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None received.

**2021/57 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2021/58 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING
HELD ON 4th AUGUST 2021**

The minutes of the meeting held on 4th August 2021, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

2021/59 TO NOTE A COUNCILLORS CHANGE OF NAME

Joseph Fox explained that he has recently changed his name by Deed Poll to Joseph Fox-Bowen, this was noted.

It was agreed that the Clerk will change these details where and when appropriate in the Council’s records.

2021/60 TO REVIEW THE GDPR SECURITY COMPLIANCE CHECKLIST & COUNCILLOR PRIVACY NOTICE

The above documents had previously been circulated to all Councillors prior to the meeting, it was resolved that no amendments are required, the documents will be reviewed again in September 2022.

2021/61 TO CONSIDER THE MAINTENANCE OF THE MILLENIUM GARDEN AND THE WAY FORWARD WITH THIS

The Millennium Garden has not been maintained as well as it should have been during the summer. A discussion was held on whether the maintenance contractor should continue to maintain it or whether volunteers could take over the planting and maintenance, in addition to the seven other planters around the village.

It was agreed that the Clerk will speak with the contractor to see if he is still able to maintain it to the standard it should be.

2021/62 TO CONSIDER ANY ITEMS FOR THE 'WEEK IN' COMMUNITY PAGE

It was resolved to include the date of the Christmas Lights 'switch on' and give an update on the B&NES Local Plan Partial Update and how Whitchurch Village has already seen a 50% increase of 200 dwellings built under the existing plan and that Members of Whitchurch Village Council are pleased that there is no further additional housing proposed within this latest update.

2021/63 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

A Councillor spoke about her concerns regarding the plans for the Anaerobic Digester facility and the issues it could bring to the area.

District Councillor Paul May is arranging a meeting with other District Councillors in the area to discuss the issues surrounding the planning application on this site.

b) To discuss the speed of traffic in Norton Lane and agree actions required

Concerns were expressed by a Councillor that the speed limit as you enter Norton Lane is suddenly increased to the national speed limit of 60mph. This is extremely dangerous especially outside the Playpark towards Whitehall Garden Centre.

It was resolved that the Clerk will contact the relevant B&NES Officer to request the limit is reduced to at least 30mph, Paul May will support this request.

c) To note the Local Plan Partial Update consultation from 27th August to 8th October 2021 and consider a response to this

Paul May explained that there is no reference to any further housing in Whitchurch Village in the B&NES Local Plan Partial Update, which is now being consulted on until 8th October.

It was resolved to send in the following comments:-

In the current B&NES Local Plan/Core Strategy a Green Belt review was carried out and Whitchurch Village received a 50% increase in dwellings. This resulted in 200+ more properties being delivered on what was previously Green Belt land in the village.

It is therefore appropriate that no further development is proposed in the village in the draft partial update.

Experience shows that if you cut back on parking for vehicles on new housing developments it causes issues with parking on other local roads, with emergency & delivery vehicles not being able to gain access when required.

2021/64 CLERKS REPORT

The Clerk has reported the following issues to B&NES during the last month:-

A sign in Sleep Lane, which was knocked over and left on the ground, brambles overhanging the footpath in Staunton Lane & rubbish left outside Whitchurch Mews for months. A reply has been received to state that this is not B&NES Council's responsibility so this will be put on the agenda next month to be discussed further. Also the overgrown vegetation on the cycle path has been chased and is being followed up by the Highways Inspector.

The slats for the picnic table at the Playpark, which were burnt by a BBQ, have been received and will be replaced shortly.

New signs have been ordered for the Playpark including 'No BBQ' signs for the picnic tables.

A plan of the new library box has been drawn up and a quote received within budget to make this out of tricoya, which is very hard wearing and water proof, the order will now be placed for this to be made.

Village Council meetings will now be held in the large hall, due to a dance class wishing to use the hall every Wednesday evening.

An e-mail has been received thanking the Village Council for the donation towards the new play area at Whitchurch Primary School.

A meeting has been arranged with B&NES officers on Friday 10th September at 9.30am to discuss parking issues in Staunton Fields, the Chairman & Cllr Mark Dury will attend this meeting.

The Whitchurch Village Community Association AGM is being held on Weds 22nd September at 7.30pm in the large hall.

The WVCA halls have been booked for Sunday 5th June for the Queen's Platinum Jubilee celebrations.

2021/65 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Paul explained that WECA will set out a Spatial Development Strategy later next year but have no plans to consult with the public before the document is ready.

When the SDS plans are known he is keen to hold a public meeting to discuss these with local residents.

Paul has met with the WECA Mayor, Dan Norris & also with Jacob Rees-Mogg to keep up the pressure on and to iterate that this area is not sustainable for any further housing due to the lack of infrastructure.

There is a parliamentary review being carried out which could mean there is a change of MP in the future.

The Chairman thanked Paul for the updates.

2021/66 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Joyce Lillian Pearce Plot No. H73A Deed No. 1451
Ref: (Donald Keith Pearce)

Nicola Garrett Plot No. H92A Deed No. 1452
Ref: (Kathleen Grace Burke & Michael Burke)

J Pearce proposed, M Dury seconded and the meeting duly passed the Exclusive Rights of Burial.

2021/67 FINANCE

a) To note and agree the payment of accounts dated 1st September 2021

The schedule of payments dated 1st September 2021, including copy of the invoices, as listed in Appendix B were agreed.

It was resolved that Cllrs S Bryant & J Pearce will authorise the online payments & Cllrs N Kirk & T Griffin signed the cheque.

b) To receive a report from the recent Finance Committee meeting held, consider and agree the recommendations made

Nick Kirk (Chairman) gave an update on this meeting held on 16th August, the budget figures were checked to date and were found to be in order, £82,000.00 to be transferred from the Unity Trust Bank Account to the NS&I savings account, this will then bring the bank account below the FSCS limit.

Two grant applications were considered and it was recommended to grant £300.00 to St Nicholas Pre-school towards a new sofa for their reading corner, Bristol Barbarians RFC requested funds towards the building of their new clubhouse, it was resolved that once the new clubhouse has been built the village council will consider helping with funds towards the children's and ladies teams which are mentioned in their application.

The Financial Regulations were reviewed and no amendments required.

The above report was noted and all the recommendations made were agreed.

The Chairman thanked everyone for attending the meeting which ended at 9.00pm.

The next Village Council meeting will be held on Wednesday 6th October 2021.

Appendix A

PLANNING APPLICATION LIST – 1st SEPTEMBER 2021 APPLICATIONS

07/03/2021
21/00419/EFUL

Resourceful Earth, Charlton Field Lane
Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements.

OBJECT – copy of objection attached.

23/06/2021
21/02876/FUL

Parkstone Estates (Chippenham) Ltd
89, Bristol Road, Whitchurch, Bristol, BS14 0PS
Demolition of existing storage building to form 2no 2 bed flats

OBJECT – within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its development needs and there is no evidence to indicate that further housing is required at the expense of a business premises.

Parking spaces proposed do not meet the C3 Residential Parking Standards of 2 off street parking spaces per two bed flat.

Parking is already at a premium in the village.

14/07/2021
21/03207/FUL

Mr Smart
Tynning House, Hursley Hill, Whitchurch, BS14 0QZ
Erection of detached dwelling and detached garage/home office following demolition of existing HMO property.

COMMENTS – support this application if the square footage is no larger than the original dwelling, which is difficult to ascertain from the drawings. If it is no larger then it would meet the following NPPF requirement of buildings in the Green Belt.

‘the replacement of a building, provided the new building is in the same use and not materially larger than the one it replaces’.
If the application is approved there should be a condition made that the existing building is demolished before the new dwelling is built.

RESULTS

30/06/2021
21/03071/FUL

Mr Jordan Franklin
Vans 365 Wilmin, Staunton Lane, BS14 0QL
Erection of new outbuilding to provide additional storage unit space.

SUPPORT - as stated in the WV Neighbourhood Development Plan, business providing employment in the village should be retained.

Providing additional storage will enable this business to stay at its present location in Whitchurch Village.

20/08/2021
PERMITTED

Appendix B

MONTHLY PAYMENT OF ACCOUNTS DATE: 1st SEPTEMBER 2021

D/D	British Telecom	Phone/broadband	46.74	7.79
D/D	SSE	Electric Clock – August	45.23	2.15
SC	Unity Trust	Bank charges	18.00	
BT	Various	Salaries, stationery, & travel expenses	1,674.56	
BT	WVCA	Rent & meetings - August	214.50	
BT	Your Solution	Maintenance & ground work @ playpark	1,137.50	
BT	B&NES Council	Pension Fund	429.17	
BT	H M Revenue & Customs	PAYE & NIC August	272.29	
BT	Bateman Skips	Skip @ cemetery	312.00	52.00
BT	E C Alderwick	Return payment	537.50	
BT	Kn office supplies	Stationery	15.54	2.59
CQ	Whitchurch Village Council	NS & I Account	(82,000.00)	
		Total Payments	£4,703.03	£64.53