

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN THE WVCA HALL ON WEDNESDAY 6<sup>th</sup> JULY 2022**

Present: Cllrs: N Kirk (Chairman) S Bangham, R Chandler, T Griffin, P O’Leary, C Lewis, V Perry, S Dyer (Clerk), District Councillor Paul May B&NES & two members of the public.

**2022/30 PUBLIC PARTICIPATION**

A representative from POKE (Protect Our Keynsham Environment) spoke about the grant application they have submitted and how they need to raise £20,000 to be represented at the appeal against the Anaerobic Digester being built, which is being held in October. Also a request was made whether the Village Council will pay for the hall hire for a meeting they have planned in the Village on 28<sup>th</sup> July.

Councillors asked questions about how much funds have been raised to date and whether other local Councils have given them funding.

**2022/31 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllrs S Bryant, J Fox-Bowen, M Dury, P Orchard who are unable to attend due to holiday & other reasons.

These apologies and reasons for non-attendance were accepted by all present.

**2022/32 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH  
VILLAGE COUNCIL’S CODE OF CONDUCT  
(ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2022/33 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS  
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2022/34 TO CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL  
MEETING HELD ON 8<sup>th</sup> JUNE 2022**

The minutes of the meeting held on 8<sup>th</sup> June 2022, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk, Chairman.

**2022/35 TO CONSIDER THE PLANS FOR ‘HAVE A FIELD DAY’ AT THE PLAYPARK  
ON SATURDAY 16<sup>th</sup> JULY 2022**

The bouncy castle has been booked with supervision, more medals ordered, Colette will be face painting, and each child must have a responsible adult over 16 with them whilst this is carried out. There are only six Councillors able to help on the day now, the Clerk and two other volunteers. Help will be required with car parking & organising games. It was resolved to raise funds for the Children’s Hospice South West on the day. The cricket club will be open for refreshments and toilet facilities & refreshments will also be available from Cocoa & Crumbs.

**2022/36 TO REVIEW THE RETENTION & DISPOSAL POLICY & EMAIL CONTACT  
PRIVACY NOTICE**

It was resolved that no amendments are required to the Retention & Disposal Policy or the Email Contact Privacy Notice at the present time.

**2022/37 TO REVIEW THE DATA PROTECTION POLICY & DATA MAP**

The Data Protection Policy & Data Map were reviewed, it was resolved that no amendments are required.

## **2022/38 TO AGREE ITEMS TO BE INCLUDED IN 'THE WEEK IN'**

It was agreed to focus on the Jubilee weekend, the Beacon lighting & Big Jubilee Tea Party, and to send in details and photos of both these successful events.

## **2022/39 PLANNING & TRAFFIC**

### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

### **b) To receive a report from the Councillors who attended the Liveable Neighbourhoods co-design workshop for Whitchurch & Queen Charlton**

Cllrs Mark Dury & Steve Bangham attended the workshop together with District Councillors Paul May. Steve gave a report on the meeting, there were around eight attendees & four consultants from AECOM, the consultancy company used by B&NES to facilitate the Liveable Neighbourhoods project.

In general it was felt that the same issues were being covered that had been discussed several months earlier and there was disappointment that no progress has been made. It was felt that the consultants did not know much about the area in question, they were just going over previously discussed issues and there was little evidence of any action. It was made clear to them that for Whitchurch Village the main priority remains the crossing requirement on the A37 to the Playpark.

Paul May will contact B&NES to ask when any progress is going to be made

The Chairman thanked Steve for his report and for attending the workshop with Mark Dury.

## **2022/40 CLERKS REPORT**

Following on from last month's meeting the hedge running from Sleep Lane to A37 has been cut back and the Christmas Lights and controller are being held in storage by our contractor.

Fencing has recently been removed from a property along the cycle path, this has been reported to B&NES for them to check that this is safe for cyclist/pedestrians and is in order.

Fencing has recently been erected along the footpath which runs from the Witheys to the cycle path.

A response has been received from B&NES Clean & Green Projects Officer to the request made for new waste bins to be installed. They wish to know the exact location we want the bins and have promised to look at putting up posters around Sleep Lane regarding dog fouling.

Asda kindly donated £35 of children's books for our library, which Jane Dury applied for and collected from them.

Cllr Shaun Stephenson McGall who has recently been elected as Chair of B&NES Council will be coming along to the meeting on 3<sup>rd</sup> August. He is keen to visit as many parishes during his time in office.

Small Grant applications are now being advertised the closing date is Friday 29<sup>th</sup> July, two applications have been received to date, and the total budget available is £750.00.

A balance of £9,246.54 CiL funds needs to be spent by November 2022 but can only be spent on specific items. The Clerk is in the process of obtaining quotes for new fencing at the Playpark and repairing the netting on the allotment site.

All the payments for the Jubilee celebrations have now been made and the total expenditure was £1,255.55.

Jane Dury attended a NALC webinar on the Local Council Award Scheme on 23<sup>rd</sup> June, which she will now be working on to prepare an application, more details next month.

Details have been forwarded to Blachere Illuminations on this year's Christmas Light Scheme. The switch on is planned for Friday 2<sup>nd</sup> December at 7pm so can all Councillors put this date in their diaries, we cannot organise an event like this without the correct number of volunteer's.

Cllr Steve Bangham is now able to authorise online payments.

### **Meetings**

There is a Playfield/Cemetery/Allotment Committee meeting on Monday 11<sup>th</sup> July meeting at the cemetery at 6.30pm.

The next Parishes Liaison meeting is being held on Weds 13<sup>th</sup> July at 6.30pm in Keynsham, this is the first meeting held in person since lockdown.

A Planning & Traffic Committee meeting needs to be arranged to update the Terms of Reference & a Finance Committee meeting during August to consider grant applications.

### **2022/41 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul explained that if the draft Local Plan update is passed by the inspector, it will remove the risk of further development until 2029 and will put B&NES in a stronger position, we will know the outcome of the inspection later in the year.

Paul is sending a leaflet around the village to advise residents of this and that we will need to keep fighting in the future.

Paul is knocking on doors in the village and has not had many issues raised by residents.

The Chairman thanked Paul for the updates.

### **2022/42 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

#### **a) To Grant Exclusive Rights of Burial**

Vivian Stanley Jones

Plot No. A111

Deed No. 1466

Ref: (Allan Frederick Jones)

T Griffin proposed, S Bangham seconded and the meeting duly passed the Exclusive Rights of Burial.

#### **b) To receive any updates on installation issues at the Playpark**

The Clerk visited the site today and the wet pour was being installed around the activity net. It was agreed that before this is reopened an inspection will need to be carried out and a report received to confirm the work has been carried out satisfactorily and adheres to health and safety guidelines. The Clerk will contact John Bedford from Rynat who carried out the original post installation inspection and also GB Sport & Leisure who complete the quarterly playpark inspections.

### **2022/43 FINANCE**

#### **a) To note and agree the payment of accounts dated 6<sup>th</sup> July 2022**

The schedule of payments dated 6<sup>th</sup> July 2022, as listed in Appendix B were agreed, Cllrs S Bangham & V Perry will authorised the online payments.

#### **b) To consider a grant request from POKE**

After consideration it was resolved to grant POKE a further £540.00, including forty pounds to pay for the public meeting being held on Thursday 28<sup>th</sup> July in the Utd Reformed Church. It was also agreed that the Village Council has given very generously with the grants awarded to POKE and although the cause is essential to our Village wellbeing, this is the final amount of grant funding available to them.

The meeting ended at 9.00.p.m.

The next meeting will be held on Wednesday 3<sup>rd</sup> August 2022

## Appendix A

### PLANNING APPLICATION LIST – 6<sup>th</sup> JULY 2022

#### APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. <b>OBJECT – copy of objection attached.</b>
22/10/2021 21/00419/EFUL	Resourceful Energy Anaerobic Limited Charlton Field Lane, Queen Charlton, B&NES Development of an Anaerobic Digester Facility and other works Revised information <b>OBJECT – the original objections made in March 2021 still stand.</b>
10/03/2022 26/05/2022	<b>REFUSED</b> <b>APPEAL REF: 21/00419/EFUL</b>
09/02/2022 22/00238/PIP	Chapel Hill Homes Ltd Woodland Area, Ridgeway Gardens, Whitchurch, Permission in Principle to construct 5no. dwellings <b>OBJECT</b> to this application, see detailed objection comments.
15/03/2022 08/06/2022	<b>REFUSED</b> <b>APPEAL REF: 3296575</b>
14/04/2022 22/01549/FUL	Mrs R Hallett 6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ Erection of a double garage. <b>SUPPORT this application with a condition that the garage cannot be changed into a residential dwelling.</b>

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 6<sup>th</sup> JULY 2022

DR	Unity Trust	Bank Charge	18.00	
D/D	ICO	Data protection fee	35.00	
D/D	British Telecom	Phone/broadband	51.31	8.55
D/D	SSE	Electric Clock – June	45.23	2.15
BT	Various	Salaries, postage, & Have a Field day expenses	1,847.62	
BT	WVCA	Rent & meeting – June	201.00	
BT	WVCA	Hall for Jubilee event	80.00	
BT	Your Solution	Maintenance	2,361.00	
BT	B&NES Council	Pension Fund	451.85	
BT	H M Revenue & Customs	PAYE & NIC June	327.93	
BT	R Chandler	Items for Jubilee Events	15.98	
BT	C Lewis	Items for Jubilee & HAFD	62.03	
BT	ALCA	Subscription	440.99	
BT	SSE	Electricity Xmas lights	52.48	
BT	B&NES	Green bins X 2 @ cemetery	99.50	
BT	Nibra	New sign Playpark	48.96	8.16
BT	GB Sport & Leisure	Playpark inspection report	60.00	10.00
BT	Kn office supplies	Stationery	222.86	37.14
		<b>Total Payments</b>	<b>£6,421.74</b>	<b>£66.00</b>