

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE WVCA HALL
ON WEDNESDAY 24th AUGUST 2022**

- Present: Cllrs: N Kirk (Chair), S Bryant, T Griffin, V Perry, P O'Leary,
& S Dyer (Clerk)
- FIN/22/11 **PUBLIC PARTICIPATION**
None.
- FIN/22/12 **APOLOGIES FOR ABSENCE**
The Clerk gave apologies for Cllrs S Bangham & M Dury who are unable to attend due to family commitments.
- FIN/22/13 **TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCILS CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)**
Cllr S Bryant declared an interest in agenda item 8. To consider grant applications for Whitchurch Cricket Club as she has family connections to the cricket club.
- FIN/22/14 **TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)**
None.
- FIN/22/15 **TO CONFIRM THE MINUTES OF THE FINANCE MEETING HELD ON 24th JANUARY 2022**
It was resolved that the minutes dated 24th January 2022, previously circulated, were a true record of the above meeting and they were signed accordingly by N Kirk (Chairman).
- FIN/22/16 **TO CHECK THE BUDGET FIGURES TO DATE AND AGREE ANY ADMENDMENTS REQUIRED**
The budget figures for the first five months were checked and found in order. It was resolved that no adjustments are required at present and they will be reviewed again in three months' time.
- FIN/22/17 **TO RECEIVE AN UPDATE ON CiL FUNDS HELD**
The Clerk advised the amount which needs to be spent by the end of November 2022, quotes have been received for a new gateway sign to be installed on Whitchurch Green & for new higher fencing to be installed between the allotment and Playpark sites. It was agreed to recommend that these two projects go ahead.
The Clerk is also waiting for a quote for further signage work on the crossing in Staunton Lane, as recommended by B&NES Council to help make the crossing safer.

This should then use the CiL funds which need to be spent. It was recommended that we start to obtain ideas from residents on how further CiL funds can be spent in 2023, by putting this in the next newsletter.

Councillor S Bryant took no part in considering the grant application from Whitchurch Cricket Club.

FIN/22/18 **TO CONSIDER GRANT APPLICATIONS FROM ST NICHOLAS PRE-SCHOOL, 107th BRISTOL (WHITCHURCH) SCOUT GROUP & WHITCHURCH CRICKET CLUB**

The grant applications were considered and the following recommendations agreed:-

St Nicholas Pre-school - a grant of £400.00 towards resources and toys, CiL funds will be used for this grant, as it is run as a charity and is an educational setting available to residents.

107th Bristol (Whitchurch) Scout Group - a grant of £250.00 will be

awarded towards the purchase of a new fridge/freezer for the scout hut.

Whitchurch Cricket Club – a grant of £250.00 will be awarded to be spent on equipment for the youth section of the club.

FIN/22/19 **TO REVIEW THE FINANCIAL REGULATIONS AND RECOMMEND ANY AMENDMENTS**

The Financial Regulations were reviewed and it was resolved to recommend amending the amounts which required best value/estimates/quotes to the following:-

Below £5,000.00 – Best value

£5,000 - £10,000.00 – Strive to obtain three estimates. .

£10,000.00 - £25,000.00 – Three quotes required.

Over £25,000.00 - The Public Contracts Regulation 2015. must be used.

FIN/22/20 **TO CONSIDER THE OPTION TO OPT OUT OF THE SAAA CENTRAL EXTERNAL AUDITOR APPOINTMENT ARRANGMENTS**

This option was considered and it was resolved the Village Council do not wish to opt out of the existing external audit arrangements.

The Chairman thanked the Councillors for their attendance and input, the meeting closed at 8.20.p.m.