



WHITCHURCH VILLAGE COUNCIL

**YOU ARE INVITED TO A MEETING OF WHITCHURCH VILLAGE COUNCIL
WHICH IS TO BE HELD
IN THE WVCA HALL ON WEDNESDAY 5th JUNE 2024 AT 7.30.p.m.**

THE PUBLIC ARE INVITED TO ATTEND

S Dyer - Clerk – 29th May 2024

AGENDA

1. Public Participation
This provides an opportunity for members of the public to raise questions about and comment upon matters within the jurisdiction of the Council.
The maximum time for this session is 30mins, 3mins per individual.
If you wish to speak please notify the Clerk in writing/by e-mail, no later than 24hrs before the meeting, with your name, address and subject matter.
2. Apologies for absence - to commence no later than 8.00.p.m.
3. To receive any Declarations of Interests under Whitchurch Village Council's Code of Conduct (adopted on 7th November 2012)
4. To receive, consider and grant any dispensations (for disclosable pecuniary interests)
5. To confirm the minutes of the Ordinary Village Council Meeting held on 1st May 2024
6. To confirm the minutes of the Annual Meeting of Whitchurch Village Council held on 1st May 2024
7. To receive an update on the Councillor vacancy
8. To receive the resignation of a member of staff and agree the way forward.
9. To receive any updates on the events taking place on Thursday 6th June.
10. To consider whether to support the campaign to improve the safety of lithium batteries.
11. To review the Retention & Disposal Policy and List of Documents.
12. To review the Email Contact Privacy Notice.
13. Planning and Traffic:
 - a) To note the current Planning Application
 - b) To receive updates on the two Speed Indicator Devices to be installed in Staunton Lane.
14. Clerks Report
15. Items of Interest from District Councillor Paul May B&NES
16. Field, Cemetery & Community Gardens (Allotments)
 - a) To Grant Exclusive Rights of Burial
 - b) To ratify the cost of the two new wild flower frames installed on Sleep Lane
17. Finance
 - a) To note and agree the payment of accounts dated 5th June 2024
 - b) To consider and agree any conflicts of interest with BDO LLP
 - c) To receive and note the annual internal audit for 2023/2024
 - d) To consider, approve & sign Section 1 - Annual Governance Statement 2023/2024
 - e) To consider, approve & sign Section 2 - Accounting Statements 2023/2024
 - f) To agree the date of the Public Inspection Rights period for the 2023/2024 accounts.

The date of the next meeting is Wednesday 3rd July 2024

All Correspondence to the Clerk by: Tuesday 25th June 2024
Whitchurch Village Council,
Community Centre Office, Bristol Road, Whitchurch, Bristol, BS14 0PT
E-mail: info@whitchurchvillagecouncil.co.uk Tel: 01275 839873