

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 8th JUNE 2022**

Present: Cllrs: S Bangham, S Bryant, R Chandler, M Dury, J Fox-Bowen, P O'Leary, P Orchard, V Perry, S Dyer (Clerk), District Councillor Paul May B&NES & one member of the public.

Paul May thanked the Village Council for the Jubilee events they arranged over the weekend which he said were fantastic.

**2022/15 TO APPOINT A VICE-CHAIRMAN AND ARRANGE FOR THEM TO SIGN THE
DECLARATION OF ACCEPTANCE OF OFFICE**

S Bangham proposed that Mark Dury is Vice-Chairman, this was seconded by R Chandler and agreed by all present. Mark agreed to stand as Vice-Chairman for one year and signed the Declaration of Acceptance of Office.

Mark thanked all the volunteers who helped make the Jubilee events over the weekend such a success.

2022/16 PUBLIC PARTICIPATION

A member of the public asked where the Christmas tree lights and controller have been stored, the Clerk will check with Lee Gillam the contractor to make sure he is storing them. A Councillor advised that the hedge which is overgrown on the pathway near Sleep Lane has still not been cut back, this has previously been reported to B&NES, the Clerk to chase this. A Councillor has received a complaint from someone regarding the grass at the cemetery being too long. The grass is cut every two weeks by the contractor but does grow fast at this time of year.

2022/17 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Cllrs N Kirk, T Griffin, & C Lewis, who are unable to attend due to other commitments.

These apologies and reasons for non-attendance were accepted by all present.

**2022/18 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL'S CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**

None received.

**2022/19 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2022/20 TO CONFIRM THE MINUTES OF THE ANNUAL MEETING OF WHITCHURCH
VILLAGE COUNCIL HELD ON 4th MAY 2022**

The minutes of the Annual meeting held on 4th May 2022, previously circulated, were agreed and signed as a true record of the meeting, by M Dury (Chairman of meeting).

**2022/21 CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING
HELD ON 4th MAY 2022**

The minutes of the meeting held on 4th May 2022, previously circulated, were agreed and signed as a true record of the meeting, by M Dury (Chairman of meeting).

2022/22 TO DISCUSS THE QUEEN'S PLATINUM JUBILEE EVENTS AND NOTE ANY SUGGESTIONS FOR FUTURE EVENTS

The Clerk read out correspondence received thanking the Village Council for the excellent events organised over the weekend, positive comments have also been received on social media.

A Councillor said that the sound system was not loud enough, it was agreed to use it for 'Have a Field day' as it may be able to be adjusted. Cllr Rachel Chandler is happy to store the beacon and gas canisters.

The Village Council need to purchase their own appropriate fire extinguisher when the beacon is used again, as one was borrowed for this occasion.

2022/23 TO CONSIDER BEING A MEMBER OF BRISTOL AIRPORT CONSULTATIVE COMMITTEE

A letter has been received from the Secretary, Bristol Airport Consultative Committee asking if the Village Council still wish to be a member, there is no cost involved.

It was resolved to continue being a member of this committee, Cllrs M Dury & V Perry are happy to attend any relevant meetings.

2022/24 TO CONSIDER THE INSURANCE RENEWAL QUOTES FROM ZURICH AND TO AGREE WHICH OPTION TO SIGN UP TO

The Village Council's three year insurance contract with Zurich has now come to an end and three quotes received for one, three & five years.

It was resolved to sign up for another three years at a cost of £1,123.72 per annum, this will be added to the monthly payments for this month.

2022/25 PLANNING AND TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

b) To consider and agree a response to the following planning applications:-

Application No. 22/01690/FUL – Mr Alex Jegorovs, The Croft, Sleep Lane

Erection of a single storey garden room constructed using timber frame and single ply flat roof

After discussing this application it was resolved to send in the following comments:-

Concerns regarding the proximity to neighbouring property and overall size of the proposed garden room, which is to the detriment of residential amenity'.

If the application is approved there should be a condition made that it is not used as a separate dwelling.

c) To receive an update on the WECA Spatial Development Strategy

WECA have sent a communication stating that work on the Spatial Development Strategy has been halted and is not being progressed by them, as unanimous agreement on the plan by the councils has not been reached.

d) To consider responses to the draft Planning Obligations (SPD) & Sustainable Constructions Checklist (SPD) consultations

Paul May advised that this was mainly to do with central Bath and that there was no need to send in a response.

e) To note the date of the Liveable Neighbourhoods co-design workshop for Whitchurch & Queen Charlton & consider attending

An email has been received from the B&NES Liveable Neighbourhoods Team regarding a Co-design Workshop for Whitchurch & Queen Charlton on Tuesday 21st June at a venue near to Whitchurch & Queen Charlton.

Paul May knew nothing about this workshop and what it involves, it was agreed that he will contact the relevant person in B&NES to try to find out more.

In the meantime Cllrs Mark Dury & Steve Bangham will attend the workshop if it is felt that it is appropriate.

2022/26 CLERKS REPORT

Thank you to all Councillors who helped clear and replant the Millennium garden, it looks great.

A huge thank you to Ann Leach & Cllr Pat Orchard for planting the seven planters around the village with summer bedding plants, which look really colourful already.

Issues with the recycling not being collected in Sleep Lane have been reported to B&NES as the area was missed again.

Information that the footpath from Gibbet Lane to Norton Lane was overgrown has been received from a resident and this has been reported to B&NES.

Information has been received from B&NES Street Lighting that the lighting columns are being replaced in The Witheys by April 2023.

The Clerk attended a SLCC webinar on the Appraisal Process on 16th May, which was very informative.

Cllr Steve Bangham attended Essential Councillor training on Monday evening, which he enjoyed and learnt a lot from.

2022/27 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

Most of the items of interest have already been covered on the agenda, Paul explained that the Virgin contract taken over by HCRG has been extended from seven to ten years, at present they are five years into the contract. It is a joint contract with the CCG & B&NES Council.

The Chairman thanked Paul for the updates.

2022/28 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Jean Cox Plot No. E14 Deed No. 1465

Ref: (Pete Cox)

P Orchard proposed, V Perry seconded and the meeting duly passed the Exclusive Rights of Burial.

b) To consider a request to install a bench at the cemetery

A request has been received to place a bench at the rear of the cemetery. It was agreed that a bench can be installed, the Clerk to agree the exact location and the usual letter sent including if the bench becomes unsafe then it can be removed.

The Clerk to advise the grave owner that our contractor can purchase and install the bench.

c) To receive any updates on installation issues at the Playpark

A contractor has been at the Playpark, organised by Mant Leisure to reinstall the activity net, the wet pour needs to be reinstated.

The quarterly inspection report completed by GB Sport & Leisure has highlighted that the tension on the net does not look correct.

'It does appear that the net is not even on the post but hopefully when its correctly tensioned this should even out'.

This observation has been forwarded to Mant Leisure.

2022/29 FINANCE

a) To note and agree the payment of accounts dated 8th June 2022

The schedule of payments dated 8th June 2022, as listed in Appendix B were agreed, Cllrs J Fox-Bowen & P Orchard will authorised the online payments.

b) To receive and note the annual internal audit for 2021/2022

The Annual Internal Audit Report for 2021/22 has been completed by Kate Ruddock and the paperwork signed accordingly with no issues raised, this was noted.

c) To consider, approve & sign Section 1 - Annual Governance Statement 2021/2022

Section 1 – The Annual Governance Statement for 2021/2022 was considered and approved and signed by the Chairman of the meeting Cllr M Dury.

d) To consider, approve & sign Section 2 - Accounting Statements 2021/2022

Section 2 – The Accounting Statements for 2021/2022 were considered and approved and signed by the Chairman of the meeting Cllr M Dury.

e) To agree the date of the Public Inspection Rights period for the 2021/2022 accounts

It was resolved that the date of the Public Inspection Rights period will be from Monday 13th June – Friday 22nd July 2022.

The meeting ended at 9.10.p.m.

The next meeting will be held on Wednesday 6th July 2022.

Appendix A

PLANNING APPLICATION LIST – 8th JUNE 2022

APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. OBJECT – copy of objection attached.
22/10/2021 21/00419/EFUL	Resourceful Energy Anaerobic Limited Charlton Field Lane, Queen Charlton, B&NES Development of an Anaerobic Digester Facility and other works Revised information OBJECT – the original objections made in March 2021 still stand.
10/03/2022 26/05/2022	REFUSED APPEAL REF: 21/00419/EFUL
14/07/2021 21/03207/FUL	Mr Smart Tynning House, Hursley Hill, Whitchurch, BS14 0QZ Erection of detached dwelling and detached garage/home office following demolition of existing HMO property. COMMENTS – support this application if the square footage is no larger than the original dwelling, which is difficult to ascertain from the drawings. If it is no larger then it would meet the following NPPF requirement of buildings in the Green Belt. 'the replacement of a building, provided the new building is in the same use and not materially larger than the one it replaces'. If the application is approved there should be a condition made that the existing building is demolished before the new dwelling is built. REFUSED
07/03/2022	APPEAL REF: 22/00015/RF
28/02/2022 22/00757/FUL	Creo Property Solutions Central Garage, 93 Bristol Road, Whitchurch, BS14 0PS Demolition and replacement of existing garage repair building and Change of Use for new mixed use development comprising two commercial units (Use Class E (c) and E (g) and two maisonettes (Use Class C3) OBJECT – the proposed plans do not provide the relevant number of parking spaces to meet Policy ST7 of B&NES Placemaking Plan. There are no parking spaces included for the two new commercial units, any vehicles using the parking spaces will need to reverse out of the site across the pavement onto the A37 road due to the lack of space, this would have a detrimental impact on road safety in this location. Policy No's WV4.2 – Traffic Impacts of Developments & WV4.3 Traffic & Safety should also be considered.

14/04/2022 22/01549/FUL	Mrs R Hallett 6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ Erection of a double garage. SUPPORT this application with a condition that the garage cannot be changed into a residential dwelling.
26/04/2022 22/01613/FUL	Mr D Ellis The Royal British Legion, Staunton Lane, Whitchurch, BS14 0QF Proposed replacement disabled access ramp SUPPORT
27/04/2022 22/01690/FUL	Mr Alex Jegorovs The Croft, Sleep Lane, Whitchurch, BS14 0QN Erection of a single storey garden room constructed using timber frame and single ply flat roof.
RESULTS	
15/03/2022 22/01098/FUL	Mr Bradleigh Purnell 50 Church Road, Whitchurch, BS14 0PN Erection of a two storey side extension SUPPORT
03/05/2022	PERMITTED
28/03/2022 22/01227/PIP	Mr Ollis West Holme, 19 Dene Road, Whitchurch, BS14 0PG Erection of one dwelling to the rear of the existing dwelling following demolition of existing garage. OBJECT – to this application as have concerns over the access and parking to the property which is located in a private road, off Dene Road, where parking is at a premium. As the application is Permission in Principle it does not provide enough detail for Policy D7 & D6 - it is not harmful to residential amenity - to be taken into consideration.
16/05/2022	PERMITTED
07/01/2022 21/05687/FUL	Ms Turnbull The Cattle, 5 Staunton Manor Courtyard, Maes Knoll Drive, Whitchurch, BS14 0FP Erection of single storey side extension. OBJECT - the above application as it is not in keeping with the character, setting & appearance of the Grade II listed Manor House and the surrounding buildings.
31/03/2022	WITHDRAWN

Appendix B**MONTHLY PAYMENT OF ACCOUNTS****DATE: 8th JUNE 2022**

D/D	British Telecom	Phone/broadband	51.31	8.55
D/D	SSE	Electric Clock – May	43.72	2.08
BT	Various	Salaries, mileage, Items for Jubilee events	2,117.98	
BT	WVCA	Rent & meetings – May	222.00	
BT	Your Solution	Maintenance	1,324.50	
BT	B&NES Council	Pension Fund	448.08	
BT	H M Revenue & Custom	PAYE & NIC April	324.15	
BT	Blooming Great	Flowers – Jubilee	28.00	
BT	R Chandler	Items for Jubilee Events	545.33	
BT	T Griffin	Items for Jubilee Events	141.62	
BT	Kate Ruddock	Internal Audit	225.00	
BT	Bristol Gas Supp	Propane Gas for Beacon	171.00	18.27
BT	SLCC	Training	36.00	6.00
BT	ALCA	Training	40.00	
BT	SM Parsons	Repair cemetery wall	660.00	110.00
BT	Blachere	Christmas lights hire	1,034.11	172.35
BT	Bryant Electrical	Repairs to library box	61.85	10.31
BT	BA Leach	Compost planters & garden	12.00	
BT	Zurich	Insurance Cover	1,123.72	
		Total Payments	£8,610.37	£327.56