

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING  
HELD IN THE WVCA HALL ON WEDNESDAY 3<sup>rd</sup> AUGUST 2022**

Present: Cllrs: N Kirk (Chairman), S Bryant, R Chandler, M Dury, J Fox-Bowen, T Griffin, P O'Leary, P Orchard, V Perry, S Dyer (Clerk), Jane Dury (Assistant Clerk) & District Councilor Paul May B&NES

**2022/44 PUBLIC PARTICIPATION**

Concerns were raised by Cllrs regarding the road closures happening one after another, also that it would appear that Maggs Lane is being closed for path works and not resurfacing. Full details will be requested as to what work is taking place.

**2022/45 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Clerk gave apologies for Cllr C Lewis who is unable to attend due to family commitments and Cllr S Bangham who was also unable to attend. These apologies and the reasons for non-attendance were accepted by all present.

**2022/46 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7<sup>th</sup> NOVEMBER 2012)**

None received.

**2022/47 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2022/48 TO CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING HELD ON 6<sup>th</sup> JULY 2022**

The minutes of the meeting held on 6<sup>th</sup> July 2022, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk, Chairman.

**2022/49 TO REVIEW 'HAVE A FIELD DAY' HELD ON SATURDAY 16<sup>th</sup> JULY AT THE PLAYPARK AND AGREE AN AMOUNT TO BE SENT TO CHILDREN'S HOSPICE**

The Chairman thanked all those who participated in this successful event, despite the extremely hot weather. A donation of £100 to Children's Hospice South West was agreed.

**2022/50 TO REVIEW THE GENERAL PRIVACY NOTICE, DATA BREACH POLICY & SUBJECT ACCESS REQUEST PROCEDURE AND AGREE ANY AMENDMENTS REQUIRED**

It was resolved that no amendments are required to the General Privacy Notice, Data Breach Policy and Subject Access Request Procedure at the present time.

**2022/51 TO AGREE TO APPLY FOR LOCAL COUNCIL AWARD SCHEME FOUNDATION LEVEL AND TO PAY THE REGISTRATION FEE.**

Jane Dury (Assistant Clerk) gave a brief outline of the award and it was agreed to register for the award and pay the relevant fee.

**2022/52 TO CONSIDER PRIORITY AREAS IN THE VILLAGE FOR CLEANSING , AS REQUESTED BY B&NES CLEAN & GREEN PROJECTS OFFICER AND A DAY FOR THE TEAM TO ASSIST WITH A LITTER PICK AND WEED REMOVAL.**

No specific day was suggested and it will be left to the Clean & Green Team to decide and let us know which day in the week beginning 26 September and those available will offer to help with litter picking.

Below is a list of the priority areas suggested and this will be communicated to the team.

Staunton Lane from Sleep Lane roundabout to Stockwood Lane including Whitchurch Green - Litter picking, weeding and cutting back vegetation.  
Church Road/Maggs Lane – weeding & litter pick  
Norton Lane – weeding & litter pick  
Sleep Lane - litter picking & dog fouling  
A37 Saltwell viaduct, both sides of Bristol Road – weeds, pavement sweeping, litter  
Bristol Road A37 from village to Norton Lane - litter picking, weeding and cutting back.  
The Witheys – overgrown vegetation.  
A37 from Whitchurch Village to Hursley Hill – litter both sides of the road.  
Weeds growing all over the village.

An item will be added to the next agenda to look at other ways to promote a clean village such as informing residents/competition/engage the school and how to prevent litter being thrown out of vehicles.

## **2022/53 PLANNING & TRAFFIC**

### **a) To note the current Planning Application list.**

The current Planning application listed in Appendix A, previously circulated to all Councillors was noted.

### **b) To receive a report from the walk around the Village with the Sustainable Transport Team.**

Cllrs Mark Dury accompanied by Jane Dury (Assistant Clerk) walked Ashley Beighton and Joanne Sammons from the Sustainable Transport Team around the circumference of the Village starting at the entrance to the cycle path. The lights on the Bristol section of the cycle path were pointed out to them and the fact that these stop at the B&NES section, which is one of the darker parts. The team then walked through the fields to the far end of the Village and Whitchurch Green, here we discussed traffic, lack of pavement, overgrown vegetation, the new development and the crossing, with note that the children walk to school this way. From there the team walked through Hamilton Way and out on to the A37 up to the Playpark. The team discussed the site for the crossing, the volume of traffic and overgrown paths. It was stated that the crossing was in the second tranche of works. Finally the team walked to the school again commenting on traffic, although compared to rush hour and school term times it wasn't as heavy as it can be and there wasn't a queue across the bridge.

Concerns were raised about the road in relation to the school and safety of the children. Overall the feedback was very positive, the team commented on the sports facilities (all privately run), the community feel and care in the Village.

Queen Charlton Lane consultation is now live and residents are encouraged to comment. It was agreed to thank Ashley and Joanne for coming out and meeting with Village Council to look at wider issues but priority is still a safe crossing on A37 and to ask when the plans for this will be made available to us.

The Chairman thanked Mark for his report.

### **c) To note the Local Plan Partial Update examination update received from B&NES Council**

The Clerk read the update from Richard Daone- Deputy Head of Planning (Policy) B&NES Council & District Cllr Paul May gave a further update on this.

### **d) To note the road closures in the village during August**

The road closures planned by B&NES in Maggs Lane, Staunton Lane and Sleep Lane in the next few weeks were noted.

## **2022/54 CLERKS REPORT**

The Clerk advised that Philip Young, who was on the WVCA Hall Committee for many years has sadly passed away. His funeral is being held at South Bristol Crematorium on Friday 12<sup>th</sup> August at 2.15.p.m.

During the past month the waste bins at the Playpark inside and out have been reported to B&NES as they were full and overflowing, they were then promptly emptied.

Also a request to whether they could be emptied more frequently but no reply has been received regarding this.

A map showing the locations the Village Council would like more litter bins installed has been forwarded to Sheryl Marsh at B&NES together with a request for dog fouling posters to be put up along the cycle path as well as Sleep Lane.

Also a picture of Dog Bag Dispenser has been sent to her asking if these would be allowed to be erected if the Village Council purchased them.

The sofa on the pavement outside Whitchurch Mews was reported to B&NES Council and subsequently removed.

A balance of £9,246.54 CiL funds needs to be spent by November 2022 but can only be spent on specific items. The Clerk is in the process of obtaining quotes for new fencing at the Playpark, two quotes have been received, one more is required.

The Clerk has chased B&NES regarding the quote for work to be carried out to make the zebra crossing in Staunton Lane safer, a reply has been received advising that the plan and cost will be sent to us shortly.

A resident has again contacted us to express his concerns regarding the speed of traffic along Staunton Lane. The Speed Enforcement Officer has been contacted again, as it was agreed in September 2021, that Data Collection boxes were going to be installed to monitor the number and speeds of traffic along this stretch of road.

He has replied saying they have had issues with Covid etc. and he has been assured that the DCB boxes for Staunton Lane are due to be fitted within the next deployment phase. He will share the details with us after this.

The Clerk has received an email from Street Lighting at B&NES Council requesting information on which columns the Christmas lights are installed on, who installs them and copies of our energy agreement. These have been supplied and they have advised they would prefer Volker highways to erect the Christmas Lighting displays on their columns. I have advised that we have a contract for the next two years for Blachere to supply the lights and to install and remove them. B&NES therefore need to know which contractor will be used and confirmation that they are HEA/HERS registered. This information has been requested from Blachere.

A Big choices on buses event is being held this evening at St Augustine's Church, WECA has secured £105 million for bus services in our region, which will kick in next year, they are holding a 'Network Review' of all bus services.

Jackie Head of Chew Valley Area Forum would like to host an event in the Chew Valley and is asking for help with this.

## **2022/55 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES**

Paul met with Dan Norris prior to this meeting re road proposal.

Paul thanked Sharon for attending the POKE public meeting which was well attended, residents from Pensford also joined the meeting. Kerry from POKE gave a presentation. A question was asked as to why B&NES not representing themselves and the reply was that POKE feel that more experience is needed.

The Chairman thanked Paul for the updates.

## **2022/56 FIELD CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)**

### **a) To Grant Exclusive Rights of Burial**

Ruth Jane Price                      Plot No. J10                      Deed No. 1467  
Ref: (Keith Royston Price)

Frank Lewis                      Plot No. J13                      Deed No.1468  
Ref (Margaret Elizabeth Lewis)

M Dury proposed, T Griffin seconded and the meeting duly passed the Exclusive Rights of Burial.

### **b) To receive a report from the recent Playfield/Cemetery/Allotment Committee meeting held, consider and agree any recommendations made.**

Cllr Paul O'Leary gave an update on meeting held and it was resolved to go ahead with any recommendations made for maintenance at these sites.

### **c) To consider a request to reserve a cremation plot at the cemetery.**

A request to reserve a cremation plot at the cemetery in the name of Pamela & George Barrett, who have been residents in Whitchurch Village for fifteen years, so meet the relevant criteria, was unanimously agreed.

### **d) To consider a request for a bench at the cemetery.**

A request for another bench to be installed at the cemetery has been received. It was resolved that this will be the last bench to be installed, as the cemetery has now reached capacity with regard to bench placement.

### **e) To receive any updates on installation issues at the Playpark**

It was agreed that if no action to remedy the ongoing issues was forthcoming a Solicitors letter will be issued 14 days from today. An invoice for the security fencing will also be requested for Mant Leisure.

## **2022/57 FINANCE**

### **a) To note and agree the payment of accounts dated 3<sup>rd</sup> August 2022**

The schedule of payments dated 3<sup>rd</sup> August 2022, as listed in Appendix B were agreed, Cllrs S Bryant & P Orchard will authorise the online payments.

The meeting ended at 9.20.p.m.

The next meeting will be held on Wednesday 7<sup>th</sup> September 2022

## Appendix A

### PLANNING APPLICATION LIST – 3<sup>rd</sup> AUGUST 2022

#### APPLICATIONS

07/03/2021 21/00419/EFUL	Resourceful Earth, Charlton Field Lane Development of an Anaerobic Digester Facility (including retention of the existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHP Engine (x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements. <b>OBJECT – copy of objection attached.</b>
22/10/2021 21/00419/EFUL	Resourceful Energy Anaerobic Limited Charlton Field Lane, Queen Charlton, B&NES Development of an Anaerobic Digester Facility and other works Revised information <b>OBJECT – the original objections made in March 2021 still stand.</b>
10/03/2022 26/05/2022	<b>REFUSED</b> <b>APPEAL REF: 21/00419/EFUL</b>
09/02/2022 22/00238/PIP	Chapel Hill Homes Ltd Woodland Area, Ridgeway Gardens, Whitchurch, Permission in Principle to construct 5no. dwellings <b>OBJECT</b> to this application, see detailed objection comments.
15/03/2022 08/06/2022	<b>REFUSED</b> <b>APPEAL REF: 3296575</b>
14/04/2022 22/01549/FUL	Mrs R Hallett 6 St Nicholas Road, Whitchurch, Bristol, BS14 0PJ Erection of a double garage. <b>SUPPORT this application with a condition that the garage cannot be changed into a residential dwelling.</b>

## Appendix B

### MONTHLY PAYMENT OF ACCOUNTS

DATE: 3<sup>rd</sup> AUGUST 2022

D/D	British Telecom	Phone/broadband	51.31	8.55
D/D	SSE	Electric Clock – July	46.56	2.21
BT	Various	Salaries, stationery & HAFD expenses	1,742.36	
BT	WVCA	Rent & meeting – July	201.00	
BT	Your Solution	Maintenance	1,120.00	
BT	B&NES Council	Pension Fund	436.75	
BT	H M Revenue & Customs	PAYE & NIC July	264.55	
BT	Children’s Hospice	HAFD Collection/Donation	100.00	
BT	ICCM	Membership	95.00	
BT	POKE	Grant	540.00	
BT	Bouncing Brothers	HAFD – Bouncy Castle	140.00	
BT	Batemans Skips	Skip at cemetery	330.00	55.00
		<b>Total Payments</b>	<b>£5,067.53</b>	<b>£65.76</b>