

**MINUTES OF THE PLAYFIELD, CEMETERY AND ALLOTMENT MEETING
HELD IN THE WVCA HALL ON WEDNESDAY 17th JANUARY 2024**

Present: Cllrs P O’Leary (Chair), J Fox-Bowen, C Lewis, P Orchard, V Perry, S Dyer (Clerk) & one member of the public.

CEM/24/01 PUBLIC PARTICIPATION

One member of the public attended the meeting, she is also an allotment holder and is very excited to be given the opportunity to grow her own produce at the allotment site. She has completed the questionnaire sent to allotment holders regarding possible improvements to the site and is interested to hear the outcome of this.

CEM/24/02 APOLOGIES FOR ABSENCE

The Clerk gave apologies from M Dury, who is away, this apology was noted and accepted.

CEM/24/03 TO RECEIVE ANY DECLARTIONS OF INTERESTS

None received.

CEM/24/04 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS

None.

CEM/24/05 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16th AUGUST 2023

The minutes of the meeting held on 16th August 2023 previously circulated, were agreed and signed by the Chairman – P O’Leary.

CEM/24/06 TO CONSIDER REPONSES RECEIVED FROM THE QUESTIONNAIRE SENT TO ALL ALLOTMENT HOLDERS AND AGREE WHICH IMPROVEMENTS TO MAKE TO THE SITE

After reading through the five replies received from allotment holders and discussing the responses made, it was resolved to make the following improvements to the allotment site:-

- Reinststate the pathways around the site.
- Clear and revamp the compost area.
- Place some battery operated lights in the storage container.
- Purchase a new first aid kit in a solid box to be placed in the container.
- Purchase a sign to be placed on the fence, with the wording –
Whitchurch Village Allotments
Contact Whitchurch Village Council - 01275 893873
Email: info@whitchurchvillagecouncil.co.uk for further information.

The member of public left the meeting at 8.10.pm.

CEM/24/07 **TO CONSIDER WHETHER TO INCREASE CEMETERY FEE'S FROM 1st APRIL 2024**
After consideration it was agreed to recommend a 4% increase to cemetery fee's rounded up. It was also resolved that a new Burial plot fee for someone living outside the Parish of Whitchurch (not on the electoral role) will be increased to three times that of a resident, at present it is two and a half times.

CEM/24/08 **TO DISCUSS AND RECOMMEND A BUDGET FOR 2024/2025 FOR CEMETERY/PLAYFIELD/ALLOTMENTS/GENERAL MAINTENANCE**
All areas were discussed in detail, it was resolved to recommend the following:-
Cemetery - £7,500.00
Playfield - £3,000.00
General Maintenance - £5,500.00
Allotments - £700.00
Total - £16,700.00

Meeting ended at 9.p.m.