

MINUTES OF WHITCHURCH VILLAGE COUNCIL ORDINARY PARISH MEETING HELD IN THE WVCA HALL ON WEDNESDAY 29/06/2026

Present: Chair M Dury, S Bangham, S Bryant, Vice Chair P O'Leary, F Marshall (Clerk),

The Chair welcomed everyone to the meeting.

2026/31 PUBLIC PARTICIPATION

None

2026/32 RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Clerk gave an apology for Councillor V Perry, R Chandler, J Fox Bowen, A Vowles. Due to work/family commitments. This was agreed and accepted.

2026/33 TO RECEIVE ANY DECLARATIONS OF INTERESTS UNDER WHITCHURCH VILLAGE COUNCIL'S CODE OF CONDUCT (ADOPTED ON 7th NOVEMBER 2012)

Cllr S Bryant with the ongoing Hall.

2026/34 TO RECEIVE, CONSIDER AND GRANT ANY DISPENSATIONS (FOR DISCLOSABLE PECUNIARY INTERESTS)

None received.

2026/35 TO CONFIRM THE MINUTES OF THE ORDINARY VILLAGE COUNCIL MEETING HELD ON 3rd JUNE 2026

The minutes of the meeting held on 3rd June previously circulated, were agreed and signed as a true record of the meeting, by M Dury – Chair.

2026/36 TO AGREE TO THE NEW IT POLICY PREVIOUSLY CIRCULATED TO COUNCILLORS,

The new policy was reviewed and agreed. Chair M Dury queried why we didn't have one in place previously. Clerk F Marshall explained we had social media policy previously but there had not been a request to hold one originally. The new AGAR list has changed, and this is now mandatory.

2026/37 Finance

a) To consider and agree any conflicts of interest with BDO LLP

It was resolved that there are no conflicts of interest with BDO LL, who are the current External Auditors.

b) To receive and note the annual internal audit for 2025/2026

The Internal Audit report for 2025/2026 has been completed by Tony Griffin and circulated to all Councillors, this was noted. It was also noted that there were some advisories to be addressed in the auditor's report. NO 1: Addressed was the recording of S137 Expenditure. This has now been actioned and amended on the spreadsheet to reflect this for 2026/2027. No:2 Check the Fidelity Insurance to make sure we are covered, Clerk F Marshall confirmed this had already been addressed on last year's audit and updated accordingly. (Minutes 2025/22) No3: New Data section from the AGAR concluded a few advisories. a) is the website on a council domain, b) Are the official email addresses on the council Domain. It was confirmed that the council own their Domain and the councils contact email is on this domain. Clerk F Marshall advised that she is currently investigating the request to have all Councillors on a .gov email. Vice Chair P O Leary advised that we would keep our original email address, but this will then be migrated to the new.gov if necessary. c) Does the website meet WCAG 2.2AA accessibility standards. The council has been advised by M Francis who looks after our Domain that we meet the WCAG 2.2AA. Clerk F Marshall to get investigate further to obtain a better understanding of the

requirements. d)The GDPR article published on the website was dated August 2019. Clerk F Marshall to update this as although it has been revised previously every year the document hasn't been updated. e) Councillors' names and positions need to be updated due to recent change. Clerk F Marshall advised this had already been actioned and is now up to date. f) unable to find an IT policy. Clerk F Marshall advised this is complete and had been signed off in today's meeting. The AGAR has been signed accordingly by Chair M Dury

c) To consider, approve & sign Section 1 - Annual Governance Statement 2025/2026

Section 1 – The Annual Governance Statement 2025/2026 was considered, approved and signed by the Chair – M Dury.

d) To consider, approve & sign Section 2 - Accounting Statements 2025/2026

Section 2 – The Accounting Statements for 2025/2026 were considered, approved and signed by the Chair – M Dury.

f) To agree the date of the Public Inspection Rights period for the 2025/2026 accounts.

It was agreed that the date of the Public Inspection Rights for the 2025/2026 accounts will commence on Wednesday 1st July 2026, ending on Tuesday 11TH August 2026.