

**MINUTES OF THE PLAYFIELD, CEMETERY AND ALLOTMENT MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 11th JANUARY 2023**

Present: Cllrs P O’Leary (Chair), M Dury, C Lewis, P Orchard, V Perry, & S Dyer (Clerk)

CEM/23/01 PUBLIC PARTICIPATION

No members of the public in attendance.

CEM/23/02 APOLOGIES FOR ABSENCE

The Clerk gave apologies from J Fox-Bowen, who is away, this apology was noted and accepted.

CEM/23/03 TO RECEIVE ANY DECLARTIONS OF INTERESTS

None received.

CEM/23/04 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS

None.

CEM/23/05 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11th JULY 2022

The minutes of the meeting held on 11 July 2022, previously circulated, were agreed and signed by the Chairman – P O’Leary.

CEM/23/06 TO NOTE THE ALLOTMENT WAITING LIST AND AVAILABLE PLOTS AND AGREE THE WAY FORWARD WITH THIS

At present there are five people on the waiting list for allotments, four residents and one non-resident, there are three plots available.

The Clerk has advised the relevant residents that they will be shown the plots when the weather improves, which will hopefully be soon. Mark Dury offered to help show residents around.

A long discussion was held on how the site will be monitored now that Tony Griffin has relinquished his plot and will be no longer taking on this responsibility.

It was agreed that the Clerk will e-mail the padlock code together with a plan of the plots to members of this committee, so they can visit the site and report back to the Clerk any issues on an ad hoc basis. Regular visits to the site will need to be made, especially during the summer months.

CEM/23/07 TO CONSIDER WHETHER TO INCREASE CEMETERY FEE’S FROM 1st APRIL 2023

The fees we charge were compared to other local cemeteries and it was resolved to recommend that the cemetery fees are increased by 5% rounded up, with effect from 1st April 2023. Allotment fees will stay the same, the Clerk confirmed £403.93 has been received from the Whitchurch Village Community Gardens closed account, which will be ring fenced to be spent on the Allotment site.

CEM/23/09 TO DISCUSS AND RECOMMEND A BUDGET FOR 2023/2024 FOR CEMETERY/PLAYFIELD/ALLOTMENTS/GENERAL MAINTENANCE

All areas were discussed in detail, the General Maintenance will need to be significantly increased to include plants and watering for the new hanging baskets (these to only be planted up during the summer) planting in the Millennium Garden, as well as the planters, it was resolved to recommend the following:-

Cemetery - £7,500.00

Playfield - £3,000.00

General Maintenance - £5,000.00

Allotments - £600.00

Total - £16,100.00

Meeting ended at 8.35.p.m.