

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE WVCA HALL
ON WEDNESDAY 11th SEPTEMBER 2024**

- Present: Cllrs: N Kirk (Chair), S Bangham, P O’Leary, V Perry & S Dyer (Clerk/RFO)
- FIN/24/12 **PUBLIC PARTICIPATION**
No members of the public present.
- FIN/24/13 **APOLOGIES FOR ABSENCE**
The Clerk gave an apology for Cllr M Dury who is unable to attend due to family commitments.
- FIN/24/14 **TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH
VILLAGE COUNCILS CODE OF CONDUCT
(ADOPTED ON 7th NOVEMBER 2012)**
Cllr S Bangham declared an interest in agenda item 9. To consider a grant application from the 107th Bristol (Whitchurch) Scout Group as he is volunteer treasurer for the scout group.
- FIN/24/15 **TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS
(FOR DISCLOSABLE PECUNIARY INTERESTS)**
None.
- FIN/24/16 **TO CONFIRM THE MINUTES OF THE FINANCE MEETING HELD ON 24th
JANUARY 2024**
It was resolved that the minutes dated 24th January 2024, previously circulated, were a true record of the above meeting and they were signed accordingly by N Kirk (Chairman).
- FIN/24/17 **TO CHECK THE BUDGET FIGURES TO DATE, AGREE ANY
ADMENDMENTS REQUIRED AND NOTE THE ACCOUNT BALANCES**
The budget figures for the first six months of the financial year were checked. It was resolved to increase the IT Replacements budget figure from £1000 to £2,000 as both the desk top computer and laptop need replacing in this financial year. All other figures and found to be in order and the account balances were noted.
- FIN/24/18 **TO REVIEW THE FINANCIAL REGULATIONS AND RECOMMEND ANY
AMENDMENTS**
There are new NALC Financial Regulations for 2024, it was resolved that Cllr S Bangham will compare the existing regulations adopted to the new ones and advise the other members of the Finance Committee of the differences. Any changes required can then be agreed at the next full council meeting in October.
- FIN/24/19 **TO RECEIVE AN UPDATE ON CiL FUNDS AND CONSIDER ITEMS THIS CAN
BE SPENT ON**
The Clerk advised the amount and dates on which the funds need to be spent. Orders are already in place for new speed slow down signs for Staunton Lane and new signs and gym equipment to be installed at the playpark. Several projects were discussed for the future.

Councillor S Bangham took no part in considering the grant application from 107th Bristol (Whitchurch) Scout Group.

FIN/24/20

TO CONSIDER GRANT APPLICATIONS FROM ST NICHOLAS PRE-SCHOOL, 107th BRISTOL (WHITCHURCH) SCOUT GROUP, WHITCHURCH LOCAL HISTORY SOCIETY, GREAT WESTERN AIR AMBULANCE, WHITCHURCH CRICKET CLUB – LADIES SECTION & BRISTOL BARBARIANS RUGBY FOOTBALL CLUB

The grant applications received were considered and the following recommendations made:-

St Nicholas Pre-school - grant of £500.00 towards new toys and resources for the three groups they run.

CiL funds will be used for this grant, as it is run as a charity and is an educational setting available to residents.

107th Bristol (Whitchurch) Scout Group - grant of £750.00 will be towards the cost of replacing the fire doors to enable the group to meet safely.

CiL funds will be used for this grant, as it provides young people with skills for life. Enjoying indoor and outdoor activities they might not otherwise be part of and is open to all young people in the village.

Whitchurch Local History Society – grant of £250.00 to organise a 50th Anniversary event in the village.

Great Western Air Ambulance – grant of £500.00 towards providing a vital service which is not funded by the government or NHS.

Whitchurch Cricket Club – Ladies Section – a grant of £450.00 to purchase new kit for the newly formed ladies section to meet the needs of this popular section of Whitchurch Cricket Club.

Bristol Barbarians – Would be happy to support the club with a grant for something more specific such as equipment, not towards additional building costs. It was agreed the Clerk will contact them advising them of this.

FIN/24/21

TO NOTE THE CONCLUSION OF ANNUAL REVIEW FOR THE 2023-2024 AUDIT

The Clerk advised that the External Audit for 2023/2024 is now complete with one comment regarding a Trust Fund box being ticked as Yes instead of Not Applicable, which was noted. The relevant documents have been placed on the website and noticeboard as required.

The Chairman thanked everyone for attending and the meeting closed at 8.30.p.m.