



WHITCHURCH VILLAGE COUNCIL

**YOU ARE INVITED TO A MEETING OF WHITCHURCH VILLAGE COUNCIL
WHICH IS TO BE HELD
IN THE WVCA HALL ON WEDNESDAY 5th NOVEMBER 2025 AT 7.30.p.m.**

THE PUBLIC ARE INVITED TO ATTEND

S Dyer - Clerk – 29th October 2025

AGENDA

1. Public Participation - including representatives from St Nicholas Pre-school, 107th Bristol (Whitchurch) Scout Group, Whitchurch Cricket - Club Youth/Ladies section and Whitchurch Knit & Natter group to collect grant awards.

This provides an opportunity for members of the public to raise questions about and comment upon matters within the jurisdiction of the Council.

The maximum time for this session is 30mins, 3mins per individual.

If you wish to speak, please notify the Clerk in writing/by e-mail, no later than 24hrs before the meeting, with your name, address, and subject matter.

2. Apologies for absence - to commence no later than 8.00.p.m.
3. To receive any Declarations of Interests under Whitchurch Village Council's Code of Conduct (adopted on 7th November 2012)
4. To receive, consider and grant any dispensations (for disclosable pecuniary interests)
5. To confirm the minutes of the Ordinary Village Council Meeting held on 1st October 2025
6. To discuss the Christmas Lights 'switch on' event and agree any further plans.
7. To receive an update on the Christmas card/poster competition
8. To consider items for a newsletter
9. To receive a report on the Chew Valley Forum meeting
10. Planning and Traffic:
 - a) To note the current Planning Application list
 - b) To consider and agree a response to the following planning applications: -
Application No. 25/03582/FUL – Besley Hill Estate Agents, 91, Bristol Road
Extension and conversion of existing building from flat and offices to office and 3no flats and including two storey rear extension.
Application No. 25/03917/FUL – Church Farm Barn, Washing Pound Lane, Whitchurch
Erection of 6no dwellings with car parking and landscaping
 - c) To receive an update on the public meeting held and agree a response to the Reset Local Plan proposals for Whitchurch Village
11. Clerks Report
12. Items of Interest from District Councillor Paul May B&NES
13. Field, Cemetery & Community Gardens (Allotments)
14. a) To Grant Exclusive Rights of Burial
b) To consider a fee for re-lettering a head stone at the cemetery.
15. Finance
 - a) To note and agree the payment of accounts dated 5th November 2025
 - b) To note the conclusion of Annual Review for the 2024/2025 Audit.



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c) To consider a request to meet with representatives of Whitchurch Cricket Club to discuss improvements to their ground and possible funding towards this.

16. **PRIVACY** – to consider excluding the public and press due to the confidential nature of the following item

17. To agree the appointment of Francesca Marshall as Clerk/RFO working twenty hours per week and agree her starting salary within the Local Government Services pay scale. To agree the new Clerk will be added to the bank account as an administrator but will not authorise any payments and a credit card to be requested in her name to make purchases on behalf of the Village Council.

The date of the next meeting is Wednesday 3rd December 2025

All Correspondence to the Clerk by: Tuesday 25th November 2025

Whitchurch Village Council,

Community Centre Office, Bristol Road, Whitchurch, Bristol, BS14 0PT

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