



WHITCHURCH VILLAGE COUNCIL

**YOU ARE INVITED TO A MEETING OF WHITCHURCH VILLAGE COUNCIL
WHICH IS TO BE HELD
IN THE WVCA HALL ON WEDNESDAY 4th JUNE 2025 AT 7.30.p.m.**

THE PUBLIC ARE INVITED TO ATTEND

S Dyer - Clerk – 28th May 2025

AGENDA

1. Public Participation

This provides an opportunity for members of the public to raise questions about and comment upon matters within the jurisdiction of the Council.

The maximum time for this session is 30mins, 3mins per individual.

If you wish to speak please notify the Clerk in writing/by e-mail, no later than 24hrs before the meeting, with your name, address and subject matter.

2. Apologies for absence - to commence no later than 8.00.p.m.

3. To receive any Declarations of Interests under Whitchurch Village Council's Code of Conduct (adopted on 7th November 2012)

4. To receive, consider and grant any dispensations (for disclosable pecuniary interests)

5. To confirm the minutes of the Ordinary Village Council Meeting held on 7th May 2025

6. To confirm the minutes of the Annual Meeting of Whitchurch Village Council held on 7th May 2025

7. To consider either purchasing a new printer/copier or using a managed copier service.

8. To receive a report on the VE Day 80 event & consider getting involved in the VJ Day 80 event at the RBL

9. To review the insurance policy and agree any amendments required.

10. To consider and agree the contents of a Freedom of Information Policy

11. To review the Retention & Disposal Policy and List of Documents.

12. To review the Email Contact Privacy Notice.

13. Planning and Traffic:

a) To note the current Planning Application

b) To receive information from a resident regarding planning issues and note the contents of a letter sent to B&NES Council.

c) To consider complaints made by a resident regarding traffic in Maggs Lane and agree actions.

14. Clerks Report

15. Items of Interest from District Councillor Paul May B&NES

16. Field, Cemetery & Community Gardens (Allotments)

a) To Grant Exclusive Rights of Burial

17. Finance

a) To note and agree the payment of accounts dated 4th June 2025

b) To consider and agree any conflicts of interest with BDO LLP

c) To receive and note the annual internal audit for 2024/2025

d) To consider, approve & sign Section 1 - Annual Governance Statement 2024/2025

e) To consider, approve & sign Section 2 - Accounting Statements 2024/2025

f) To agree the date of the Public Inspection Rights period for the 2024/2025 accounts.



WHITCHURCH VILLAGE COUNCIL

The date of the next meeting is Wednesday 2nd July 2025

All Correspondence to the Clerk by: Tuesday 24th June 2025
Whitchurch Village Council,
Community Centre Office, Bristol Road, Whitchurch, Bristol, BS14 0PT
E-mail: info@whitchurchvillagecouncil.co.uk Tel: 01275 839873