

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 2nd FEBRUARY 2022**

Present: Cllrs: N Kirk (Chairman), T Griffin (Vice Chair), S Bryant, R Chandler, M Dury, J Fox-Bowen, C Lewis, P O'Leary, P Orchard, V Perry, J Dury (Assistant Clerk), District Councillor Paul May B&NES & one member of the public.

2022/126 PUBLIC PARTICIPATION

A Councillor asked if the consultation on the proposed traffic changes on the A37 at the West Town Lane/Wells Road junction can be put on the agenda next month. It was noted that the consultation closed on 28th January 2022.

2022/127 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Assistant Clerk gave apologies for Cllr J Pearce, who is unable to attend due to family commitments. He has also resigned from the Council due to increasing family and work commitments.

**2022/128 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

Cllrs M Dury & T Griffin declared an interest in item 13 a) as they are both allotment holders.

**2022/129 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2022/130 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING
HELD ON 5th JANUARY 2022**

The minutes of the meeting held on 5th January 2022, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk (Chairman).

2022/131 TO REVIEW THE SOCIAL MEDIA POLICY AND AGREE ANY CHANGES

It was resolved to remove John Pearce as a moderator and add Joe Fox-Bowen.

2022/132 TO AGREE A DATE FOR HAVE A FIELD DAY IN 2022

It was resolved that a Have a Field day will be held on 16th July, Matt Donovan is unable to help with this event. Most Councillors are available to help on the day, Tony Griffin is happy to be MC, Ashton Broad is also available and John Pearce will be asked if he can help. The Clerk to check the field is safe for races.

**2022/133 TO DISCUSS THE QUEEN'S JUBILEE EVENTS AND AGREE THE WAY
FORWARD**

It was agreed to hold a 50's themed tea party for residents over 70 in the village, the time of this to be confirmed. Residents will need to apply for a free ticket and there will be a limit of around 75 people. A leaflet will be delivered to all residents explaining this.

Councillors split into the following groups:-

Decorations for the village & hall – C Lewis, T Griffin & M Dury

Entertainment – R Chandler, J Fox-Bowen

Refreshments – P Orchard, V Perry & S Bryant

It was resolved to purchase a gas-fuelled beacon at a cost of £490.00 +VAT from the 21CC Group Ltd. and also 2 gas propane cylinders. This will burn for around an hour. Lighting this will take place on Thursday 2nd June at 9.45pm.

2022/134 TO NOTE THE REPLY FROM B&NES ON THE LIVEABLE NEIGHBOURHOODS EVENT AND CONSIDER ARRANGING A MEETING TO DISCUSS THIS FURTHER WITH B&NES

The reply from Sarah Warren, B&NES, which had been circulated to all Councillors, was noted. It was resolved that the Councillors would like to take up her offer of a meeting with the Liveable Neighbourhoods team. The Clerk to arrange this Cllrs S Bryant, R Chandler & District Cllr Paul May would like to attend.

2022/135 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

b) To consider and agree a response to the following planning applications:-

21/05687/FUL- Ms Turnbull, The Cattle, 5 Staunton Manor Courtyard, Maes Knoll Drive, Whitchurch, BS14 0FP - Erection of single storey side extension.

OBJECT to the above application as it is not in keeping with the character, setting & appearance of the Grade II listed Manor House and the surrounding buildings.

22/00097/FUL - Mr & Mrs Percival, Wellsford, Norton Lane, Whitchurch, BS14 0BT Hip to gable extension. Makeover to the facade of the building and additional glazing

SUPPORT this application if the volume of the proposed extension is within that which is acceptable for dwellings in the Green Belt and is not a disproportionate addition over and above the size of the original buildings.

c) To receive any updates on the safety issues regarding the zebra crossing in Staunton Lane

The Clerk & District Councillor have contacted B&NES Traffic & Safety Officer regarding the safety issues at the crossing. An on-site meeting has been arranged with Stefan Chiffers, B&NES, on Friday 11th February at 1pm to discuss this further and agree the way forward. The Clerk & Chairman will attend this meeting.

2022/136 CLERKS REPORT

The vegetation along the footpath in Staunton Lane has been cut back and the drains have been cleared on A37 by Saltwell Avenue.

The speed camera has been seen on a regular basis on the A37 monitoring the speed of vehicles coming into the village.

Graffiti was been found on several items in the Playpark last week, and took the contractor a long time to clean it off due to the type of spray used.

The Salvation Army have confirmed that a total of £312.93 was raised at the Christmas Lights 'switch on' event, which will help them greatly with their community support programme.

New figures show that B&NES Council is exceeding targets set in its Local Plan to deliver new homes for residents.

In the past three years 3,100 new homes, including 700 affordable homes have been built across the district.

2022/137 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

WECA are looking into improving transport links between Bristol & Bath and have Government funds to implement schemes.

There are several suggestions such as a large Park & Ride hub, smaller hubs, bus priorities and improving walking & cycling.

Paul commented at a WECA meeting that smaller hubs would be more sensible. The A37-A4 road was not in the plans. Paul will arrange a meeting with WECA to discuss roads in this area with the Chairman, N Kirk.

The Anaerobic Digester Facility planning application is due to go to B&NES Planning Committee in April now.

The Chairman thanked Paul for his report.

2022/138 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To receive a report on the Playpark/Cemetery/Allotment committee meeting, & agree recommendations made including tree work, maintenance at the cemetery, increase in cemetery and allotment fees and budget figures for 2022/2023.

Colette Lewis gave a report on this meeting, the recommendations made were agreed for the tree work and the new gate & fencing around the skip at the cemetery.

There was a discussion on whether the bollards are really broken at the Playpark, the Clerk will double check with the maintenance contractor but is aware that he has been having issues with opening/closing them.

It was resolved to increase the Cemetery Fee's by 2% rounded up from 1st April and the Allotment Fee's from £25.00 to £30.00 for residents and for any new non-residents £40.00, also from 1st April, all fee's will be reviewed annually.

The budget figures for 2022/2023 were accepted.

b) To receive updates on installation issues at the Playpark

The Chairman gave an update on where we are to date with these issues. The relevant people have been contacted and we await further developments.

An invoice for the security fencing has been sent to Mant Leisure and we await payment.

c) To consider a request for a coffee van to set up in the Playpark

A request has been received from a vendor asking if she can set up her mobile coffee van either in the Playpark or on the road outside. Information has been given to her regarding street licences from B&NES Council which are required on the roadside.

It was resolved that permission will not be given for her to enter the Playpark due to security issues but that she is invited to the 'Beacon Lighting' and 'Have a Field day' events.

Colette Lewis left the meeting at 8.45pm

2022/139 FINANCE

a) To note and agree the payment of accounts dated 2nd February 2022

The schedule of payments dated 2nd February 2022, as listed in Appendix B were agreed. It was resolved that Cllrs S Bryant & P O'Leary, will authorise the online payments.

Paul May left the meeting at 9.05p.m.

b) To receive a report and agree recommendations from the Finance Committee, including reviewing the reserves policy, and the budget for 2022/2023

Nick Kirk – Chairman of the Finance Committee gave a report on this meeting.

£12,527.32 of CiL funds held need to be spent by November 2022 but can only be spent on specific things. It was recommended that a Beacon is purchased for the Queens

Platinum Jubilee at a cost of £490.00 plus the cost of gas.
The Reserves Policy was reviewed, it was resolved to recommend that no amendments are required this year.
No capital expenditure is planned for 2022/2023.
The budget was checked to date and each the amount of each item agreed for 2022/2023.
It was resolved to accept all the above recommendations.

The member of the public left the meeting at 9.15p.m.

c) To agree the amount of Precept for 2022/2023

It was resolved that the precept for 2022/2023 is increased by £2,000.00 to £40,000.00, this will mean an annual increase of £2.08 on a Band D property.

Paul O'Leary left the meeting at 9.25.p.m.

d) To consider ideas CiL funds could be spent on.

Other suggestions made were – spot lights in the Millennium Garden, a quote of £539.70 +VAT has been received and it was resolved to go ahead with this.
Higher fencing on the allotment/playpark site, replace the netting on the allotment site, more Christmas lights on lamp posts, and new flower baskets on lamp posts, benches on the grass in Sleep Lane and a flower bed.
More investigation is required to confirm CiL funds can be used for these projects and quotes obtained.

The meeting ended at 9.30p.m.

The next meeting will be held on Wednesday 2nd March 2022.

Appendix A

PLANNING APPLICATION LIST – 2nd February 2022 APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. OBJECT – copy of objection attached.
22/10/2021 21/00419/EFUL	Resourceful Energy Anaerobic Limited Charlton Field Lane, Queen Charlton, B&NES Development of an Anaerobic Digester Facility and other works Revised information OBJECT – the original objections made in March 2021 still stand.
23/06/2021 21/02876/FUL	Parkstone Estates (Chippenham) Ltd 89, Bristol Road, Whitchurch, Bristol, BS14 0PS Demolition of existing storage building to form 2no 2 bed flats OBJECT – within the RA1 & RA5 of the approved Core Strategy the village has fulfilled its development needs and there is no evidence to indicate that further housing is required at the expense of a business premises. Parking spaces proposed do not meet the C3 Residential Parking Standards of 2 off street parking spaces per two bed flat. Parking is already at a premium in the village.
17/05/2021 21/02321/OUT	Mr & Mrs Andrews Oaklea, Sleep Lane, Whitchurch, Bristol Outline application for the demolition of existing buildings and redevelopment of the land adjacent to Oaklea to provide 3no single storey dwellings with associated soft/hard landscaping, access improvements, parking and drainage with all matters except for access reserved. OBJECT to this outline application as it is within the Green Belt - Policy CP8 and does not demonstrate any special circumstances to allow for development within the GB It is outside the Housing Development Boundary. It is in conflict to Policy WV2.1 - Whitchurch Village NDP b)
16/07/2021 10/01/2022	REFUSED APPEAL REF: APP/F0114/W/21/3287000
07/01/2022 21/05687/FUL	Ms Turnbull The Cattle, 5 Staunton Manor Courtyard, Maes Knoll Drive, Whitchurch, BS14 0FP Erection of single storey side extension.

12/01/2022
22/00097/FUL

Mr & Mrs Percival
Tellisford, Norton Lane, Whitchurch, BS14 0BT
Hip to gable extension. Makeover to the facade of the building and additional glazing

RESULTS

17/11/2021
21/05059/AR

Mitchells & Butlers PLC
Maes Knoll Toby Carvery, 42 Bristol Road, Whitchurch, Bristol, BS14 0PT
Installation of replacement illuminated and non-illuminated signs to the exterior of the building.
CONSENT GRANTED

14/07/2021
21/03207/FUL

Mr Smart
Tynning House, Hursley Hill, Whitchurch, BS14 0QZ
Erection of detached dwelling and detached garage/home office following demolition of existing HMO property.
REFUSED

21/10/2021
21/04735/FUL

Mitchells & Butlers PLC
Maes Knoll Toby Carvery, 42 Bristol Road, Whitchurch, Bristol, BS14 0PT
Installation of new external lighting, fencing & landscaping to public house.
PERMITTED

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 2nd FEBRUARY 2022

D/D	British Telecom	Phone/broadband	46.74	7.79
D/D	SSE	Electric Clock – January	42.38	2.01
BT	Various	Salaries, milege, postage/office supplies	1,694.26	
BT	WVCA	Rent & meetings – Jan	222.00	
BT	Your Solution	Maintenance	270.00	
BT	B&NES Council	Pension Fund	429.17	
BT	H M Revenue & Customs	PAYE & NIC January	268.69	
		Total Payments	£2,973.24	£9.80