

**MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 5th JULY 2023**

Present: Cllrs N Kirk (Chairman), S Bryant, R Chandler, J Fox-Bowen, P O’Leary,
P Orchard, V Perry & S Dyer (Clerk)

2023/32 PUBLIC PARTICIPATION

The Clerk explained that Clive Setter, who instigated the installation of defibrillators in the area, telephoned this afternoon to offer to donate a Bleed Kit to be attached to the existing defibrillator situated in the Toby Carvery car park. He is donating 20 kits to be installed on existing defibrillators in Bristol & Bath working alongside the Police, who will replenish the kits if they are used.

The Councillors all agreed this is an excellent initiative and thanked Clive for his offer. A Councillor explained that she has been advised that the overgrown vegetation along Staunton/Stockwood Lane cannot be taken right back at the moment due to the nesting season but can be cut back to make it safe for those walking along the footpath. A Councillor stated the viaduct is now even worse with weeds/plants etc. The Clerk will chase this with the maintenance contractor who has been asked to clear this area.

2023/33 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave apologies for Councillors S Bangham, M Dury & C Lewis these apologies and the reasons for nonattendance, were accepted by all present. An apology was also received from District Councillor Paul May.

**2023/34 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCIL’S CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)**

Cllr V Perry declared an interest in agenda item 12.

**2023/35 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**

None received.

**2023/36 TO CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL
MEETING HELD ON 7th JUNE 2023**

The minutes of the meeting held on 7th June 2023, previously circulated, were agreed and signed as a true record of the meeting, by N Kirk - Chairman.

2023/37 TO CONSIDER CHANGING THE DATE OF THE AUGUST MEETING

The Clerk cannot make the meeting planned for the 2nd August and is unable to arrange cover. It was resolved the meeting date is changed to Weds 9th August, payments will be made at the beginning of August, circulated & authorised by two Councillors and ratified at the meeting on the 9th August.

It was also resolved that any planning application which are received which cannot wait until the 9th August meeting will be circulated to all Councillors for comment and the Clerk will formulate a response.

**2023/38 TO REVIEW AND AGREE ANY AMENDMENTS TO THE DATA PROTECTION
POLICY & DATA MAP**

The Data Protection Policy & Data Map were reviewed and it was resolved that no amendments are needed to these documents.

2023/39 TO NOTE THE DATE OF THE D-DAY LANDINGS ANNIVERSARY IN 2024 & AGREE WHETHER TO BE PART OF THE COMMEMORATIONS BY LIGHTING THE BEACON

Villages, towns, cities and organisations are being asked to mark the 80th Anniversary of the D-Day landings by lighting a beacon at 9.15pm. on 6th June 2024. It was resolved that the Village Council would like to be part of this commemoration and will organise an event in 2024.

2023/40 TO CONSIDER ADDING COUNCILLORS PHOTOS AND INFORMATION TO THE COUNCILLOR PAGE ON THE WEBSITE

A Councillor asked for this to be considered, it was resolved that the majority of current Councillors did not want this information placed on the Village Council website.

2023/41 TO CONSIDER SETTING UP A WHATSAPP GROUP CHAT FOR COUNCILLORS TO DISCUSS ISSUES BETWEEN MEETINGS

A Councillor suggested setting up a WhatsApp group chat for Councillors and staff, it was resolved this was an excellent idea and this will be set up.

2023/42 TO CONSIDER PURCHASING A MOBILE PHONE FOR USE BY WHITCHURCH VILLAGE COUNCIL STAFF

It was resolved to purchase a pay as you go mobile phone for use by Village Council staff and a budget of £200.00 was set aside for this.

Cllr V Perry took no part in the next item on the agenda

2023/43 TO CONSIDER WHETHER THE VILLAGE COUNCIL WISH TO SIGN A LICENSE TO TAKE RESPONSIBILITY FOR A NEW PLANTER JUST OFF A37, BRISTOL ROAD

Some residents living on Bristol Road are having issues with lorries/cars/vans etc. pulling across their driveways and parking. This causes problems with the residents accessing their homes as their driveways are blocked and at least two accidents have been caused when the vehicles pull off.

Paul May has been speaking to B&NES regarding this and they have suggested placing a flower planter in this location to stop vehicles parking but still allowing residents access. B&NES will fund the cost of the planter and issue a licence to the Village Council for permission to plant and maintain it. These are issued to companies rather than individuals as there is a requirement to hold £5m public liability insurance.

It was resolved the Village Council are happy to take responsibility for the license, as long as the residents agree to plant & maintain the planter and it must be of the same style as the other planters around the village.

2023/44 TO AGREE ANY AREAS IN THE VILLAGE REQUIRING EXTRA CLEANSING /CLEARING.

It was agreed that the lane which runs from Staunton Fields to Staunton Lane needs weeding and sweeping, the Clerk will inform the maintenance contractor.

2023/45 PLANNING & TRAFFIC

a) To note the current Planning Application list.

The current Planning application listed in Appendix A, previously circulated to all Councillors, and was noted.

b) To consider and agree a response to the following planning application:-
Application No. 23/02183/FUL – Mr Alan Greenwood, 88 Bristol Road, Whitchurch
Erection of Outbuilding/Garden Room.
It was resolved to Support this application.

c) To agree the designated Local Green Spaces to be sent to B&NES for consideration and if accepted to be included in the New Local Plan

A working party meeting was held to complete this task and it was recommended that the following areas are submitted:- Whitchurch Village Allotment site, Whitchurch Village Play Area, Whitchurch Cricket Club grounds, Bristol Barbarians RFC ground, White Church Court Play Area & Allotment site, green space around Bristol 107th Scout Hut, green space surrounding Whitchurch Village Community Centre & Whitchurch Green.

d) To receive a report on the Planning Summit attended by a Councillor

Cllr Sharon Bryant attended the SLCC planning virtual summit today and gave an outline on what was discussed and advice given. Information on the event will be forward directly to her and can then circulated to all Councillors.

Cllr R Chandler left the meeting at 8.40pm.

2023/46 CLERKS REPORT

During the last month overgrown vegetation has been reported to B&NES along the footpath in The Witheys, this has since been cut back & also along the cycle path
The Clerk bought more plants and replanted the planter on the viaduct by Saltwell Avenue as plants had been stolen from the planter.

Details of the Village Council's annual small grants has been advertised, on noticeboards, website & Facebook, the closing date for applications is 28th July 2023.

Notes have been received from the ALCA B&NES Group and circulated to all Councillors. A letter has been sent to the owner of the properties in Whitchurch Mews regarding complaints received about the piles of rubbish and household waste left outside the properties, no response has been received to date.

The Somer Valley Links consultation has been launched, which ends on 6th August. There are drop-in events, a webinar and presentations will be made at the Keynsham & Chew Valley Forum meetings. This is a very important consultation for the village as there are two proposals, one a bus lane from the top of Hursley Hill to the Woollard Lane junction and also junction improvements in the centre of the village.

Details of the consultation arrived too late to be added to the agenda.

Meetings

Keynsham Area Forum – Thursday 6th July at 6pm – Cllr J Fox-Bowen to attend

Chew Valley Area Forum – Weds 12th July at 6pm – Cllr M Dury to attend.

Parish Liaison meeting – Weds 19th July at 6.30pm. – The Clerk & Chairman to attend

2023/47 ITEMS OF INTEREST FROM DISTRICT COUNCILLOR PAUL MAY BANES

In his absence the Clerk read out an update received from Paul May:-

- B&NES/WECA are trying hard to resolve the crossing timescale issue
- It looks like the new NPPF promised by the government by the spring is being seriously delayed. The Local Plan consultation needs a firm message from the village no Bristol overspill, keep the green belt intact, Whitchurch Village is not a sustainable location for large scale housing.

2023/48 FIELD, CEMETERY & COMMUNITY GARDENS (ALLOTMENTS)

a) To Grant Exclusive Rights of Burial

Sheila Christina Pullinger Plot No. G248 Deed No. 1476
Ref: (Alan George Pullinger)

Mavis West Plot No. J16 Deed No. 1477
Ref: (Brian Leslie Hemmings)

Vi Perry proposed, P Orchard seconded and the meeting duly passed the Exclusive Rights of Burial.

2023/49 FINANCE

a) To note and ratify the payment of accounts dated 5th July 2023

The schedule of payments dated 5th July 2023, as listed in Appendix B were noted and agreed, Cllrs S Bryant & J Fox-Bowen will authorised the online payments.

b) To consider applying for a credit card with Unity Trust to be used by staff members to purchase items for the Village Council

It was resolved to apply for a credit card in the name of Whitchurch Village Council with a limit of £2,000.00 if possible.

The meeting ended at 9.10 p.m.

The next meeting will be held on Wednesday 9th August 2023

Appendix A

APPLICATIONS

15/03/2023 23/00782/FUL	RCIH Developments 18 Churchways, Whitchurch, BS14 0PL Proposed attached self-contained dwelling house OBJECT - The increased use of the cul-de-sac turning head together with the generation of conflicting traffic movements, resulting from the proposed development, would be prejudicial to highway safety. Contrary to Policy T.24 of the BANES Local Plan.
15/05/2023 23/01535/PIP	Mr Trought Strathmore, Staunton Lane, Whitchurch, BS14 0QL Permission in Principle Planning Application for the erection of 1no. dwelling and associated works. OBJECT – the proposed development is outside of the Housing Development boundary and is within designated green belt land, there are no special circumstance associated with the application. Policy RA5 has previously removed land from the Green Belt for a strategic site and there is no current need for any further development in the Green Belt. Refer to the application on this site in 2017 which Highways objected to, what has changed since this date?
24/05/2023 23/01591/FUL	Mr Tweedy 4 Staunton Manor Courtyard, Maes Knoll Drive, Whitchurch Erection of a small-scale porch at the entrance to the property SUPPORT – this application as long as in keeping with the building and of a size applicable for a porch
24/05/2023 23/01592/LBA	Mr Tweedy – Listed Building Consent 4 Staunton Manor Courtyard, Maes Knoll Drive, Whitchurch Erection of a small-scale porch at the entrance to the property SUPPORT – this application as long as in keeping with the building and of a size applicable for a porch
15/06/2023 23/02183/FUL	Mr Alan Greenwood Melverley, 88 Bristol Road, Whitchurch, Bristol, BS14 0QW Erection of outbuilding/garden room
28/06/2023 23/02340/VAR	Bristol Barbarians RFC Norton Lane, Whitchurch, Bristol, BS14 0BT Variation of condition 4 (Plans List (Compliance)) of application 17/02398/FUL (Erection of new club house, facilities and associated works)

RESULTS

18/04/2023 23/01381/TPO	Dobunni Close Management Co Street record Dobunni Close, Whitchurch T1 Oak – Crown lift to 2m CONSENT GRANTED
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10/03/2023
23/00933/FUL

Mr Stuart Dalton
Elmhurst, Woollard Lane, Whitchurch, Bristol, BS14 0QR
Erection of single storey extension to the rear.
SUPPORT - this application if the extension is within the percentage increase allowed on properties within the Green Belt.

17/05/2023

PERMITTED

Appendix B

MONTHLY PAYMENT OF ACCOUNTS

DATE: 5th JULY 2023

D/D	British Telecom	Phone/broadband	61.45	10.24
D/D	SSE	Electric Clock – June	47.90	2.28
D/D	ICO	Data protection renewal fee	35.00	
DR	Unity Trust	Quarterly bank charge	18.00	
BT	Various	Salaries, mileage & sundry items	1,942.83	
BT	WVCA	Rent & meetings – June	211.50	
BT	Your Solution	Maintenance	1,328.00	
BT	B&NES Council	Pension Fund	435.86	
BT	H M Revenue & Customs	PAYE & NIC June	325.77	
BT	Mrs J Dury	Items for Millennium Garden	115.00	
BT	B&NES Council	Garden waste subscription	104.50	
		Total Payments	£4,625.81	£12.52